

## **Minutes of the Open Meeting of the New York City Conflicts of Interest Board**

**Date:** December 11, 2018

**Location:** Baker Hostetler, 45 Rockefeller Plaza, 11<sup>th</sup> Fl., New York, New York

**Present:**

Board Members: Chair Richard Briffault and Members Fernando A. Bohorquez, Jr., Anthony Crowell, and Jeffrey D. Friedlander

Board Staff: Ethan Carrier, Chad Gholizadeh, Amber Gonzalez, Christopher Hammer, Gavin Kendall, Carolyn Miller, Katherine Miller, Jeff Tremblay, and Michele Weinstat.

Guests: None

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The meeting was called to order by the Chair at approximately 9:44 a.m. The Chair stated that the meeting was being conducted pursuant to the New York State Open Meetings Law and designated the undersigned as the Recording Secretary for purposes of the meeting.

The Chair stated that the meeting was called to: (1) continue consideration of Staff's proposed amendments to Board Rules § 1-13, which amendments had previously been considered at Open Meetings held on September 21 and October 19, 2018; and (2) continue consideration of Staff's proposed amendments to Title 53 of the Rules of the City of New York, which had previously been considered at Open Meetings held on August 22, September 21, and October 19, 2018.

After a brief introduction by a member of the Board Staff on the proposed amendments to Board Rules § 1-13, the Chair asked for any comments by the Board or Staff concerning the proposed amendments to Board Rules § 1-13.

**Comments:**

The following comments constitute further changes as agreed upon by the Board and Staff:

- Proposed Board Rules § 1-13(e)(3): Change “and the approval pursuant to paragraph (2) for him or herself” to “and the agency head approval pursuant to paragraph (2) for him or herself.”

Upon motion duly made and seconded, the Board unanimously voted to approve the proposed amendments to Board Rules § 1-13 incorporating the modification made at today's Open Meeting. The proposed rule will be published in the City Record for public comment in advance of a public hearing.

The Chair then turned discussion to Title 53 of the Rules of the City of New York.

A member of the Board Staff reported that no comments had been submitted to the Board either before or at the public hearing held on December 5, 2018. Staff proposed one substantive change to the proposed rules: in Board Rules § 1-10(a)(2), changing the threshold value for a purchase or sale of property between a superior and a subordinate to become a prohibited “business or financial relationship” from \$25 over a twelve-month period to \$25 in any single transaction. The Chair then asked for any comments by the Board or Staff concerning the proposed amendments to Title 53 of the Rules of the City of New York.

**Comments:**

- None

Upon motion duly made and seconded, the Board unanimously voted to adopt the proposed amendments to Title 53 of the Rules of the City of New York as the final rule.

The open meeting was adjourned at approximately 10:11 a.m.

Respectfully submitted,

Jeffrey Tremblay  
Recording Secretary