

Minutes of the Open Meeting of the New York City Conflicts of Interest Board

Date: October 19, 2018

Location: Baker Hostetler, 45 Rockefeller Plaza, 11th Fl., New York, New York

Present:

Board Members: Chair Richard Briffault and Members Fernando A. Bohorquez, Jr., Jeffrey D. Friedlander, and Erika Thomas

Board Staff: Evan Berkow, Ethan Carrier, Chad Gholizadeh, Amber Gonzalez, Christopher Hammer, Gavin Kendall, Carolyn Miller, Katherine Miller, Summer Payton, Jeff Tremblay, Michele Weinstat, and Clare Wiseman.

Guests: None

The meeting was called to order by the Chair at approximately 9:34 a.m. The Chair stated that the meeting was being conducted pursuant to the New York State Open Meetings Law and designated the undersigned as the Recording Secretary for purposes of the meeting.

The Chair stated that the meeting was called to: (1) continue consideration of Staff's proposed amendments to Board Rules § 1-13, which amendments had previously been considered at an Open Meeting held on September 21, 2018; and (2) continue consideration of Staff's proposed amendments to Title 53 of the Rules of the City of New York, which had previously been considered at Open Meetings held on August 22, 2018, and September 21, 2018.

After a brief introduction by a member of the Board Staff on the proposed amendments to Board Rules § 1-13, the Chair asked for any comments by the Board or Staff concerning the proposed amendments to Board Rules § 1-13.

Comments:

The following comments constitute further changes as agreed upon by the Board and Staff:

- Proposed Commentary to Board Rules § 1-13(e): Change "demonstrable" to "demonstrated."
- Proposed Board Rules § 1-13(e)(1)(c): Change "the written designation is disclosed to the Conflicts of Interest Board within 30 days and will be posted on the Board's website" to "within 30 days the written designation is disclosed to the Conflicts of Interest Board and will be posted on the Board's website."

Upon motion duly made and seconded, the Board unanimously voted to approve Staff's proposed amendments to Board Rules § 1-13, with modifications as discussed in the September 21, 2018, Open Meeting and today's Open Meeting, as the final rule. The proposed amendments will go to the New York City Law Department and Mayor's Office for certification.

The Chair then turned discussion to Title 53 of the Rules of the City of New York.

A member of the Board Staff explained that the proposed rule amendments approved by the Board at its September 21, 2018, Open Meeting had been certified, with some non-substantive edits, by the New York City Law Department and Mayor's Office. The Chair then asked for any comments by the Board or Staff concerning the proposed amendments to Title 53 of the Rules of the City of New York.

Comments:

- None

Upon motion duly made and seconded, the Board unanimously voted to pass the Title 53 of the Rules of the City of New York, as certified by the Law Department and Mayor's Office, as the final rule.

The open meeting was adjourned at approximately 9:47 a.m.

Respectfully submitted,

Jeffrey Tremblay
Recording Secretary