Local Law 58 – 1987
PEO-1 Form Instructions

1. Filing Information / Job number
   - Type in the Department of Buildings Job number. Application without a Job number will not be accepted.

2. Location
   - Provide borough, block, lot, BIN and community board number of the location where the work will be performed. Provide the house number and street name, and floors where the work will be performed. Provide the apartment / condo numbers and the Special Place name, if required.

3. Applicant
   - Provide last name, first name, middle initial, business name, phone number, address, city, state, zip code and license number of the P.E. or R.A. who prepared the plans and specifications for this application. Check (X) the appropriate box to indicate the applicant and provide the license number.

4. Objections
   - Type in the specific objection raised by DOB.

5. Basis of Waiver
   - 5A – Check (X) the applicable box for which finding for basis of waiver are sought.
   - 5B – Type in the total number of pages attached to the PEO-1 form (do not include number of drawings or duplicate paperwork).
   - 5C – Indicate whether cost estimates and drawings for waivers based on Economic Burden are attached.

6. Applicant’s Signature
   - Fill-in this section completely. This form must be Signed and Sealed by the Architect / Engineer of Record.

7 & 8. This section is for use by DOB & MOPD only.