



Tower/Climber Crane Rigger License Renewal

Step 1: Licensees can pay their renewal fees with our secure online payment portal at <https://paydirect.link2gov.com/DOB-LicenseRenewal>. After your online payment is processed, you will receive a confirmation email from noreply@link2gov.com; the subject will be Department of Buildings Payment Confirmation.

Step 2: To complete the renewal process, you **must mail** your application and supporting documents to:

Licensing & Exams Unit
NYC Department of Buildings
280 Broadway, 6th Floor
New York, NY 10007

- Original, typewritten [LIC2](#) License Application
 - Completed, typewritten [LIC34](#) Licensing Supplemental Affidavit (if applicable)
 - One (1) 2X2 current passport size photograph
 - Completed [Child Support Certification form](#)
 - Updated [Insurance Certificates](#) (general liability, workers' compensation & disability)
 - Copy of a [Department-approved 8-Hour Climber/Tower Crane Rigger Course](#) certificate (course must have been taken within three (3) years prior to renewal)
 - Current license card
 - DOB Physical Examination Form [LIC61](#) signed by a physician or a current signed Department of Transportation Medical Examiner's Certificate
 - Notarized letter from the licensee that includes the physician's/laboratory's name, address, phone number and your consent to release the results of a substance abuse test conducted on the licensee, to the Department upon request
 - Copy of confirmation e-mail for online payment
- OR
- \$50 payment fee (check or money order only) – if paying by check, make sure to include your address

To avoid a \$50 late fee, renewal applications must be submitted 30-60 days before the expiration date that is indicated on your license card.