

The
City
of
New York



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES
60 HUDSON STREET, NEW YORK, N.Y. 10013

JOEL A. MIELE, Sr., P.E., COMMISSIONER

BARRY G. COX
Assistant Commissioner
Borough Operations
(212) 312-8004

MEMORANDUM

TO: Borough Commissioners
FROM: Barry G. Cox
DATE: March 20, 1995
RE: Plumbing Self Certification

The following guidelines should be implemented immediately for spot check plumbing inspections:

1. For Roughing inspections (when walls are closed at the time a scheduled spot check inspection is made)

and

for Sprinkler/Standpipe inspections (when the contractor is not at the site at the time a scheduled spot check inspection is made),

a signed copy of the inspector's work order should be provided (or mailed) to the contractor clearly indicating either of the above circumstances and advising the contractor that no OP 39 (self certification form) will be accepted for the job. This information must also be entered into the computer.

The contractor should be advised to make an appointment for a plumbing inspection by this Department when the walls are re-opened

or

when a new hydrostatic or pump test is scheduled.

2. For any spot check inspection, if an unsafe condition is found, if work exceeds or is contrary to approved plans, or if work is not finished, a signed copy of the inspector's work order should be provided to the contractor clearly indicating the observed condition and advising the contractor that no OP 39 (self certification form) will be accepted for the job. This information must also be entered into the computer.

The contractor should be advised to make an appointment for a plumbing inspection by this Department.

cc: Richard Visconti
Plumbing Chiefs
Andrew Yosha

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