



# Important Update about License Renewal

A COVID-19 Relief Package, signed into law by Mayor Bill de Blasio, extends the license expiration dates and renewal application deadlines covered by Emergency Executive Orders (EEO) 107 and 110.

In general, **the extension applies to licenses with expiration dates ON OR AFTER March 12, 2020** when the Mayor first declared a state of emergency.

## Where to Find Your License Expiration Date:

- License expiration date is on your license.
  - For businesses, see “Expires” field on your license document.
  - For individuals, see “Expiration Date” field on your license ID (card).
- You can also visit [nyc.gov/BusinessToolbox](https://nyc.gov/BusinessToolbox) and click “Renew” for the list of licenses and their expiration dates to see if the EEO covers your industry.

## Exception Industries:

- **Employment Agency** and **Scrap Metal Processor** licenses are *not* covered by EEO; these license expiration dates are set by State law:
  - Employment Agency license expiration date was May 1, 2020.
  - Scrap Metal Processor license expiration date was June 30, 2020.
- If your license is expired—that is, the expiration date is *not* extended—you may not operate until you get your renewed license. In addition to Employment Agency and Scrap Metal Processor, industries that may not operate without a renewed license are:
  - **Process Server Individual**
  - **Process Serving Agency**
  - **Scale Dealer Repairer**
- License expiration date for these industries was February 28, 2020.

## Stay Informed:

- Monitor [nyc.gov](https://nyc.gov) or [nyc.gov/dca](https://nyc.gov/dca) for updates. Once the City issues a new Mayoral EEO with guidance for renewing your license, your extended license will expire 45 days from the date of the Mayoral EEO.

Visit [nyc.gov/dca](https://nyc.gov/dca) for: español, العربية, বাংলা, 中文, français, Kreyòl Ayisyen, 한국어, Język Polski, Русский, اردو