To: Distribution
From: Fredric J. Pocci, P.E., Assistant Commissioner
Date: October 4, 1988
Subject: Scheduled Inspections


Purpose: To redefine the term "Major Alteration" as used in conjunction with the referenced procedure.

To require the applicant to state whether structural stability will be affected in the job description section of the work application.

Specifics: Redefinition of "Major Alteration":

The following will be the definition of "Major Alteration".

A Major Alteration, for the purpose of this procedure, is defined as one with an estimated cost of $150,000 or more, where the work consists of the following:

1. Work where structural stability will be affected during construction operations.

   Examples:
   a. removal of bearing walls
   b. temporary or permanent transfer of loads
   c. whenever shoring and/or bracing is required
2. Work involving any new additions to the structure

Examples:

work requiring

a. excavations
b. underpinning
c. footings
d. foundations

One and two family dwellings are excluded from this procedure.

At the discretion of the Commissioner or a designated representative any other alteration may be classified as a "Major Alteration".

Applicant's Statement:

The applicant must state on any alteration application whether structural stability will be affected during construction operations or not. This statement must be included in the job description section of the application. If this statement is not present the plan examiner will note it as an objection.