



DEPARTMENT OF BUILDINGS  
EXECUTIVE OFFICES  
60 HUDSON STREET, NEW YORK, N Y 10013  
RUDOLPH J. RINALDI, *Commissioner*

STEWART D. O'BRIEN  
Deputy Commissioner  
Operations, Management  
& Administration  
(212) 312-8001

MEMORANDUM

TO: Borough Managers  
FROM: Barbara Raffo  
DATE: April 19, 1990  
SUBJECT: New York City Parks Department Permits

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The NYC Department of Parks and Recreation issues permits to individuals performing work that may have an impact on street trees.

Please post the attached at the permit window and in areas easily accessible to the public. Additionally, in situations where applicants are seeking permits for jobs that may affect street trees, (eg. NB's, sidewalk sheds, or alterations involving exterior work on a building) please have available, upon the applicants request, the enclosed literature outlining the Parks Department's procedure for obtaining a permit. Thank you.

BR:jd

cc: Stewart D. O'Brien  
Borough Superintendents  
Deputy Borough Superintendents  
Chief Plan Examiners

Attachment



City of New York  
Parks & Recreation

The Arsenal  
Central Park  
New York, New York 10021

Betsy Gotbaum  
Commissioner

# TREE PROTECTION NOTICE

PURSUANT TO N.Y.C. ADMINISTRATIVE CODE AND PARKS DEPARTMENT RULES AND REGULATIONS, ALL WORK ADJACENT TO STREET OR PARK TREES REQUIRE A PERMIT ISSUED BY THE N.Y.C. PARKS DEPARTMENT. THIS INCLUDES ANY WORK OR STORAGE AND MOVEMENT OF SUPPLIES WHICH WILL, OR MIGHT, IMPACT A CITY TREE, IT'S TRUNK, BRANCHES AND/OR ROOT SYSTEMS. ALL PERMITS MUST BE ISSUED IN ADVANCE. ADDITIONAL INFORMATION AVAILABLE INSIDE OR BY CONTACTING:

N.Y.C. PARKS DEPARTMENT  
CENTRAL FORESTRY OPERATIONS  
16 WEST 61ST STREET - 7TH FLOOR  
NEW YORK, NEW YORK 10023  
(212) 830-7769