



**DEPARTMENT OF BUILDINGS**  
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**TECHNICAL**  
**POLICY & PROCEDURE NOTICE #9/99**

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To: Distribution  
From: Richard C. Visconti, R.A. *M*  
Date: April 23, 1999  
Subject: **SIDEWALK SHED APPLICATIONS**

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**Purpose:** To establish minimum requirements for filing sidewalk shed applications.

**Effective:** May 24, 1999

**References:** Building Code Sections 26-252, 27-1021; RCNY Sections 8-01, 26-01 and 27-03; Rules for Erection, Alteration, Repair, Excavation for and Demolition of Buildings (BSA Cal. no.784-41-SR)

**Specifics:** **APPLYING FOR A SIDEWALK SHED**

An application for a sidewalk shed shall be completed using a PW-1 form. An architect or engineer can file an application for acceptance under Directive 14/ 75, along with a completed TR-1 form. A contractor can file an Alteration Type III application for examination by the Department of Buildings. Each application for a sidewalk shed shall state the reason why the sidewalk shed is needed and the design live load. It shall be noted in section no. 16 of the application whether the shed is a heavy duty sidewalk shed or light duty sidewalk shed. **If the shed is for light duty use, it shall also state that there shall be no storage on the sidewalk shed.**

The sidewalk shed application shall include, but is not limited to, the following information:

1. Plot diagram of streets and shed location,
2. Minimum design load,

3. Design drawings which are of sufficient clarity to indicate the entire nature and extent of the proposed shed prepared by a professional engineer/registered architect or a copy of a previously approved Board of Standards and Appeals shed.

- a. All components of the sidewalk shed shall be clearly labeled, including but not limited to, columns, beams, joists, and planking, etc. with the proposed specific member sizes, spacing and maximum spans noted.

Board of Standards and Appeals approved type sheds **must highlight** the specific member sizes, spacing and maximum spans to be used.

- b. Complete relevant notes.

Where applicable, any shed designed for less than three hundred pounds per square foot is considered light duty and it must be noted on the drawings that **no storage will be permitted on the sidewalk shed.**

When it is anticipated that field conditions may require deviations from the proposed shed design, it must be noted on the drawings that such deviations caused by field conditions shall not exceed the maximum spans and member sizes listed on the BSA approved type shed resolution, if such shed is submitted, for the duty rating submitted.

4. If the sidewalk shed structure will extend into the street, a **BUILDING OPERATION PERMIT** is required from the **DEPARTMENT OF TRANSPORTATION**.
5. The required temporary lighting beneath the sidewalk shed shall be filed with the Bureau of Electrical Control. The Bureau of Electrical Control's control number will be required before a permit is issued.

#### **SIDEWALK SHED SIGN**

The permit holder shall state on the sidewalk shed sign whether it is a **heavy or light duty sidewalk shed**. If it is a light duty shed, the sign shall state that **storage is not permitted on the sidewalk shed**. If it is a heavy duty shed, the maximum live load shall be posted. This requirement shall apply to all sidewalk sheds permitted on or renewed after the effective date of this Technical Policy and Procedure Notice.