



DEPARTMENT OF BUILDINGS
EXECUTIVE OFFICES
60 HUDSON STREET, NEW YORK, N.Y. 10013
JOEL A. MIELE, Sr., P.E., COMMISSIONER

BARRY G. COX
Assistant Commissioner
Borough Operations
(212) 312-8004

OPERATIONS
POLICY AND PROCEDURE NOTICE # 15/95

TO: Distribution
FROM: Barry G. Cox
DATE: October 20, 1995
SUBJECT: Collection of Electrical Inspection Fees

Effective: Immediately

Purpose: To reinforce our procedure to collect electrical inspection fees in a timely manner.

Specifics: Rule 35-02 relative to the payment of fees for certificates of electrical inspection was promulgated by the Commissioner on July 25, 1995 and became effective August 25, 1995.

The ten dollar filing fee for each application will remain the same as heretofore. The remainder of the fee, based on the work listed on the application, shall be paid before the earlier of 30 days after the date of completion listed on the application or the issuance of a certificate of electrical inspection. Billing for all fees shall be on a monthly basis and will be due 30 days thereafter. Individual billing for each job will terminate upon implementation of monthly billing statement.

BGC:yaj