

# Search Tips

The database is not case-sensitive. Entering "JOHN" or "John" will yield the same search results.

The database is sensitive to spaces. If "ABC Store" does not yield results, try entering "A B C Store."

If you are searching by **Name**:

- Enter First Name and/or Last Name for Individual License Types.
- Enter Business Name and/or Doing Business As or Trade Name for Premises-based License Types.

If you are unsure of a name, enter partial name information to get best results. For example, if you enter "ABC," results will include "ABC Company," "ABCDE Store," and "Business ABC."

## Search Results Tips

- When search results display, use the scroll bar beneath results to see details about the licensee. Do not click License Number or Name links, which are inactive currently and lead to an error page (System Message).
- If you get the error page (System Message), use your browser's back button to return to your search results. Do not click "<Here>" or Home, which will direct you to the main page, where you default to the Login box.
- If you are directed to the main page, scroll to the blue **Consumers** box and click "Search for a DCA Licensee" to begin a new search. You do NOT need to register an account with the City of New York to use Search for a DCA Licensee.
- For searches that yield more than 100+ results, do not click "Download results" link which will lead to an error page (System Message). Please narrow your search criteria.

Individual License Types	Premises-based License Types	
<ul style="list-style-type: none"> <li>• Auctioneer</li> <li>• General Vendor</li> <li>• Home Improvement Salesperson</li> <li>• Horse Drawn Cab Driver</li> <li>• Locksmith</li> <li>• Locksmith Apprentice</li> <li>• Pedicab Driver</li> <li>• Process Server Individual</li> <li>• Sightseeing Guide</li> <li>• Temporary Street Fair Vendor Permit</li> <li>• Ticket Seller</li> <li>• Tow Truck Driver</li> </ul>	<ul style="list-style-type: none"> <li>• Amusement Arcade</li> <li>• Amusement Device (Permanent)</li> <li>• Amusement Device (Portable)</li> <li>• Amusement Device (Temporary)</li> <li>• Auction House (Premises)</li> <li>• Bingo Game Operator</li> <li>• Booting Company</li> <li>• Car Wash</li> <li>• Commercial Lessor (Bingo/Games of Chance)</li> <li>• Dealer in Products for the Disabled</li> <li>• Debt Collection Agency</li> <li>• Electronic &amp; Home Appliance Service Dealer</li> <li>• Electronic Cigarette Dealer</li> <li>• Electronics Store</li> <li>• Employment Agency</li> <li>• Games of Chance</li> <li>• Gaming Café</li> <li>• Garage</li> <li>• Garage and Parking Lot</li> <li>• General Vendor Distributor</li> </ul>	<ul style="list-style-type: none"> <li>• Home Improvement Contractor</li> <li>• Horse Drawn Cab Owner</li> <li>• Laundries</li> <li>• Newsstand</li> <li>• Parking Lot</li> <li>• Pawnbroker</li> <li>• Pedicab Business</li> <li>• Pool or Billiard Room</li> <li>• Process Serving Agency</li> <li>• Scale Dealer/Repairer</li> <li>• Scrap Metal Processor</li> <li>• Secondhand Dealer Auto</li> <li>• Secondhand Dealer General</li> <li>• Sidewalk Café</li> <li>• Sightseeing Bus</li> <li>• Special Sale (e.g., Going Out of Business, Liquidation, etc.)</li> <li>• Stoop Line Stand</li> <li>• Storage Warehouse</li> <li>• Ticket Seller Business</li> <li>• Tobacco Retail Dealer</li> <li>• Tow Truck Company</li> <li>• Tow Truck Exemption</li> </ul>