
Purpose of Form

This Technical Report shall be filed to demonstrate compliance with all progress inspections/tests required for the related job, in accordance with the New York City Energy Conservation Code, Rule §5000-01 and Rule §101-07. The design applicant must identify the inspections and/or tests necessary prior to approval. The progress inspection applicant must submit this form to identify responsibility for performing the progress inspection prior to permit issuance. Upon satisfactory completion of the progress inspections/tests, the progress inspector must submit this form to certify completion of the progress inspections.

1 Location Information

Provide the house number, street name, BIN # and the floors worked on.

2 Applicant Information

- Check (X) the appropriate box to indicate the design applicant or progress inspections applicant. Check all that apply.
- Provide the last name, first name, middle initial, business name, telephone number, address, email address, mobile number, and address of applicant. Check (X) the appropriate license type and provide the license number.

3 Progress Inspection Items

- **3A: Prior to Approval filing (Application Processing/Plan Examination)** – The P.E. or R.A. responsible for plans shall identify the required progress inspections and/or tests prior to approval. Each progress inspection must be indicated as required or not by checking (X) Yes or No.
- **3B: Prior to Permit** – The Progress Inspector shall take responsibility for performing the required progress inspections by dating and initialing each inspection(s).
- **3C: Prior to Sign-off** – When the required progress inspections have been completed and all related work found satisfactory, the Progress Inspector shall date and initial to certify completed inspection(s).
- **3D: Withdrawal** – The Progress Inspector shall identify the inspection(s) for which he/she took responsibility and is now withdrawing.

4 Design Applicant's Statement Signature

Prior to Approval, the P.E. or R.A. responsible for the plans must sign and seal the compliance statement for identification of the progress inspections required and whether commissioning is required for this application.

5 Inspection Applicant's Identification of Responsibilities

Prior to permit, the Progress Inspector must select the appropriate statement(s) to identify responsibility for and to certify qualification to conduct required inspections. Provide name, signature, and affix seal.

6 Inspection Applicant's Certification of Completion

Prior to sign-off, if the contents of the job folder have been scanned, the Progress Inspector must print a copy of the TR8 form submitted prior to permit issuance. The Progress Inspector must select the appropriate statement(s) to certify completion of or withdrawal of responsibility for the progress inspections. Provide name, signature and affix seal.