DEPARTMENTAL MEMORANDUM

TO: Borough Superintendents

FROM: Thomas V. Burke, Director of Operations

SUBJECT: MATERIALS AND EQUIPMENT ACCEPTANCE DIVISION TAGS AND LABELS

DATE: June 25, 1974

Under the provisions of Section C26-106.2, subdivision (f), all shipments and deliveries of accepted MEA materials and equipment are required to be provided with a permanent tag or label which contains the MEA acceptance number.

Facsimiles of accepted tags and labels will be furnished to all borough offices for field inspection and authentication. A systematic procedure for receiving and cataloging these must be maintained by the Superintendent.

Inspectors are to be instructed to enforce the labeling requirements and are not to permit the use of materials or equipment that are not tagged or labeled.

TVB/MH/df

CC: Exec. Staff

Thomas V. Burke
Director of Operations

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