

CLIMATE POLICY OFFICER (OFFICE OF THE MAYOR)

General Statement of Duties and Responsibilities

This is a management class of positions.

Under executive direction, with full latitude for the exercise of independent initiative and judgment, oversees the activities of the office within the Office of the Mayor responsible for leading the City's just transition to carbon neutrality through policies, programs, and partnerships that address building efficiency, clean energy, accessible low-carbon transportation, and waste reduction; develops and coordinates the implementation of policies and programs to meet the long-term needs of the City with respect to its infrastructure, environment, and overall sustainability citywide; develops and coordinates a comprehensive, long-term sustainability plan for the City; advances energy and sustainability policy citywide; advises the Mayor on matters related to energy conservation and sustainability; represents the Mayor at meetings and conferences concerning energy, sustainability, and related policy issues and performs liaison functions with Federal, State, and City agencies.