

**THE CITY OF NEW YORK
DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES (“DCAS”)**

TITLE: 70 MULBERRY HISTORIC PRESERVATION ANALYSIS – 85621Y0030

I. INTRODUCTION

DCAS is seeking an appropriately qualified vendor (“Vendor”) to provide architectural services related to a historic preservation analysis of the façade of the building located at 70 Mulberry Street in Manhattan, New York.

70 Mulberry Street is a City-owned building located on the northeast corner of Mulberry and Bayard Streets in the downtown Manhattan neighborhood of Chinatown. On January 23, 2020, a fire significantly damaged the site. The Department of Buildings (DOB) issued a vacate order requiring DCAS to demolish a portion of the building.

II. SERVICE SITE

The Services to be provided under this small purchase would be performed by the Vendor at 70 Mulberry, Borough of Manhattan, Block 200, Lot 1.

III. SCOPE OF WORK

Vendor to provide the following services and document them in a **written report**:

- A. Provide historical background and cultural importance of building.
- B. Undertake an inspection of the façade using an aerial lift.
- C. Inspect interiors, including the condition of 4 cast iron columns.
- D. Document the condition of the brick and brownstone outer façade materials, particularly at the top of the remaining wall.
- E. Document where possible the condition of the backup wall.
- F. Identify and document repairs required for the brick and brownstone, including the face brick on the tower.
- G. Document the top of the remaining wall and determine if and how it can be stabilized quickly and efficiently in order to prevent further water infiltrating the wall.
- H. Document all findings and analysis of what can be done with the façade.
- I. Provide an overall cost estimate without further MEP or structural engineering analysis.

The written report should be submitted electronically in PDF Format.

The selected vendor may be required to attend meetings via MS Teams, Zoom, WebEx, or other web conferencing mediums.

IV. TERM OF PROJECT

The term of this contract shall be for ninety (90) days from receipt of an approved purchase order.

V. PRICING

The total value of the contract shall not exceed \$50,000.00.

VI. INVOICING

Vendor shall submit payment requisitions (invoices) for all completed Services to DCAS on a monthly basis. The payment requisitions shall be submitted as directed by DCAS, for review and acceptance.

Vendor shall submit all payment requisitions within sixty (60) days of completing the work; however, the Contractor shall submit a payment requisition only once every thirty (30) days. Failure to promptly submit a payment requisition may result in delayed payments or non-payment, as the City of New York can only pay for work that can be verified as being satisfactorily completed.

If the Vendor fails to provide adequate documentation with its payment requisition within the requisite timeframe, the Vendor shall be solely responsible for any and all costs incurred by DCAS to confirm that the invoiced Services were actually performed. Notwithstanding the foregoing, if such documentation is not timely provided, DCAS further reserves the right, in its sole discretion, to disapprove all or any part of a requisition where the purportedly performed Services cannot be verified to its satisfaction.

Every invoice/payment requests shall be submitted to:

Department of Citywide Administrative Services
Construction and Technical Services
One Centre Street, 20th Floor South
New York, NY 10007

VII. QUALIFICATIONS OF THE CONTRACTOR

Vendor shall have at least one full time Registered Architect licensed in the State of New York with a minimum of three (3) years of public works experience.