Important Update about License Renewal

A COVID-19 Relief Package, signed into law by Mayor Bill de Blasio, extends the license expiration dates and renewal application deadlines covered by Emergency Executive Orders (EEO) 107 and 110.

In general, the extension applies to licenses with expiration dates ON OR AFTER March 12, 2020 when the Mayor first declared a state of emergency.

Where to Find Your License Expiration Date:

- License expiration date is on your license.
  - For businesses, see “Expires” field on your license document.
  - For individuals, see “Expiration Date” field on your license ID (card).
- You can also visit nyc.gov/BusinessToolbox and click “Renew” for the list of licenses and their expiration dates to see if the EEO covers your industry.

Exception Industries:

- Employment Agency and Scrap Metal Processor licenses are not covered by EEO; these license expiration dates are set by State law:
  - Employment Agency license expiration date was May 1, 2020.
  - Scrap Metal Processor license expiration date was June 30, 2020.
- If your license is expired—that is, the expiration date is not extended—you may not operate until you get your renewed license. In addition to Employment Agency and Scrap Metal Processor, industries that may not operate without a renewed license are:
  - Process Server Individual
  - Process Serving Agency
  - Scale Dealer Repairer
- License expiration date for these industries was February 28, 2020.

Stay Informed:

- Monitor nyc.gov or nyc.gov/dca for updates. Once the City issues a new Mayoral EEO with guidance for renewing your license, your extended license will expire 45 days from the date of the Mayoral EEO.