ADMINISTRATION
POLICY & PROCEDURE NOTICE # 14/91

TO: Distribution
FROM: Mary G. Carr
DATE: November 4, 1991
SUBJECT: Inspectorial Attire

Purpose: Inspectors will wear Department issued shirts to aid the public in recognizing our employees and make work attire more presentable.

Specifics:
Inspectors will wear Department issued shirts whenever working, whether in the field or otherwise. A sufficient supply of short sleeve and long sleeve shirts will be issued to each inspector.

Implementation:
On Thursday and Friday, November 7th and 8th, 1991 inspectors in some units will be issued long sleeve shirts. Effective Tuesday, November 12, 1991, those inspectors issued shirts will be required to wear the shirts whenever on duty.

Distribution
Best Squad
Boiler Inspectors
Electrical Inspectors
Local Law Inspectors

cc: Stewart D. O'Brien
    Barry Cox
    Pat Ferrante
    Jacob Grill
    Morris Kahme
    Marilyn Singer