



HOUSING AND DEVELOPMENT ADMINISTRATION
ALBERT A. WALSH, Administrator

Department of Buildings
100 GOLD STREET NEW YORK, N. Y. 10038

JOSEPH STEIN, Commissioner
FRANK PADAVAN, Deputy Commissioner

July 31, 1972

Mr. Hugh McLaren, Jr.,
Executive Director
Office of School Buildings
Board of Education
28-11 Bridge Plaza North
Long Island City, N. Y. 11101

Dear Mr. McLaren:

Open Corridor Furniture

It was requested in your letter of July 25, 1972, that the use of furniture with tubular steel frames and legs and with the seats and backs of chairs and tops of tables made of hardwood plywood, be permitted in corridors of schools used for the Open Corridor Program. The furniture would be that shown on the accompanying page 34 from the "Furniture Catalogue, Standard Items, Board of Education, Bureau of Supplies (Revised 1969)."

The furniture described may be used in school corridors under the conditions previously specified, which are the following:

1. Clear, unobstructed width of corridors, as required by section C26-604.2 of the Building Code, shall be maintained.
2. No doors shall be obstructed.
3. Chairs, tables and other equipment shall be constructed of non-combustible material, or shall be constructed with steel frames and legs and with hardwood plywood for seats and backs of chairs and tops of tables, not exceeding three-quarters of an inch in thickness.
4. All furniture shall be fastened in place so that it cannot obstruct required width of corridors. This shall include chairs.

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5. Chairs shall be placed so that they will not project into corridors further than the tables at which they are placed.
6. Furniture shall be placed against corridor walls, where possible.
7. The number of persons on a floor shall not exceed the number approved by the Building Department.
8. A Building Notice application shall be filed with the Department of Buildings for each school, showing a floor plan of each floor, with the location and arrangement of furniture in corridors, and a permit shall be obtained before any furniture is installed.

In addition, it will be required that the principal of the school be made aware of the conditions under which the Open Corridor Program may be conducted safely and that he be responsible for compliance with the foregoing requirements.

Sincerely yours,

Joseph Stein, P.E.
Commissioner

JS/TVB/af

cc: Dep. Comm. Padavan
Ass't. Comm. Walsh
Messrs. Olin, Minkin, Linker
Borough Superintendents
Donald H. Elliott, Chairman
City Planning Commission

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