

**Minutes for the July 16, 2018 Meeting of the
New York City Charter Revision Commission 2019**

A duly noticed meeting of the New York City Charter Revision Commission 2019 was held in the Council Chambers at City Hall, New York, New York, at 5:00 pm on July 16, 2018.

The Chair, Gail Benjamin, was present and presided. The Chair called the meeting to order at 5:08 pm. Also present were the following members of the Commission:

- Sal Albanese
- Dr. Lilliam Barrios-Paoli
- Lisette Camilo
- James Caras
- Eduardo Cordero, Sr.
- Hon. Stephen J. Fiala
- Paula Gavin
- Lindsey Greene
- Alison Hirsh
- Rev. Clinton Miller
- Sateesh Nori
- Dr. Merryl H. Tisch
- James Vacca
- Carl Weisbrod

The Chair acknowledged the presence of a quorum to conduct the meeting.

The Chair acknowledged receipt of letters of appointment for each of the Commission members issued by the officials duly authorized to make such appointments pursuant to Local Law 91 of 2018.

A motion was made by Commissioner James Caras to adopt the Commission's bylaws and policies. The motion was seconded and thereafter adopted unanimously by all Commission members present.

A motion was made by Commissioner James Vacca to appoint Jeffrey Metzler as Executive Director, and to delegate to him authority to conduct the day-to-day business of the Commission, including the authority to appoint staff, to establish policies and procedures for staff necessary to ensure the professional and orderly conduct of the staff's work, and to accept any and all services, facilities or funds on behalf of the Commission in accordance with Municipal Home Rule Law § 36 and Local Law 91 of 2018. The motion was seconded and thereafter adopted unanimously by all Commission members present.

A motion was made by Commissioner Carl Weisbrod to designate City Hall as the place where physical notices of Commission meetings would be posted to meet state law notice requirements. The motion was seconded and thereafter adopted unanimously by all Commission members present. The Chair noted that notices will also be posted on the Commission's website, in the City Record, and on social media.

A motion was made by Commissioner James Caras to adjourn. The motion was seconded and thereafter adopted unanimously by all Commission members present.

The meeting adjourned at 5:30 pm.