

## DISCLOSURE FORM

**Agency Name:** New York City Business Assistance Corporation (NYBAC)  
(affiliated with the Department of Small Business Services)

**Period:** April 1, 2011 to September 30, 2011

<i>Name of Donor</i>	<i>Type of Donation (goods, services or money)</i>	<i>Purpose of Donation</i>	<i>Estimated Value of Donor's Donations for the Reporting Period (or description) *</i>	<i>Cumulative Value Of Donor's Donations In the Past 24 Months*</i>
AXA Equitable Life insurance	Money	Corporate Alliance Program	A	A
IBM	Money	Corporate Alliance Program	A	A
Citibank	Money	Neighborhood Awards	A	B

\* Categories for  
Reporting Values:

A= \$5,000 to under \$20,000      B= \$20,000 to under \$60,000      C= \$60,000 to under \$100,000  
 D= \$100,000 to under \$250,000      E= \$250,000 to under \$500,000      F= \$500,000 to under \$1,000,000  
 G= \$1,000,000 or more



**Citywide Administrative  
Services**

Edna Wells Handy  
Commissioner

**M E M O R A N D U M**

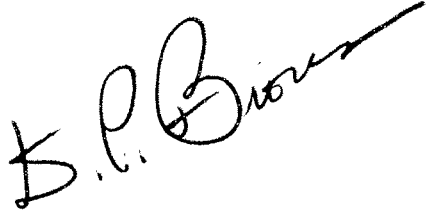
Donald P. Brosen  
Deputy Commissioner  
Fiscal and Business  
Management

**TO:** Mark Davies, Executive Director  
Conflicts of Interest Board

**FROM:** Donald P. Brosen, Deputy Commissioner

**DATE:** October 7, 2011

**RE:** COIB DISCLOSURE FORM: 4/1/2011 – 9/30/2011



1 Centre Street  
17<sup>th</sup> Floor  
New York, NY 10007

(212) 386-0212 tel  
(212) 313-3050 fax

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As per the requirements outlined in COIB Advisory Opinion 2003-4, enclosed please find the Department of Citywide Administrative Services disclosure form for donations exceeding \$5,000 from the private sector for the current reporting period. Be advised that for the period in question, only a single donation meeting these criteria was received. As always, donations obtained for the Mayor's Fund to Advance New York City are reported by through the Mayor's Office.

Please feel free to contact me at (212) 386-0212 if you have any questions.

## COIB DISCLOSURE FORM

Must be filed with the Conflicts of Interest Board twice a year:

File (by November 15<sup>th</sup>) for the period ending April 1 – September 31, 2009

File (by May 15<sup>th</sup>) for the period ending October 1 – March 31, 2010

**Agency Name: Department of Citywide Administrative Services (856)**

Name of Donor	Type of Donation (goods, services or money)	Purpose of Donation	Estimated Value of Donor's Donations for the Reporting Period (or description) *	Cumulative Value Of Donor's Donations In the Past 24 Months *
American Express Corporate Philanthropy	Money	Public Service	A	B

\* **Categories for Reporting Values:**     
 A = \$5,000 - \$19,999     
 B = \$20,000 - \$59,000     
 C = \$60,000 - \$99,999     
 D = \$100,000 - \$249,999  
 E = \$250,000 - \$499,999     
 F = \$500,000 - \$999,999     
 G = \$1,000,000 or more

**New York City Department of Citywide Administrative Services  
COIB Semi-annual Report of Donations  
Reflects Donations Received Thru 09/30/11**

Deposit Date	Donor	Deposit Amounts	2 Year Cumulative	Reason	Budget Code	Revenue Source
May 23, 2003	Staten Island Advance	\$1,152.36		Workstation in City Hall	3590	00859
July 16, 2003	New York Daily News	\$5,761.80		Workstation in City Hall	3590	00859
August 7, 2003	Bloomberg, LP	\$1,152.36		Workstation in City Hall	3590	00859
August 12, 2003	New York Sun	\$1,152.36		Workstation in City Hall	3590	00859
August 19, 2003	New York Times	\$3,457.08		Workstation in City Hall	3590	00859
September 4, 2003	Associated Press	\$1,152.36		Workstation in City Hall	3590	00859
September 15, 2003	New York Post	\$4,609.44		Workstation in City Hall	3590	00859
September 24, 2003	Newsday	\$3,457.08		Workstation in City Hall	3590	00859
June 16, 2004	El Diario	\$1,152.36		Workstation in City Hall	3590	00859
None	Hoy (never submitted payment)	\$0.00		Workstation in City Hall		
August 4, 2004	Reuters	\$1,152.36		Workstation in City Hall	3590	00859
October 18, 2005	Starr Foundation	\$25,000.00		Institute for Public Service	-	-
December 2, 2005	Fund for Public Schools, Inc.	\$156.00		Performers at Mayoral Events	3590	00859
June 26, 2006	Film "Pride and Glory" Avery Pix, Inc.	\$750.00		Donation to the Mayor's Fund to Advance NYC	3590	00859
January 8, 2007	Starr Foundation	\$25,000.00		Institute for Public Service	-	-
December 4, 2007	American Express Corporate Philanthropy	\$25,000.00		Institute for Public Service	-	-
December 27, 2007	Sigmund Ginsberg	\$5,000.00		Institute for Public Service	-	-
February 7, 2008	Starr Foundation	\$30,000.00		Institute for Public Service	-	-
May 4, 2009	American Express Corporate Philanthropy	\$18,000.00		Institute for Public Service	-	-
October 4, 2010	American Express Corporate Philanthropy	\$15,000.00	\$15,000.00	Institute for Public Service	-	-
August 19, 2011	American Express Corporate Philanthropy	\$15,000.00	\$15,000.00	Institute for Public Service	-	-
<b>TOTAL</b>		<b>\$183,105.56</b>	<b>\$30,000.00</b>			



AMERICAN EXPRESS FOUNDATION

HARRIS CENTRAL N.A.  
ROSELLE, ILLINOIS  
70-1558-719

8/19/2011

PAY TO THE  
ORDER OF

Institute for Public Service, Inc., The

Fifteen Thousand and 00/100

\$

\*\*15,000.00

DOLLAR

MEMO

NYC Urban Fellows Leadership Visits (\*GFW=33546

⑈011960⑈ ⑆071915580⑆ 04⑈171⑈392⑈4⑈

081064 / 07-05

<b>Name of Donor</b>	<b>Type of Donation</b>
Municipal Credit Union	Monetary donation of \$5,000

<b>Purpose of Donation</b>	<b>Estimated Value</b>	<b>Cumulative Value over 24 months</b>
May 22, 2011: DCA Shred Fest	A	A

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