

# SERVICE UPDATE

## ***NEW REQUIREMENTS for PW2 Work Permit Application***

**Beginning June 18, 2018, all applicants for work permits will be required to state on the PW2:**

- The total number of dwelling units at the location and the number occupied during construction. ([See Local Law 149 of 2017.](#))
- Whether you are altering 10% or more of the existing floor surface area of the building. ([See Local Law 188 of 2017.](#))
- That all construction and demolition workers at the site and working under the permit have received site safety training in accordance with New York City Building Code (BC) 3321. ([See Local Law 196 of 2017.](#))

### **Revised PW2 Form**

A [new PW2](#) (Revised 6/18) will be released on June 18, 2018. The new PW2 will have the following additions:

#### ***Section 2 (two new questions):***

<b>2</b> Location Information <i>Required for all applications.</i>					
House No(s)		Street Name			
Borough		Block	Lot	BIN	C.B. No.
Work on Floor(s)				Apt. / Condo No(s)	
Total number of dwelling units at location			Number of dwelling units occupied during construction		

#### ***Section 3 (one new question):***

3D	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are you adding more than three stories?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are you removing one or more stories? <i>If yes, 8</i>
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are you performing work in 50% or more of the area of the building?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are you demolishing 50% or more of the area of the building? <i>If yes, 8</i>
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are you performing a vertical or horizontal enlargement adding more than 25% of the area of the building?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Does your approved work include concrete? <i>If yes, is your concrete work completed?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>complete section 9</i>
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are mechanical means to be used?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are you altering 10% or more of the existing floor surface area of the building?

“Floor surface area” is defined in [NYC Administrative Code § 28-101.4.5.2](#) as “the gross square foot area of all horizontal floor and roof surfaces, including roofs of bulkheads and superstructures, of a building or structure at any level, including cellar, attic and roof.” See [Buildings Bulletin 2016-012](#) for more information on how to calculate floor surface area.

#### ***Section 12 (additional statement):***

“I hereby state that all construction and demolition workers employed or otherwise engaged at the site and working under the permit have received site safety training in accordance with BC 3321.”

The current PW2 (revised 12/14) will be accepted through June 15, 2018. Beginning on June 18, 2018, PW2 (revised 6/18) will be the only version accepted.

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For information about [BC 3321](#), [site safety training](#), and [Local Laws 149, 188, and 196 of 2017](#), visit the Department's website at [nyc.gov/buildings](http://nyc.gov/buildings).