



# THE CITY RECORD

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## THE CITY RECORD

**BILL DE BLASIO**

Mayor

**STACEY CUMBERBATCH**

Commissioner, Department of Citywide  
Administrative Services

**ELI BLACHMAN**

Editor, The City Record

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

## CITYWIDE ADMINISTRATIVE SERVICES

### ■ PUBLIC HEARINGS

DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES  
DIVISION OF CITYWIDE PERSONNEL SERVICES  
PROPOSED AMENDMENT TO CLASSIFICATION

PUBLIC NOTICE IS HEREBY GIVEN of a public hearing to amend

the Classification of the Classified Service of the City of New York.

A public hearing will be held by the Commissioner of Citywide Administrative Services in accordance with Rule 2.6 of the Personnel Rules and Regulations of the City of New York at 125 Worth Street, 2nd Floor Auditorium, New York, NY 10013 on August 24, 2015 at 10:00 A.M.

For more information go to the DCAS website at [http://www.nyc.gov/html/dcas/html/work/Public\\_Hearing.shtml](http://www.nyc.gov/html/dcas/html/work/Public_Hearing.shtml)

RESOLVED, That the Classification of the Classified Service of the City of New York is hereby amended under the heading FIRE DEPARTMENT [057] as follows:

I. By including in the Non-Competitive Class, subject to Rule X, Part II, the following:

| Title Code Number | No. of Authorized Positions | Class of Positions | Salary           |
|-------------------|-----------------------------|--------------------|------------------|
| XXXXX             | 100                         | Fire Cadet         | \$14.16 per hour |

Part II positions are covered by Section 75 of the Civil Service Law Disciplinary procedures after 5 years of service.

a19-21

## INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS

### ■ PUBLIC HEARINGS

### NOTICE OF PUBLIC HEARING

NOTICE OF A FRANCHISE AND CONCESSION REVIEW

COMMITTEE ("FCRC") PUBLIC HEARING to be held on Tuesday, September 8, 2015, commencing at 2:30 P.M. at 22 Reade Street, Borough of Manhattan, relating to: 1) proposed changes in the beneficial ownership of a public communications structure franchise currently held by CityBridge, LLC ("CityBridge"), whereby Intersection Holdings, LLC ("Intersection"), will become the parent company of CityBridge member parent companies Titan Outdoor Holdings Inc., and Control Group Ventures, LLC. By that transaction, Intersection will obtain voting control of those parent companies, and indirect control of CityBridge members Titan Outdoor LLC and CG Partners LLC; and 2) a proposed amendment to the franchise agreement that will modify various sections including the maintenance and monitoring system, state of the art, ancillary services/data rights, and general description of services sections. The amendment will include a requirement for services to certain City designated facilities.

A copy of the proposed amendment and an ownership organization chart reflecting the proposed changes in beneficial ownership ("proposed organizational chart") may be viewed at DoITT, 2 Metrotech Center, 4<sup>th</sup> Floor, Brooklyn, NY, 11201, commencing August 24, 2015, through September 8, 2015, between the hours of 9:30 A.M. and 3:30 P.M., excluding Saturdays, Sundays and holidays. Paper copies of the proposed amendment and the proposed organization chart may be obtained, by appointment, at a cost of \$.25 per page. All payments shall be made at the time of pickup by check or money order made payable to the New York City Department of Finance. The proposed amendment and proposed organization chart may also be obtained in PDF form at no cost, by email request. Interested parties should contact Brett Sikoff by email at FranchiseOpportunities@doitt.nyc.gov.

NOTE: Individuals requesting sign language interpreters or any other accommodation of disability at the public hearing should contact the Mayor's Office of Contract Services, Public Hearing Unit, 253 Broadway, 9th Floor, New York, NY 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay service.

The Hearing may be cablecast on NYCMedia channels.

a14-s8

**OFFICE OF THE MAYOR**

■ NOTICE

OFFICE OF THE MAYOR  
NOTICE OF PUBLIC HEARING  
ON PROPOSED LOCAL LAWS

PURSUANT TO STATUTORY REQUIREMENT, NOTICE IS HEREBY GIVEN that proposed local laws numbered and titled hereinafter have been passed by the Council and that a public hearing on such proposed local laws will be held in the Blue Room at City Hall, Borough of Manhattan, New York City, on September 2, 2015 at 10:30 A.M.:

**Int. 145-A** - A Local Law to amend the New York City building code, in relation to the installation of fire sprinklers in certain establishments that provide services for animals.

**Int. 287-A** - .Title

A Local Law to amend the administrative code of the City of New York, in relation to price displays on all signs posted by gas stations other than signs on dispensing devices.

**Int. 586-A** - A Local Law to amend the administrative code of the City of New York, in relation to signs, posters or placards that advertise gas prices.

**Int. 682-A** - A Local Law to amend the administrative code of the City of New York, in relation to conduct in connection with offers to induce a person to vacate a dwelling unit.

**Int. 700-A** - A Local Law to amend the administrative code of the City of New York, in relation to required disclosures by persons making buyout offers.

**Int. 757-A** - A Local Law to amend the administrative code of the City of New York, in relation to amending the definition of harassment to include certain buyout offers.

Bill de Blasio  
Mayor

NOTE: Individuals requesting Sign Language Interpreters should contact the Mayor's Office of City Legislative Affairs, 253 Broadway, 14<sup>th</sup> Floor, New York, NY 10007, (212) 788-3678, no later than five days prior to the public hearing.

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**PARKS AND RECREATION**

■ PUBLIC HEARINGS

**NOTICE OF A JOINT PUBLIC HEARING** of the Franchise and Concession Review Committee and the New York City Department of Parks and Recreation to be held on Monday, September 8<sup>th</sup>, 2015 at 22 Reade Street, Borough of Manhattan, commencing at 2:30 P.M. relative to:

**INTENT TO AWARD** as a concession the installation, operation and management of an outdoor holiday gift market at Union Square Park, Manhattan, for a potential five (5) year term, to Urban Space Holdings, Inc. ("USH"). Compensation to the City will be as follows: for each operating year, USH shall pay to the City a license fee consisting of the greater of the guaranteed annual fee (Year 1: \$1,400,000; Year 2: \$1,470,000; Year 3: \$1,543,500; Year 4: \$1,620,675; Year 5: \$1,701,709), or fifty percent (50%) of gross receipts derived from the operation of the holiday market.

A draft copy of the agreement may be reviewed or obtained at no cost, commencing Friday, August 21, 2015, through Monday, September 8, 2015, between the hours of 9:00 A.M. and 5:00 P.M., excluding weekends and holidays at the New York City Department of Parks and Recreation, located at 830 Fifth Avenue, Room 313, New York, NY 10065.

Individuals requesting Sign Language Interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, NY 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING.

TELECOMMUNICATION DEVICE FOR THE DEAF (TDD)  
212-504-4115.

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**TRANSPORTATION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN**, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 55 Water Street, 9<sup>th</sup> Floor, Room 945 commencing at 2:00 P.M. on Wednesday, August 26, 2015. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 55 Water Street, 9<sup>th</sup> Floor South West, New York, NY 10041, or by calling (212) 839-6550.

**#1 IN THE MATTER OF** a proposed revocable consent authorizing 45 Fifth Avenue Apt. Corp. to construct, maintain and use two fenced-in areas with planting on the east sidewalk of Fifth Avenue, north of East 11<sup>th</sup> Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of Approval by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule:

From the Approval Date to the Expiration Date - \$946/per annum.

the maintenance of a security deposit in the sum of \$4,600 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

**#2 IN THE MATTER OF** a proposed revocable consent authorizing AMB Fund III New York III & IV, LLC to continue to maintain and use a force main, together with a manhole, under and along Rockaway Boulevard, in the Borough of Queens. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

- For the period July 1, 2013 to June 30, 2014 - \$21,432
- For the period July 1, 2014 to June 30, 2015 - \$22,026
- For the period July 1, 2015 to June 30, 2016 - \$22,620
- For the period July 1, 2016 to June 30, 2017 - \$23,214
- For the period July 1, 2017 to June 30, 2018 - \$23,808
- For the period July 1, 2018 to June 30, 2019 - \$24,402
- For the period July 1, 2019 to June 30, 2020 - \$24,996
- For the period July 1, 2020 to June 30, 2021 - \$25,590
- For the period July 1, 2021 to June 30, 2022 - \$26,184
- For the period July 1, 2022 to June 30, 2023 - \$26,778

the maintenance of a security deposit in the sum of \$26,800 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

**#3 IN THE MATTER OF** a proposed revocable consent authorizing

Beth Israel Medical Center to continue to maintain and use the conduits under the north sidewalk of East 17<sup>th</sup> Street, east of Nathan D. Perlman Place, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

- For the period July 1, 2013 to June 30, 2014 - \$5,158
- For the period July 1, 2014 to June 30, 2015 - \$5,299
- For the period July 1, 2015 to June 30, 2016 - \$5,440
- For the period July 1, 2016 to June 30, 2017 - \$5,581
- For the period July 1, 2017 to June 30, 2018 - \$5,722
- For the period July 1, 2018 to June 30, 2019 - \$5,863
- For the period July 1, 2019 to June 30, 2020 - \$6,004
- For the period July 1, 2020 to June 30, 2021 - \$6,145
- For the period July 1, 2021 to June 30, 2022 - \$6,286
- For the period July 1, 2022 to June 30, 2023 - \$6,427

the maintenance of a security deposit in the sum of \$50,000 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

**#4 IN THE MATTER OF** a proposed revocable consent authorizing Linc LIC LLC to install, maintain and use planters on the west sidewalk of 43<sup>rd</sup> Avenue, between Crescent and 24<sup>th</sup> Streets, in the Borough of Queens. The proposed revocable consent is for a term of ten years from the date of Approval by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule:

From the Approval Date to the Expiration Date - \$500/per annum.

the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

**#5 IN THE MATTER OF** a proposed revocable consent authorizing SHR Essex House, LLC to continue to maintain and use the logo on the south sidewalk of central Park South, east of Seventh Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2013 to June 30, 2023 - \$300/per annum.

the maintenance of a security deposit in the sum of \$1,500 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

**#6 IN THE MATTER OF** a proposed revocable consent authorizing The Dalton Schools, Inc. to continue to maintain and use conduits in East 89<sup>th</sup> Street, east of Park Avenue, in East 91<sup>st</sup> Street, west of Park Avenue, and cables in the existing facilities of the Empire City Company (Limited) in Park Avenue, between East 89<sup>th</sup> and East 91<sup>st</sup> Streets, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

- For the period July 1, 2015 to June 30, 2016 - \$20,914
- For the period July 1, 2016 to June 30, 2017 - \$21,485
- For the period July 1, 2017 to June 30, 2018 - \$22,056
- For the period July 1, 2018 to June 30, 2019 - \$22,627
- For the period July 1, 2019 to June 30, 2020 - \$23,198
- For the period July 1, 2020 to June 30, 2021 - \$23,769
- For the period July 1, 2021 to June 30, 2022 - \$24,340
- For the period July 1, 2022 to June 30, 2023 - \$24,911
- For the period July 1, 2023 to June 30, 2024 - \$25,482
- For the period July 1, 2024 to June 30, 2025 - \$26,053

the maintenance of a security deposit in the sum of \$26,100 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

**#7 IN THE MATTER OF** a proposed revocable consent authorizing The Trustees of Columbia University in the City of New York to install, maintain and use planters on the south sidewalk of West 168<sup>th</sup> Street, between Fort Washington Avenue and Broadway, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of Approval by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule:

From the Approval Date to the Expiration Date - \$468/per annum

the maintenance of a security deposit in the sum of \$3,000 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

# PROPERTY DISPOSITION

## CITYWIDE ADMINISTRATIVE SERVICES

### ■ SALE

The City of New York, in partnership with PropertyRoom.com, posts vehicle and heavy machinery auctions online every week at: <http://www.propertyroom.com/s/dcas>

All auctions are open to the general public, and registration is free.

Vehicles can be viewed in person by appointment at: KenBen Industries, 364 Maspeth Avenue, Brooklyn, NY 11211. Phone: (718) 802-0022

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## OFFICE OF CITYWIDE PROCUREMENT

### ■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>.

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

## HOUSING PRESERVATION AND DEVELOPMENT

### ■ PUBLIC HEARINGS

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, notice is hereby given that the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed an amendment to the terms and conditions of the sale of the following City-owned properties (collectively, "Disposition Area") in the Borough of Brooklyn:

| Addresses         | Blocks/Lots |
|-------------------|-------------|
| 344 Bergen Street | 389/27      |
| 348 Bergen Street | 389/29      |

Under HPD's Neighborhood Construction Program ("NCP"), sponsors purchase City-owned land and HPD funds the new construction of infill rental housing with up to 30 units rented to and affordable to households earning up to 165% of Area Median Income ("AMI"). Construction and permanent financing is provided through loans from private institutional lenders and HPD.

This submission is a proposed amendment ("Amended Project") to a project previously approved by the Mayor on June 4, 2004 (Cal. No. 25) ("Original Project"). Under the Original project, HDC was to finance the development of affordable housing to middle-income families earning up to 250% of AMI through the New Housing Opportunities Program ("NHOP"). Under the Amended Project, HPD will provide financing through NCP.

The Amended Project consists of the Disposition Area and an adjacent privately-owned lot at Block 389, Lot 28 (collectively, the "Project Area"). Under the Amended Project, the City will sell the Disposition Area to WHRF Bergen Street LLC ("Sponsor") for one dollar per lot. Sponsor will then construct one building containing approximately 23 rental dwelling units plus one unit for a superintendent on the Project

Area, and will develop approximately 738 square feet of the Project Area as open space (instead of 604 square feet under the Original Project). Sponsor will also deliver a note and mortgage for the remainder of the appraised value ("Land Debt"). The Land Debt will be repayable out of resale or refinancing profits for a period of thirty (30) years following completion of construction.

The appraisal and the proposed Land Disposition Agreement is available for public examination at the office of HPD, 100 Gold Street, Room 5-A1, New York, NY on business days during business hours.

PLEASE TAKE NOTICE that a public hearing will be held on 9/21/2015, at Second Floor Conference Room, 22 Reade Street, Manhattan at 10:00 A.M., or as soon thereafter as the matter may be reached on the calendar, at which time and place those wishing to be heard will be given an opportunity to be heard concerning the proposed sale of the Disposition Area pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter.

Individuals requesting sign language interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, Room 915, New York, NY 10007, (212) 788-7490, no later than five (5) business days prior to the public hearing. TDD users should call Verizon relay services.

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Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, notice is hereby given that the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed the sale of the following City-owned property ("Disposition Area") in the Borough of Manhattan:

| Address             | Block/Lot |
|---------------------|-----------|
| 175 Delancey Street | 347/71    |

Under HPD's Extremely Low and Low Income Affordability Program, sponsors purchase City-owned land or vacant buildings and construct or rehabilitate multifamily buildings in order to create affordable rental housing. Construction and permanent financing is provided through loans from private institutional lenders and from public sources including HPD, the New York City Housing Development Corporation, the State of New York and/or the federal government. Additional funding may also be provided from the syndication of low-income housing tax credits. The newly constructed or rehabilitated buildings provide rental housing to low-income families. Subject to project underwriting, up to 30% of the units may be rented to formerly homeless families.

HPD has designated Site 6 DSA Owner LLC ("Sponsor") as qualified and eligible to purchase and redevelop the Disposition Area under the Extremely Low and Low Income Affordability Program. HPD proposes to sell the Disposition Area to Sponsor for the nominal price of one dollar (\$1.00) per tax lot. Sponsor will also deliver an enforcement note and mortgage for the remainder of the appraised value ("Land Debt"). Sponsor will then construct one building with approximately 99 rental dwelling units for low income seniors, plus one superintendent unit, a community facility space of approximately 74,539 gross square feet, and approximately 6,068 gross square feet of commercial space.

After a minimum of sixty (60) years following completion of construction, any remaining balance of the Land Debt may be forgiven.

The appraisal and the proposed Land Disposition Agreement and Project Summary are available for public examination at the office of HPD, 100 Gold Street, Room 5-A4, New York, NY on business days during business hours.

PLEASE TAKE NOTICE that a public hearing will be held on 9/21/2015, at Second Floor Conference Room, 22 Reade Street, Manhattan at 10:00 A.M., or as soon thereafter as the matter may be reached on the calendar, at which time and place those wishing to be heard will be given an opportunity to be heard concerning the proposed sale of the Disposition Area pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter.

Individuals requesting sign language interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, Room 915, New York, NY 10007, (212) 788-7490, no later than five (5) business days prior to the public hearing. TDD users should call Verizon relay services.

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**POLICE**

■ NOTICE

**OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT**

The following listed property is in the custody, of the Property Clerk Division without claimants. Recovered, lost, abandoned property, obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES (All Boroughs):**

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

**FOR ALL OTHER PROPERTY**

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31



*"Compete To Win" More Contracts!*

*Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and women-owned businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- Win More Contracts at [nyc.gov/competetowin](http://nyc.gov/competetowin)

*"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."*

**HHS ACCELERATOR**

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic prequalification application using the City's Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be

submitted on an annual basis to remain eligible to compete.

- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

**Participating NYC Agencies**

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children's Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)

**ADMINISTRATION FOR CHILDREN'S SERVICES**

■ AWARD

*Human Services/Client Services*

**SPECIALIZED PREVENTIVE - SPECIAL MEDICAL** - Renewal - PIN# 06811P0030002R001 - AMT: \$10,908,000.00 - TO: New Alternatives for Children Inc., 37 West 26th Street, New York, NY 10010.

● **CHILD CARE SERVICES** - BP/City Council Discretionary - PIN# 06815L0032001 - AMT: \$51,677.00 - TO: Catholic Charities Neighborhood Services Inc., 191 Joralemon Street, Brooklyn, NY 11201.

● **EARLY INTERVENTION** - BP/City Council Discretionary - PIN# 06815L0030001 - AMT: \$28,500.00 - TO: Connect Inc., PO Box 20217, Greenley Square Station, NY 10001.

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**CITYWIDE ADMINISTRATIVE SERVICES**

■ AWARD

*Goods*

**TRUCK, COLLECTION, 6 C.Y. - DOT** - Competitive Sealed Bids - PIN# 8571500197 - AMT: \$1,267,134.54 - TO: Gabrielli Truck Sales LTD, 153-20 South Conduit Avenue, Jamaica, NY 11434.

● **GRP: LINCOLN LUBRICATION PROD AND EQUIP. INDUSTRIAL** - Competitive Sealed Bids - PIN# 8571500369 - AMT: \$511,000.00 - TO: M Brown Fitting Specialists Inc., 195-A West Shore Avenue, Bogota, NJ 07603.

← a21

**OFFICE OF CITYWIDE PROCUREMENT**

■ VENDOR LIST

*Goods*

**EQUIPMENT FOR DEPARTMENT OF SANITATION**

In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:

- A. Collection Truck Bodies
- B. Collection Truck Cab Chassis
- C. Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Mr. Edward Andersen,

Procurement Analyst, Department of Citywide Administrative Services, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8509

j2-d31

**DESIGN AND CONSTRUCTION**

**PROFESSIONAL CONTRACTS**

■ AWARD

*Construction/Construction Services*

**RQ A AND E, REQUIREMENTS CONTRACT FOR HISTORIC PRESERVATION, ARCHITECTURAL, ENGINEERING AND CONSTRUCTION RELATED SERVICES, CITYWIDE**

Competitive Sealed Proposals - Judgment required in evaluating proposals - PIN# 8502015VP0001P - AMT: \$3,000,000.00 - TO: Platt Byard Dovell White Architects, 49 West 37th Street, 4th Floor, New York, NY 10018.

● **RQ A AND E, REQUIREMENTS CONTRACT FOR HISTORIC PRESERVATION, ARCHITECTURAL, ENGINEERING AND CONSTRUCTION RELATED SERVICES, CITYWIDE.**

- Competitive Sealed Proposals - Judgment required in evaluating proposals - PIN# 8502015VP0002P - AMT: \$3,000,000.00 - TO: CTA Architects PC, 151 West 26th Street, 8th Floor, New York, NY 10001.

← a21

**EDUCATION**

■ SOLICITATION

*Goods and Services*

**JOB ORDER CONTRACT FOR CAFETERIA EXPERIENCE ENHANCEMENT** - Competitive Sealed Bids - PIN# B2744040 - Due 9-28-15 at 4:00 P.M.

To download RFB B2744, please go to <http://schools.nyc.gov/Offices/DCP/Vendor/RequestsforBids/Default.htm>. If you cannot download, send an e-mail to the at [vendorhotline@schools.nyc.gov](mailto:vendorhotline@schools.nyc.gov) with the RFB number and title in the subject line.

For all questions related to this RFB, please e-mail [mprocope@schools.nyc.gov](mailto:mprocope@schools.nyc.gov) with the RFB number and title in the subject line of your e-mail.

This is a requirements contract for Cafeteria Experience Enhancement intended to encourage student use of the DOE's meal programs. This contract includes work to improve the appearance of the areas where food is served, expedite the passage of users in the serving area and improve equipment to meet the needs for changed menus developed in response to nutritional needs and student surveys.

There will be a Pre-Bid Conference on Friday, August 28, 2015 at 2:30 P.M., 44-36 Vernon Boulevard, 5th Floor, Training Room # 1, Long Island City, NY 11101

BID OPENS ON SEPTEMBER 29, 2015 AT 11:00 A.M.

The New York City Department of Education (DOE) strives to give all businesses, including Minority and Women-Owned Business Enterprises (MWBES), an equal opportunity to compete for DOE procurements. The DOE's mission is to provide equal access to procurement opportunities for all qualified vendors, including MWBES, from all segments of the community. The DOE works to enhance the ability of MWBES to compete for contracts. DOE is committed to ensuring that MWBES fully participate in the procurement process.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Education, 65 Court Street, Room 1201, Brooklyn, NY 11201. Vendor Hotline (718) 935-2300; [vendorhotline@schools.nyc.gov](mailto:vendorhotline@schools.nyc.gov)*

← a21

**HEALTH AND HOSPITALS CORPORATION**

**The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids**

that are posted in Room 516 weekdays between 9:00 A.M. and 4:30 P.M. For information regarding bids and the bidding process, please call (212) 442-4018.

j2-d31

MANAGED CARE

SOLICITATION

Goods and Services

METROPOLITAN HOSPITAL CENTER REQUIRES BEHAVIORAL HEALTH LOCK REVISIONS. - Competitive Sealed Bids - PIN# 036-0005 - Due 9-2-15 at 2:00 P.M.

There will be a mandatory walkthrough on August 26th at 10:00 A.M. at Metropolitan Hospital, Main Building, 7th Floor, "A" Wing, Room: 7A11. There will be a sign in sheet that you will need to sign in and sign out upon completion of the walkthrough. Only vendors attending the walkthrough will be allowed to bid. Please Note: THE WINNING VENDOR MUST COMPLETE ALL THE WORK NO LATER THAN TWO WEEKS AFTER BEING AWARDED THE CONTRACT.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Health and Hospitals Corporation, 160 Water Street, 13th Floor, New York, NY 10038. Dean Pearce (212) 423-7876; dean.pearce@nychhc.org

a21

HEALTH AND MENTAL HYGIENE

HIV/AIDS PREVENTION AND CONTROL

AWARD

Human Services/Client Services

HIV/AIDS PREVENTION AND CONTROL - Renewal - PIN# 13AE037201R1X00 - AMT: \$2,238,750.00 - TO: The Momentum Project Inc., 155 West 23 Street, New York, NY 10011.

a21

HOUSING AUTHORITY

SUPPLY MANAGEMENT

SOLICITATION

Goods and Services

SMD SERVICE OF INTERCOM SYSTEMS - Competitive Sealed Bids - PIN# 62606 - Due 9-22-15 at 10:00 A.M.

Term of contract is (2) Years. No Bid Security Required.

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFQ number; vendors are instructed to open the "Doing Business with NYCHA", using the link: http://www.nyc.gov/nychabusiness. Once on that page, please scroll down to mid page, on the left hand column, select "Selling to NYCHA", click into "Getting Started: Register or Log-in" link. If you have supplied goods or services to NYCHA in the past and you have your log-in credentials, click "Returning iSupplier Users" and "Log-In Here" If you do not have your log-in credentials, select "Request a Log-In ID." Upon access, select "Sourcing Supplier" then "Sourcing Homepage", reference applicable RFQ number per solicitation.

Suppliers electing to obtain a non-electronic paper document will be subject to a \$25 non-refundable fee; payable to NYCHA by USPS-Money Order/Certified Check only for each set of RFQ documents requested. Remit payment to NYCHA Finance Department at 90 Church Street, 6th Floor; obtain receipt and present it to the Supply Management Procurement Group; RFQ package will be generated at time of request.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Erneste Pierre-Louis (212) 306-3609; Fax: (212) 306-5109; erneste.pierre-louis@nycha.nyc.gov

a21

HUMAN RESOURCES ADMINISTRATION

AWARD

Human Services/Client Services

SHARED SERVICES/SAVE BUSINESS CONSULTANTS SERVICES FOR HEALTH AND HUMAN SERVICES AGENCIES

- Competitive Sealed Proposals - Judgment required in evaluating proposals - PIN# 09613P0005027 - AMT: \$259,459.00 - TO: Metis Associates Inc., 120 Wall Street, 21st Floor, New York, NY 10005. Term: 3/15/2014 - 3/14/2017

WELLNESS, COMPREHENSIVE ASSESSMENT - Competitive Sealed Proposals - Judgment required in evaluating proposals - PIN# 09612P0001002R001 - AMT: \$66,062,060.00 - TO: Fedcap Rehabilitation Services Inc., 633 3rd Avenue, 6th Floor, New York, NY 10017-6703. 08/01/2015 to 07/31/2017

NON-RESIDENTIAL CORE AND LEGAL SERVICES FOR VICTIMS OF DOMESTIC VIOLENCE (QUEENS LEGAL) - BP/City Council Discretionary - PIN# 06906X0068CNVN010 - AMT: \$254,972.83 - TO: Queens Legal Services Corporation, 8900 Sutphin Boulevard, Suite 206, Jamaica, NY 11435. Term: 10/1/14 - 3/31/15

a21

PARKS AND RECREATION

VENDOR LIST

Construction/Construction Services

PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION - NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS

DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL" exclusively to conduct non-complex general construction site work involving the construction and reconstruction of DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construction its parks, playgrounds, beaches, gardens and green-streets. DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\*Firms that are in the process of becoming a New York City-certified M/WBE may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained on-line at: http://a856-internet.nyc.gov/nycvendronline/home.asap or http://www.nycgovparks.org/opportunities/business

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center, Annex, Flushing Meadows-

Corona Park, Flushing, NY 11368. Charlette Hamamgian (718) 760-6789; Fax: (718) 760-6781; charlette.hamamgian@parks.nyc.gov

j2-d31

## SCHOOL CONSTRUCTION AUTHORITY

### CONTRACT SERVICES

#### ■ SOLICITATION

*Construction / Construction Services*

**HVAC/UNIT VENTILATORS** - Competitive Sealed Bids - PIN# SCA16-16018D-1 - Due 9-10-15 at 10:30 A.M.

PS 67 (Bronx). Project Range: \$1,540,000 - \$1,620,000  
Documents are available at: <https://bidset.nycsca.org>  
Pre-Bid Meeting Date: August 28, 2015 at 10:00 A.M. at 2024 Mohegan Avenue, Bronx, NY 10460. Bidders are strongly urged to attend. Bidders must be Pre-Qualified by the SCA at the time of the Bid Opening Date.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

School Construction Authority, 30-30 Thomson Avenue, Long Island City, NY 11101. Lily Persaud (718) 752-5852; [lpersaud@nycsca.org](mailto:lpersaud@nycsca.org)

a21

### PROCUREMENT

#### ■ SOLICITATION

*Construction / Construction Services*

**FIRE ALARM / PA / CLOCK SYSTEMS** - Competitive Sealed Bids - PIN# SCA16-15422D-1 - Due 9-4-15 at 10:30 A.M.

PS 28 (Bronx)  
Project Range: \$990,000 - \$1,050,000  
Pre-Bid Meeting: August 24, 2015 at 10:00 A.M. at 1861 Anthony Avenue, Bronx, NY 10457  
Bidders must be pre-qualified by the SCA at the time of the bid opening

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

School Construction Authority, 30-30 Thomson Avenue, Long Island City, NY 11101. Iris Vega (718) 472-8292; Fax: (718) 472-0477; [ivega@nycsca.org](mailto:ivega@nycsca.org)

a21

## TRUST FOR GOVERNORS ISLAND

#### ■ SOLICITATION

*Construction Related Services*

**BUILDING 110 HEATING SYSTEM UPGRADE PROCUREMENT-RFQ** - Competitive Sealed Proposals/Pre-Qualified List - PIN#001232 - Due 9-17-15 at 3:00 P.M.

Governors Island Corporation, doing business as The Trust for Governors Island ("Trust"), is issuing a Request for Qualifications for its Building 110 Heating System Upgrade procurement. The project scope includes the installation of two (2) new gas-fired, steam boilers, integration and modification of the existing heating system to conform to the new boiler installation, and architectural and mechanical fit-out of the proposed mechanical room to comply with the latest versions of the New York City Construction Codes. This project is being procured under FEMA CDBG-DR guidelines and regulations. The responder will be required to demonstrate their ability to operate under these requirements using past experience and exhibit a clear understanding of the guidelines

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Trust for Governors Island, 10 South Street, Slip 7, New York, NY 10004. Lisa DeMarco (212) 440-2226; Fax: (212) 148-0432; [ldemarco@govisland.nyc.gov](mailto:ldemarco@govisland.nyc.gov)

a20-24

## AGENCY RULES

### ENVIRONMENTAL CONTROL BOARD

#### ■ NOTICE

#### Notice of Public Hearing and Opportunity to Comment on Proposed Rules

**What are we proposing?** The Environmental Control Board (ECB) proposes to amend its Department of Buildings (DOB) Penalty Schedule. This schedule is found in Section 3-103 of Subchapter G of Chapter 3 of Title 48 of the Rules of the City of New York. It contains penalties for notices of violation issued by the New York City DOB.

**When and where is the Hearing?** ECB will hold a public hearing on the proposed rule. The public hearing will take place at 2:00 P.M. on September 21, 2015. The hearing will be in the ECB Conference Room located at 66 John Street, 10th Floor, New York, NY 10006.

**How do I comment on the proposed rules?** Anyone can comment on the proposed rules by:

- **Website.** You can submit comments to the ECB through the NYC rules Web site at <http://rules.cityofnewyork.us>.
- **Email.** You can email written comments to [Rules\\_Oath@oath.nyc.gov](mailto:Rules_Oath@oath.nyc.gov).
- **Mail.** You can mail written comments to ECB, Attention: James Macron, Counsel to the Board, ECB, 66 John Street, 10<sup>th</sup> Floor, New York, N.Y. 10038.
- **Fax.** You can fax written comments to ECB, 212-361-1900.
- **By Speaking at the Hearing.** Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak. You can sign up before the hearing by calling Elizabeth Nolan at 212-436-0708. You can also sign up in the hearing room before the hearing begins on September 21, 2015. You can speak for up to three minutes.

**Is there a deadline to submit written comments?** You may submit written comments up to September 21, 2015.

**Do you need assistance to participate in the Hearing?** You must tell ECB staff if you need a reasonable accommodation of a disability at the Hearing. You must tell us if you need a sign language interpreter. You can tell us by mail at the address given above. You may also tell us by telephone at 212-436-0708. You must tell us by September 14, 2015

**Can I review the comments made on the proposed rules?** You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. A few days after the hearing, a transcript of the hearing and copies of the written comments will be available to the public at the ECB's office located at 66 John Street, 10<sup>th</sup> Floor, New York, NY 10038.

**What authorizes ECB to adopt this rule?** Section 1049-a and 1043 of the New York City Charter and Chapter 3 of Title 28 of the Administrative Code authorize ECB to adopt this proposed rule. This proposed rule was not included in ECB's regulatory agenda for this Fiscal Year because it was not contemplated when ECB published the agenda.

**Where can I find the ECB's rules?** The ECB's rules are in Title 48 of the Rules of the City of New York.

**What laws govern the rulemaking process?** ECB must meet the requirements of Section 1043(b) of the Charter when creating or changing rules. This notice is made according to the requirements of Sections 1043(b) and Section 1049-a of the Charter.

#### **Statement of Basis and Purpose**

The New York City Environmental Control Board (ECB) is proposing a rule to modify the ECB Buildings Penalty Schedule found in Section 3-103 of Subchapter G of Chapter 3 of Title 48 of the Rules of the City of New York to enforce Local Law 77 of 2015.

In response to a recent outbreak of Legionnaires' disease in the South Bronx, the City Council enacted and the Mayor signed into law Local Law 77 of 2015, which goes into effect on August 18, 2015. Section one of Local Law 77 of 2015 adds a new Article 317, entitled "Cooling Towers" to chapter three of title 28 of the New York City

Administrative Code (the Code).

Section 28-317.3, entitled "Registration," requires all cooling towers to be registered with the Department of Buildings (DOB) before initial operation as required by the DOB commissioner. Owners of existing cooling towers must register their towers within 30 days of the law's effective date.

Section 28-317.3.1, entitled "Discontinued use," requires owners or operators of cooling towers to notify DOB within 30 days of removing or permanently discontinuing use of a cooling tower and to include in their notice a statement that the tower was drained and sanitized in compliance with Department of Mental Health and Hygiene (DOHMH) rules for discontinuance of a cooling tower.

Section 28-317.5, entitled "Annual certification," requires owners or operators of cooling towers to certify that the cooling tower was

inspected, tested, cleaned and disinfected in compliance with section 17-194.1 of the Code and the rules of DOHMH, and that a maintenance program and plan has been developed and implemented as required by such section. The owner or operator must submit the certification by November 1, 2016 and every November 1 of each year thereafter, or as otherwise specified in DOB's rules.

Section 28-317.7, entitled "Enforcement," makes failure to register a cooling tower or submit a certification or statement required by new article 317 a major (also called Class 2) violation. The statutory maximum for a major violation is \$10,000.

To support enforcement of this new law, the Board is adding three new charges to the Buildings Penalty Schedule.

[Deleted material is in brackets.]  
New material is underlined.

**Section 1. The Environmental Control Board proposes to amend its DOB Penalty Schedule found in Section 3-103 of Subchapter G of Chapter 3 of Title 48 of the Rules of the City of New York to add three new charges after the entry in that schedule for NYC Admin. Code 28-305.4.7.3, Failure to file an amended condition assessment acceptable to Department indicating correction of unsafe conditions, to read as follows:**

| Section of Law    | Classification | Violation Description  | Cure | Stipulation | Standard Penalty (\$) | Mitigated Penalty (\$) | Default Penalty (\$) | Aggravated I Penalty (\$) | Aggravated I Default Penalty (\$) | Aggravated II Penalty (\$) | Aggravated II Default - Maximum Penalty (\$) |
|-------------------|----------------|--|------|-------------|-----------------------|------------------------|----------------------|---------------------------|-----------------------------------|----------------------------|--|
| <u>28-317.3</u>   | <u>Class 2</u> | <u>Failure to register cooling tower prior to operation</u>  | No   | No          | <u>2,000</u>          | Yes                    | <u>10,000</u>        | <u>5,000</u>              | <u>10,000</u>                     | <u>10,000</u>              | <u>10,000</u>                                |
| <u>28-317.3.1</u> | <u>Class 2</u> | <u>Failure to notify of discontinued use or removal of cooling tower</u>   | Yes  | Yes         | <u>800</u>            | Yes                    | <u>4,000</u>         | <u>2,000</u>              | <u>10,000</u>                     | <u>4,000</u>               | <u>10,000</u>                                |
| <u>28-317.5</u>   | <u>Class 2</u> | <u>Failure to file an annual certification of cooling tower inspection/testing/cleaning/disinfecting/maintenance plan per Adm. Code 17-194.1</u> | No   | No          | <u>2,000</u>          | Yes                    | <u>10,000</u>        | <u>5,000</u>              | <u>10,000</u>                     | <u>10,000</u>              | <u>10,000</u>                                |

NEW YORK CITY LAW DEPARTMENT  
DIVISION OF LEGAL COUNSEL  
100 CHURCH STREET  
NEW YORK, NY 10007  
212-356-4028

**CERTIFICATION PURSUANT TO CHARTER §1043(d)**

**RULE TITLE:** Amendment of Buildings Penalty Schedule (Cooling Towers Registration)

**REFERENCE NUMBER:** 2015 RG 101

**RULEMAKING AGENCY:** Office of Administrative Trials and Hearings

I certify that this office has reviewed the above-referenced proposed rule as required by Section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN  
Acting Corporation Counsel

Date: August 19, 2015

NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
253 BROADWAY, 10<sup>th</sup> FLOOR  
NEW YORK, NY 10007  
212-788-1400

**CERTIFICATION/ANALYSIS PURSUANT TO CHARTER SECTION 1043(d)**

**RULE TITLE:** Amendment of Buildings Penalty Schedule (Cooling Towers Registration)

**REFERENCE NUMBER:** OATH-ECB-60

**RULEMAKING AGENCY:** OATH-ECB

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not provide a cure period because a cure period would present a substantial risk to public health and safety.

/s/ Francisco Navarro  
Mayor's Office of Operations

August 19, 2015  
Date



## FINANCE

### ■ NOTICE

#### **Notice of Public Hearing and Opportunity to Comment on Proposed Rule**

**What are we proposing?** The Department of Finance is considering adding a rule which would allow Senior Citizen Rent Increase Exemption and Disability Rent Increase Exemption program participants to file renewal applications past the specified deadline under certain conditions.

**When and where is the hearing?** The Department of Finance will hold a public hearing on the proposed rule. The public hearing will take place at 11:00 A.M. on September 21, 2015. The hearing will be in the Department of Finance hearing room at 345 Adams Street, 3<sup>rd</sup> Floor, Brooklyn, N.Y. 11201.

**How do I comment on the proposed rule?** Anyone can comment on the proposed rule by:

- **Website.** You can submit comments to the Department of Finance through the NYC rules website: <http://rules.cityofnewyork.us>.
- **Email.** You can email written comments to [laroset@finance.nyc.gov](mailto:laroset@finance.nyc.gov).
- **Mail.** You can mail written comments to NYC Department of Finance, Legal Affairs Division, 345 Adams Street, 3<sup>rd</sup> Floor, Brooklyn, N.Y. 11201, Attn: Timothy LaRose.
- **Fax.** You can fax written comments to NYC Department of Finance, Attn: Timothy LaRose, at (718) 403-3650.
- **Hearing.** You can speak at the public hearing. Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak. You can sign up before the hearing by calling Joan Best at (718) 488-2007, or you can sign up in the hearing room before the hearing begins on September 21, 2015. You can speak for up to three minutes.

**Is there a deadline to submit written comments?** The deadline to submit written comments is September 21, 2015.

**What if I need assistance to participate in the hearing?** You must tell the Office of Legal Affairs if you need a reasonable accommodation of a disability at the hearing. You must tell us if you need a sign language interpreter. You may tell us by mail at the address given above, sent to the attention of Joan Best; by telephone, by calling Joan Best at (718) 488-2007; or by e-mail at [bestj@finance.nyc.gov](mailto:bestj@finance.nyc.gov). You must tell us by September 7, 2015.

**Can I review the comments made on the proposed rule?** You can review the comments that have been submitted online by visiting the NYC rules website: <http://rules.cityofnewyork.us/>. In addition, copies of all submitted comments concerning the proposed rule and a summary of oral comments from the hearing will be available to the public a few days after the hearing at NYC Department of Finance, Legal Affairs Division, 345 Adams Street, 3<sup>rd</sup> Floor, Brooklyn, N.Y. 11201.

**What authorizes Department of Finance to adopt this rule?** New York State Real Property Tax Law Sections 467-b and 467-c, Sections 26-405, 26-509 and 26-605 of the Administrative Code of the City of New York and New York City Charter ("Charter") §§ 1043 and 1504 authorize the Department of Finance to adopt this proposed rule.

**Where can I find the Department of Finance's rules?** The Department of Finance's rules can be found in Title 19 of the Rules of the City of New York.

**What laws govern the rulemaking process?** The Department of Finance must meet the requirements of § 1043 of the Charter when creating or amending rules. This notice is made according to the requirements of § 1043 of the Charter.

#### STATEMENT OF BASIS AND PURPOSE

The Senior Citizen Rent Increase Exemption and Disability Rent Increase Exemption Programs are authorized by Sections 467-b and 467-c of the New York State Real Property Tax Law and established by chapter 4 (section 26-405), Chapter 5 (section 26-509) and chapter 7 (sections 26-601 et seq.) of Title 26 of the Administrative Code of the City of New York. These programs protect households headed by low-income tenants who are 62 years of age or older or persons with disabilities and who reside in rent regulated dwelling units from rent increases. For those who qualify, rent is frozen at the time of or prior to application approval, protecting participants from future increases. Participating landlords receive a property tax credit to cover the increase in rent.

Each tenant that qualifies for one of these programs receives a rent increase exemption order which lasts for a certain amount of time. When this order expires, the tenant must apply for a renewal order.

However, due to medical or other problems, tenants are not always able to file their renewal applications within the required time period. This proposed rule will give program participants, upon a showing of good cause or extraordinary medical circumstances, additional time to file their renewal applications.

Matter underlined is new. Matter in brackets [] is to be deleted.

"Will" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Title 19 of the Rules of the City of New York is amended by adding a new Chapter 52, to read as follows:

#### Chapter 52

#### RULES RELATING TO SENIOR CITIZEN RENT INCREASE EXEMPTION AND DISABILITY RENT INCREASE EXEMPTION PROGRAM

##### § 52-01. Rent Increase Exemption Orders.

- (a) Effective Date and Duration. (1) A rent increase exemption order will be issued to each tenant who applies to the Department and is found to be eligible for Senior Citizen Rent Increase Exemption (SCRIE) or Disability Rent Increase Exemption (DRIE) benefits. The effective date of a new rent increase exemption order for rent controlled and rent stabilized apartments is the first day of the first month after receipt of an initial application for SCRIE or DRIE benefits.
- (2) A new rent increase exemption order for a rent controlled apartment will be for a term of two years. A new rent increase exemption order for a rent stabilized apartment will be for the duration of the lease in effect on the first day of the first month after receipt of the initial application. The effective date of a new DRIE rent increase exemption order for an apartment owned by a limited dividend housing company, a redevelopment company or a housing development fund company incorporated under the private housing finance law, a Cooperative Housing Company established under Section 213 of the National Housing Act or a Mitchell Lama apartment or co-op, will be the date of the first increase in maximum rent that takes effect after the tenant is first determined to be eligible for DRIE benefits, and will be for a term of one year.
- (b) Renewals. A renewal application must be submitted to, and approved by, the Department by or on behalf of the tenant in order to renew a SCRIE or DRIE order. If such tenant is found eligible, the renewal order will be deemed to have taken effect upon expiration of the prior rent increase exemption order. The tenant may designate a representative to file a renewal application on his or her behalf so that the renewal application is filed in a timely manner as provided in subdivisions (c) and (d) of this section. Unless otherwise stated on the renewal application, such a designation does not apply to any subsequent renewal applications. If a tenant desires to designate a representative for any subsequent renewal period, he or she must specifically do so in the renewal application. Any designation of a representative must include the mailing address of such representative.
- (c) Time to File Renewal Applications. Except as provided in subdivision (d) and (e) of this section, renewal applications must be filed no later than six months after the expiration of a rent increase exemption order.
- (d) Extension of Time to File Renewal Applications. The time to file a renewal application provided in subdivision (c) of this section, as well as for any other tenant application relating to SCRIE or DRIE benefits which contains a deadline for filing, will be extended under the following circumstances:
- (1) Upon a showing of good cause, the time to file a renewal application will be extended for an additional period of six months. The tenant or his or her representative must submit sufficient documentary evidence acceptable to the Department demonstrating good cause. Upon approval of the extension of the time to file and of the renewal application, such rent increase exemption order will be renewed retroactive to the date of expiration of the prior rent increase exemption. For purposes of this paragraph, good cause exists when:
- (i) the tenant requires hospitalization for a documented illness or medical condition during the six-month period following expiration of the rent increase exemption order, which prevents the tenant from filing a timely renewal application; or
- (ii) the tenant's dwelling unit is damaged by a natural catastrophe during the six-month period following expiration of the rent increase exemption order, which prevents the tenant from filing a timely renewal

application.

(2) Upon a showing of extraordinary medical circumstances affecting a tenant, the time to file a renewal application will be extended for an additional period of eighteen months. Upon approval of the extension of time to file and of the renewal application, such rent increase exemption order will be renewed retroactive to the date of expiration of the prior rent increase exemption. For purposes of this paragraph, extraordinary medical circumstances affecting a tenant exist when the tenant or the tenant's representative provides medical documentation from an appropriate health care professional satisfactory to the Department showing that the tenant had a disability as defined by the Americans with Disability Act (42 U.S.C. §12101 et seq.) or the New York City Human Rights Law (§8-101 et seq. of the Administrative Code of the City of New York), and that this disability prevented the tenant from filing a renewal application during the six month period following expiration of the rent increase exemption order. For purposes of this paragraph, appropriate health care professionals include, but are not limited to, doctors (including psychiatrists), psychologists and licensed mental health professionals.

(e) Expiration of rent increase exemption order based upon a showing of good cause or extraordinary medical circumstances. If a tenant is granted an extension of time to file pursuant to subdivision (d) of this section, the tenant or the tenant's representative must file a renewal application for the period commencing on the expiration of the prior rent increase exemption order as well as for any succeeding renewal period which commenced prior to the date such extension of time to file was granted within the applicable time period.

NEW YORK CITY LAW DEPARTMENT  
100 CHURCH STREET  
NEW YORK, NY 10007  
212-356-4028

CERTIFICATION PURSUANT TO  
CHARTER §1043(d)

RULE TITLE: Applications and Renewal Applications for Senior Citizen or Disabled Rent Increase Exemptions

REFERENCE NUMBER: 2015 RG 041

RULEMAKING AGENCY: Department of Finance

I certify that this office has reviewed the above-referenced proposed rule as required by Section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN  
Acting Corporation Counsel

Date: August 12, 2015

NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
253 BROADWAY, 10<sup>th</sup> FLOOR  
NEW YORK, NY 10007  
212-788-1400

CERTIFICATION/ANALYSIS  
PURSUANT TO CHARTER SECTION 1043(d)

RULE TITLE: Applications and Renewal Applications for Senior Citizens or Disabled Rent Increase Exemptions

REFERENCE NUMBER: 2015 RG 041

RULEMAKING AGENCY: Department of Finance

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and

- (iii) Does not provide a cure period because it does not establish a violation, modification of a violation, or modification of the penalties associated with a violation.

/s/ Brady Hamed  
Mayor's Office of Operations

8/12/2015  
Date

a21

HOUSING PRESERVATION AND DEVELOPMENT

NOTICE

Notice of Adoption of Rule Amendments

Notice is hereby given that pursuant to the authority vested in the Commissioner of the Department of Housing Preservation and Development by Sections 1043 and 1802 of the City Charter and Section 420-c of the Real Property Tax Law, HPD is adopting amendments to Chapter 6 of Title 28 of the Rules of the City of New York (the "420-c Rules").

A public hearing was held on August 3, 2015.

New material is underlined.  
[Deleted material is in brackets.]

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

New material in the following rule is underlined, deleted material is in [brackets].

Section one. Subdivision (a) of Section 31-01 of Chapter 31 of Title 28 of the Rules of the City of New York is amended to read as follows:

(a) Scope. [These Rules] Sections 31-01 through 31-06 of this chapter shall govern the grant of tax exemption pursuant to §420-c of the Real Property Tax Law, including the procedure for filing an application for tax exemption and the issuance of Certificates of Eligibility by the Office, for all such applications approved by the Department before September 28, 2004. Except as otherwise provided for in the definitions of "Housing Accommodations" in Sections 31-01 and 31-07 of this chapter, Sections 31-07 through 31-12 of this chapter shall govern the grant of tax exemption pursuant to § 420-c of the Real Property Tax Law, including the procedure for filing an application for tax exemption and the issuance of Certificates of Eligibility by the Office, for all such applications approved by the Department on or after September 28, 2004.

§ 2. The definitions of "Application Date", "Department", "Housing Accommodations", "Initial Filing Date", "Housing Credit Agency", "Real Property" and "Rules" contained in subdivision (b) of Section 31-01 of Chapter 31 of Title 28 of the Rules of the City of New York are amended to read as follows:

**Application Date.** "Application Date" shall mean the date of submission to the Office of a completed application (including all required documentation), as determined by the office for benefits under §§ 31-01 through 31-06 of this chapter.

**Department.** "Department" shall mean the Department of Housing Preservation and Development of the City or any successor agency.

**Housing Accommodations.** "Housing Accommodations" shall mean Real Property used for (i) residential purposes including dwelling units, common sanitary and cooking and dining facilities, common recreation areas including outdoor recreation areas and public areas such as cellars, basements, public halls and stairs and roofs; (ii) ancillary residential purposes including management, administrative and social service offices and facilities used to provide social services (including Job Training) primarily for Persons or Families of Low Income residing in such Housing Accommodations; or (iii) for projects with an Initial Filing Date on or after July 1, 2004 and before the effective date of the rule adding §§ 31-07 through 31-12 of this chapter, community facility uses that (A) provide services to individuals who reside in the area, (B) limit any fees charged for such community facility uses to fees that are affordable to individuals whose household incomes do not exceed sixty percent (60%) of the area median income adjusted for family size, and (C) are located on the same Real Property as the dwelling units that constitute such Housing Accommodations. Notwithstanding the foregoing, any portion of the combined floor area of such ancillary residential purposes and/or community facility uses which exceeds twenty-five percent (25%) of the Aggregate Floor Area of the Real Property shall not qualify as Housing Accommodations.

**Initial Filing Date.** [The term] "Initial Filing Date" shall mean the date an initial application is submitted to the [office (which application may be incomplete)] Office.

**Housing Credit Agency.** "Housing Credit Agency" shall mean the New York State Division of Housing and Community Renewal or the City's Department of Housing Preservation and Development or such other agency as shall be designated as a housing credit agency in the city [for] by the State of New York under §42 of the Code.

**Real Property.** [The term] "Real Property" shall mean the land, buildings and other improvements subject to taxation pursuant to §102 of the Real Property Tax Law which are the subject of an application under §31-04 of these Rules.

**Rules.** "Rules" shall mean [these Rules] §§ 31-01 through 31-06 of this chapter.

§ 3. Paragraph 3 of subdivision (b) of Section 31-02 of Chapter 31 of Title 28 of the Rules of the City of New York is amended to read as follows:

(3) If the Allocation Document submitted with the application for the Certificate of Eligibility was either a determination of credit eligibility or a binding [or non-binding] reservation [or determination of eligibility] for [low income housing] tax credits [or a credit carry over allocation issued pursuant to Section 42(h)(1)(E) of the Code], then a United States Treasury Form 8609, Part I of which [Part I of said form] is to be completed by a Housing Credit Agency, must be submitted for the Real Property to the Office within thirty-six months of the Initial Filing Date of the application. [In all cases the application file must ultimately contain a copy of Form 8609.]

§ 4. The introductory language of subdivision (a) of Section 31-05 of chapter 31 of Title 28 of the Rules of the City of New York is amended to read as follows:

(a) *Effective date of exemption.* Tax exemption under §§ 31-01 through 31-06 of this chapter shall commence on the latter of: (i) the date of acquisition of the eligible property by the qualified owner, (ii) the effective date of a regulatory agreement, or (iii) the date of issuance of an Allocation Document, except as follows:

§ 5. Chapter 31 of Title 28 of the Rules of the City of New York is amended by adding six new sections, §§ 31-07 through 31-12, to read, respectively, as follows:

#### **§31-07 Definitions.**

For purposes of §§ 31-07 through 31-12 of this chapter, the following terms shall have the following meanings:

**Aggregate Floor Area.** "Aggregate Floor Area" shall mean the sum of the gross areas of the several floors of a building, measured from the exterior faces of exterior walls or from the center lines of walls separating two buildings.

**Allocation Document.** "Allocation Document" shall mean a document issued by the Housing Credit Agency with respect to Real Property indicating either (i) that such Real Property has received a determination of credit eligibility, (ii) that such Real Property has received a binding reservation for tax credits or (iii) that such Real Property has been allocated tax credits pursuant to § 42 of the Code.

**Application Date.** "Application Date" shall mean the date of submission to the Office of a completed application (including all required documentation), as determined by the Office, for benefits under §§ 31-07 through 31-12 of this chapter.

**Certificate of Eligibility.** "Certificate of Eligibility" shall mean the certificate issued by the Office pursuant to § 31-10(d) of these Rules.

**Charitable Organization.** "Charitable Organization" shall mean (i) an entity formed for purposes that include providing Housing Accommodations for Persons and Families of Low Income and that has received written recognition of exemption pursuant to section 501(c)(3) or section 501(c)(4) of the Code, from the United States Internal Revenue Service, or any successor agency, or (ii) a corporation, partnership or limited liability company wholly owned and wholly controlled by an entity formed for purposes that include providing Housing Accommodations for Persons and Families of Low Income and that has received written recognition of exemption pursuant to Section 501(c)(3) or Section 501(c)(4) of the Code, from the United States Internal Revenue Service, or any successor agency

**City.** "City" shall mean the City of New York.

**Code.** "Code" shall mean the United States Internal Revenue Code of 1986, as amended, or any successor statute.

**Commissioner.** "Commissioner" shall mean the commissioner of HPD or the commissioner of any successor agency or her or his designee.

**Department of Finance.** "Department of Finance" shall mean the Department of Finance of the City or any successor agency.

**Eligible Entity.** "Eligible Entity" shall mean a corporation, partnership or limited liability company at least fifty percent of the controlling interest of which is held by a Charitable Organization.

**Eligible Owner.** "Eligible Owner" shall mean one or more

Eligible Entities that holds (i) legal and beneficial title to Eligible Real Property, or (ii) a legal and beneficial leasehold interest with a term of not less than thirty years in Eligible Real Property.

**Eligible Real Property.** "Eligible Real Property" shall mean Real Property that (i) provides Housing Accommodations for Persons and Families of Low Income, and (ii) participates in or has participated in the Tax Credit Program. If a portion of Real Property is not Eligible Real Property, tax exemption shall be apportioned in accordance with §31-09(b) of this chapter.

**Housing Accommodations.** "Housing Accommodations" shall mean Real Property used for (i) residential purposes including dwelling units, common sanitary and cooking and dining facilities, common recreation areas including outdoor recreation areas and public areas such as cellars, basements, public halls and stairs and roofs; or (ii) ancillary residential purposes including management, administrative and, for projects with an Initial Filing Date on or after the effective date of the rule adding this section, community facility uses that are authorized under use groups 3 and 4 of the Zoning Resolution. Notwithstanding the foregoing, any portion of the combined floor area of such ancillary residential purposes which exceeds twenty-five percent (25%) of the Aggregate Floor Area of the Real Property shall not qualify as Housing Accommodations.

**Housing Credit Agency.** "Housing Credit Agency" shall mean the State Division of Housing and Community Renewal or HPD or such other agency as shall be designated as a housing credit agency in the City by the State under § 42 of the Code.

**HPD.** "HPD" shall mean the Department of Housing Preservation and Development of the City or any successor agency.

**Initial Filing Date.** The term "Initial Filing Date" shall mean the date an initial application is submitted to the Office.

**Office.** "Office" shall mean the Tax Incentive Programs Unit of HPD or any successor thereto authorized to administer these Rules.

**Persons and Families of Low Income.** "Persons and Families of Low Income" shall mean persons or families who are in low income groups and who cannot afford to pay enough to cause private enterprise in their municipality to build a sufficient supply of adequate, safe and sanitary dwellings as set forth in § 2 of the Private Housing Finance Law.

**Real Property.** "Real Property" shall mean the land, buildings and other improvements subject to taxation pursuant to § 102 of the Real Property Tax Law which are the subject of an application under §31-10 of these Rules.

**Regulatory Agreement.** "Regulatory Agreement" shall mean a regulatory agreement with or approved by the City that requires the provision of Housing Accommodations for Persons and Families of Low Income; requires units currently or formerly assisted under the Tax Credit Program be rented in accordance with the income requirements of the Tax Credit Program; imposes the income and occupancy restrictions established by the Tax Credit Program on at least seventy percent (70%) of the dwelling units in such Eligible Real Property; provides that any of the dwelling units in such Eligible Real Property that are not subject to the income and occupancy restrictions established by the Tax Credit Program must be rented, upon vacancy, to persons and families whose incomes do not exceed one hundred sixty-five percent (165%) of area median income; and is recorded against the Eligible Real Property and binds all parties in interest to the Eligible Real Property and their respective successors and assigns. A regulatory agreement may include such other terms and conditions as the City shall determine, including, but not limited to, provisions requiring payments in lieu of taxes.

**Tax Credit Program.** "Tax Credit Program" shall mean the federal low-income housing tax credit program established pursuant to § 42 of the Code.

**Rules.** "Rules" shall mean §§31-07 through 31-12 of this chapter.

**State.** "State" shall mean the State of New York.

**Zoning Resolution.** "Zoning Resolution" shall mean the Zoning Resolution of the City, as amended.

#### **§31-08 Eligibility Requirements.**

(a) *Eligibility.* Real Property may be eligible for an exemption from real property taxes as set forth in § 31-11 if:

- (1) It is bound by a Regulatory Agreement; and
- (2) An Allocation Document has been issued for the Real Property; and
- (3) It is owned, at the Application Date and for the duration of such exemption, by an Eligible Owner; and
- (4) It constitutes Housing Accommodations for Persons and Families of Low Income as set forth in the Regulatory Agreement or Allocation Document; and

(5) It participates in or has participated in the Tax Credit Program.

(b) Time Requirements.

(1) An application for a Certificate of Eligibility must contain all documentation required by § 31-10(b) and be completed within twenty-four months of the Initial Filing Date with the Office or the application may be deemed withdrawn.

(2) If the Allocation Document submitted with the application for the Certificate of Eligibility was either a determination of credit eligibility or a binding reservation for tax credits, then a United States Treasury Form 8609, Part I of which is to be completed by a Housing Credit Agency, must be submitted for the Real Property to the Office within thirty-six months of the Initial Filing Date of the application.

**§31-09 Ineligible Portions of Projects.**

Tax exemption is not available for portions of Real Property not used for Housing Accommodations for Persons and Families of Low Income, as determined by the Office.

**§31-10 Application Procedure and Documentation.**

(a) Application forms and filing for Certificate of Eligibility. Prescribed forms and applications are available from the Office. All applications must be submitted to the Office on forms approved by the Office.

(b) Documentation required of all applicants. All completed applications for tax exemption must include the following documentation:

(1) Original fully completed application form;

(2) Copy of the deed for the Real Property;

(3) Copy of any former and current Regulatory Agreements binding the Real Property to the Tax Credit Program income and other restrictions;

(4) Copy of the Allocation Document for the Real Property;

(5) Copy of the filed Certificate(s) of Incorporation, stock certificates, filed Certificate(s) of Limited Partnership and Limited Liability Companies, and partnership agreements, as applicable, evidencing that the applicant is an Eligible Owner;

(6) Schematic drawings of all proposed or completed buildings or improvements to the Real Property, including all floors thereof, that identify those portions of the Real Property which are not dwelling units and clearly specify (i) areas used for common residential or ancillary residential purposes which qualify as Housing Accommodations for Persons and Families of Low Income and (ii) all areas used for commercial and otherwise ineligible purposes which do not qualify as Housing Accommodations; indicate the square footage of each such space, all drawn to a scale acceptable to the Office which scale is clearly indicated on each drawing, provided, however, that the Office may waive schematics if there is no space not used for dwelling units or other residential purposes;

(7) A copy of the Temporary or Permanent Certificate of Occupancy, if issued;

(8) Written recognition of exemption for the applicable Charitable Organization pursuant to Section 501(c)(3) or Section 501(c)(4) of the Code, from the United States Internal Revenue Service, or any successor agency; and

(9) Any such additional documentation which the Office may require.

(c) An application may concern more than one building provided that each such building is part of a project, and is specified in the Regulatory Agreement(s) for such project; and provided further that there is a United States Treasury Form 8609, Part I of which has been completed by the Housing Credit Agency, for each such building.

(d) Completion of application. An application for a Certificate of Eligibility must contain all documentation required by subdivision (b) of this section and be completed within twenty-four months of the Initial Filing Date with the Office or the application may be deemed withdrawn. An application for a Certificate of Eligibility shall be deemed complete if the application includes all the documentation required in subdivision (b) of this section. Applicants must notify the Office of any change of address and/or change of ownership of the premises and any change in the designated filing agent.

(e) Issuance of a Certificate of Eligibility.

(1) The Office shall issue a Certificate of Eligibility for all approved applications.

(2) Failure to produce documentation satisfactory to the Office or failure to comply with these Rules may result in the denial of a Certificate of Eligibility, and rejection of the application.

(3) Notwithstanding the issuance of a Certificate of Eligibility, the tax exemption may be revoked or revised pursuant to Chapter 39 of this title.

(f) Implementation of benefit. Upon issuance of a 420-c Certificate of Eligibility and payment of outstanding fees, the Office will transmit the Certificate of Eligibility to the Department of Finance.

**§31-11 Tax Exemption: Effective Date, Duration and Amount.**

(a) Effective date of exemption. Tax exemption under §§ 31-07 through 31-12 of this chapter shall commence on the latter of: (i) the date of acquisition of the Eligible Real Property by the Eligible Owner or, (ii) the effective date of a Regulatory Agreement, or (iii) the date of issuance of an Allocation Document, except as follows:

(1) Where Eligible Real Property acquired after January 5 was exempt from Real Property taxation on the date of such transfer, the property shall remain exempt for the balance of the tax year in progress and for the next full tax year.

(2) Where dwelling units in the Real Property were formerly assisted under the Tax Credit Program and the Eligible Owner has agreed to continue to rent such units in accordance with the income and other requirements of the Tax Credit Program, the tax exemption under §§ 3-07 through 3-12 of this chapter shall commence on the latter of: (i) the date of acquisition of the Eligible Real Property by the Eligible Owner or, (ii) the effective date of a Regulatory Agreement in which such Eligible Owner has agreed to continue to subject the dwelling units in such Real Property to the restrictions of the Tax Credit Program.

(b) Duration of exemption. The exemption shall expire upon the expiration or termination of the Regulatory Agreement but in no event shall exceed sixty years.

(c) Amount of tax exemption. With respect to the portions of Real Property which are not Eligible Real Property, the Department of Finance will apportion assessed value between exempt portions of Real Property and non-exempt portions thereof (both as determined by the Office) based upon each portion's relative percentage of the entire parcel's full market value.

**§31-12 Fees and Declaratory Rulings.**

(a) The Office shall charge a filing fee of one hundred dollars (\$100) per Application. In addition, there shall be a charge of eighty dollars (\$80) per Class A dwelling unit and sixty dollars (\$60) per Class B dwelling unit, as applicable, due at the time of issuance of the Certificate of Eligibility. Such fees shall be non-refundable under any circumstances, including, but not limited to, the subsequent revocation or revision of a Certificate of Eligibility.

(b) A declaratory ruling with respect to an analysis of a specific fact pattern, document or organizational structure or an interpretation of the applicability of a specific provision of Real Property Tax Law Section 420-c or the Rules to an actual or hypothetical site, project, fact pattern, document or organizational structure or any other issue related to eligibility may be given by the Office upon payment of a non-refundable fee of two hundred fifty dollars (\$250) payable at the time such declaratory ruling is requested in writing. In no event shall a prior ruling bind the Office as to the overall eligibility of a project for Real Property Tax Law Section 420-c benefits.

**Statement of Basis and Purpose of Proposed Rule**

New York Real Property Tax Law (RPTL) § 420-c was originally enacted to provide tax exemption for non-profit sponsors which develop affordable housing with federal low income housing tax credits. In 2004, RPTL § 420-c was amended by Chapter 522 of the Laws of 2004 to require that at least 50% of the controlling interest in an entity owning the property be held by a charitable or social welfare organization formed under 501(c)(3) or 501(c)(4) of the federal Internal Revenue Code. The 2004 amendments eliminated the prior governmental loan requirement for RPTL § 420-c benefits and provided that the municipality must sign or approve a regulatory agreement requiring that the real property be used to provide low income housing for the entire term of the RPTL § 420-c tax exemption. The 2004 amendments also authorized existing eligible projects to start receiving RPTL § 420-c tax benefits if they terminated any current tax benefits and executed new regulatory agreements.

The rule amendments add the 2004 statutory amendments to the current rules since the amendments apply to all RPTL § 420-c applications approved by HPD on or after September 28, 2004, the effective date of the amendments. They also make some technical changes to the existing § 420-c regulatory provisions.

s/s

Commissioner Vicki Been

**SPECIAL MATERIALS**

**CITYWIDE ADMINISTRATIVE SERVICES**

■ NOTICE

**OFFICIAL FUEL PRICE SCHEDULE NO. 7561  
FUEL OIL AND KEROSENE**

| CONTR. NO. | ITEM NO. | FUEL/OIL TYPE |            | VENDOR                | CHANGE     | PRICE EFF. 8/17/2015 |
|------------|----------|---------------|------------|-----------------------|------------|----------------------|
| 3187251    | 11.0     | #1DULS        | >=80%      | CITY WIDE BY TW       | .0274 GAL. | 2.3801 GAL.          |
| 3187251    | 12.0     | #1DULS        | B100 <=20% | CITY WIDE BY TW       | .0274 GAL. | 3.6459 GAL.          |
| 3187251    | 13.0     | #1DULS        | >=80%      | P/U                   | .0274 GAL. | 2.2958 GAL.          |
| 3187251    | 14.0     | #1DULS        | B100 <=20% | P/U                   | .0274 GAL. | 3.5615 GAL.          |
| 3387022    | 15.1     | #2DULS        |            | BARGE MTF III & ST.   | .0318 GAL. | 1.8217 GAL.          |
| 3587137    | 1.1      | #2DULS        |            | CITY WIDE BY DELIVERY | .0318 GAL. | 1.7258 GAL.          |
| 3587137    | 2.1      | #2DULS        |            | P/U                   | .0318 GAL. | 1.6843 GAL.          |
| 3587137    | 3.1      | #2DULS        |            | CITY WIDE BY DELIVERY | .0318 GAL. | 1.7413 GAL.          |
| 3587137    | 4.1      | #2DULS        |            | P/U                   | .0318 GAL. | 1.7043 GAL.          |
| 3587137    | 7.1      | #2DULS        | >=80%      | CITY WIDE BY DELIVERY | .0318 GAL. | 1.7336 GAL.          |
| 3587137    | 8.1      | B100          | B100<=20%  | CITY WIDE BY DELIVERY | .0318 GAL. | 1.8708 GAL.          |
| 3587137    | 9.1      | #2DULS        |            | P/U                   | .0318 GAL. | 1.6943 GAL.          |
| 3587137    | 10.1     | B100          |            | P/U                   | .0318 GAL. | 1.8278 GAL.          |
| 3387090    | 1.1      | Jet           |            | FLOYD BENNETT         | .0164 GAL. | 2.2274 GAL.          |
| 3587289    | 2.0      | #4B5          |            | MANHATTAN             | .0145 GAL. | 1.7105 GAL.          |
| 3587289    | 5.0      | #4B5          |            | BRONX                 | .0145 GAL. | 1.7093 GAL.          |
| 3587289    | 8.0      | #4B5          |            | BROOKLYN              | .0145 GAL. | 1.7035 GAL.          |
| 3587289    | 11.0     | #4B5          |            | QUEENS                | .0145 GAL. | 1.7088 GAL.          |
| 3587289    | 14.0     | #4B5          |            | RICHMOND              | .0145 GAL. | 1.7942 GAL.          |
| 3687007    | 1.0      | #2B5          |            | MANHATTAN             | .0348 GAL. | 1.7022 GAL.          |
| 3687007    | 4.0      | #2B5          |            | BRONX                 | .0348 GAL. | 1.6912 GAL.          |
| 3687007    | 7.0      | #2B5          |            | BROOKLYN              | .0348 GAL. | 1.7079 GAL.          |
| 3687007    | 10.0     | #2B5          |            | QUEENS                | .0348 GAL. | 1.7041 GAL.          |
| 3687007    | 13.0     | #2B5          |            | RICHMOND              | .0348 GAL. | 1.8685 GAL.          |
| 3687007    | 16.0     | #2B10         |            | CITY WIDE BY TW       | .0329 GAL. | 1.8601 GAL.          |
| 3687007    | 17.0     | #2B20         |            | CITY WIDE BY TW       | .0292 GAL. | 1.8804 GAL.          |

**NOTE:**

|         |           |                              |                 |         |            |             |
|---------|-----------|------------------------------|-----------------|---------|------------|-------------|
| 3587137 | #2DULSB5  | 95% ITEM 7.1 & 5% ITEM 8.1   | CITY WIDE BY TW | SPRAGUE | .0318 GAL. | 1.7404 GAL. |
| 3587137 | #2DULSB20 | 80% ITEM 7.1 & 20% ITEM 8.1  | CITY WIDE BY TW | SPRAGUE | .0318 GAL. | 1.7610 GAL. |
| 3587137 | #2DULSB5  | 95% ITEM 9.1 & 5% ITEM 10.1  | CITY WIDE BY TW | SPRAGUE | .0318 GAL. | 1.7010 GAL. |
| 3587137 | #2DULSB20 | 80% ITEM 9.1 & 20% ITEM 10.1 | CITY WIDE BY TW | SPRAGUE | .0318 GAL. | 1.7210 GAL. |

**NOTE:**  
EFFECTIVE JULY 1, 2015, NEW YORK CITY ENVIRONMENTAL PROTECTION, AMENDMENT TO CHAPTER 2 OF TITLE 15 OF THE RULES OF THE CITY OF NEW YORK, RULE NO.6 HEATING OIL TO BE SWITCHED TO AT LEAST LOW SULFUR NO. 4 OIL.

**OFFICIAL FUEL PRICE SCHEDULE NO. 7562  
FUEL OIL, PRIME AND START**

| CONTR. NO. | ITEM NO. | FUEL/OIL TYPE |  | VENDOR                | CHANGE     | PRICE EFF. 8/17/2015 |
|------------|----------|---------------|--|-----------------------|------------|----------------------|
| 3487119    | 1.0      | #2B5          |  | MANHATTAN             | .0296 GAL. | 1.8775 GAL.          |
| 3487120    | 79.0     | #2B5          |  | BRONX & MANH CD 10    | .0296 GAL. | 1.6314 GAL.          |
| 3487120    | 157.0    | #2B5          |  | BKLYN, QUEENS, SI     | .0296 GAL. | 1.6314 GAL.          |
| 3487120    | 235.0    | #4B5          |  | CITY WIDE BY DELIVERY | .0168 GAL. | 1.8949 GAL.          |

**NOTE:**  
EFFECTIVE JULY 1, 2015, NEW YORK CITY ENVIRONMENTAL PROTECTION, AMENDMENT TO CHAPTER 2 OF TITLE 15 OF THE RULES OF THE CITY OF NEW YORK, RULE NO.6 HEATING OIL TO BE SWITCHED TO AT LEAST LOW SULFUR NO. 4 OIL.

**OFFICIAL FUEL PRICE SCHEDULE NO. 7563  
FUEL OIL AND REPAIRS**

| CONTR. NO. | ITEM NO. | FUEL/OIL TYPE    |  | VENDOR                | CHANGE     | PRICE EFF. 8/17/2015 |
|------------|----------|------------------|--|-----------------------|------------|----------------------|
| 3487034    | 1.0      | #2B5             |  | MANHATTAN & BRONX     | .0296 GAL. | 1.6203 GAL.          |
| 3487035    | 80.0     | #2B5             |  | BKLYN, QUEENS, SI     | .0296 GAL. | 1.6340 GAL.          |
| 3487035    | 156.0    | #4B5 Heating Oil |  | CITY WIDE BY DELIVERY | .0168 GAL. | 1.5736 GAL.          |

**OFFICIAL FUEL PRICE SCHEDULE NO. 7564  
GASOLINE**

| CONTR. NO. | ITEM NO. | FUEL/OIL TYPE |  | VENDOR          | CHANGE      | PRICE EFF. 8/17/2015 |
|------------|----------|---------------|--|-----------------|-------------|----------------------|
| 3187093    | 2.0      | Prem UL       |  | CITY WIDE BY TW | -.0066 GAL. | 2.1408 GAL.          |
| 3187093    | 4.0      | Prem UL       |  | P/U             | -.0066 GAL. | 2.0617 GAL.          |

|         |     |        |                       |         |        |     |        |     |
|---------|-----|--------|-----------------------|---------|--------|-----|--------|-----|
| 3187093 | 1.0 | Reg UL | CITY WIDE BY TW       | SPRAGUE | .0442  | GAL | 1.8324 | GAL |
| 3187093 | 3.0 | Reg UL | P/U                   | SPRAGUE | .0442  | GAL | 1.7563 | GAL |
| 3187093 | 6.0 | E85    | CITY WIDE BY DELIVERY | SPRAGUE | -.0058 | GAL | 1.6153 | GAL |

NOTE:

The National Oilheat Research Alliance (NORA) will resume full operations in 2015 with the fee expanding to #4 heating oil. This fee will apply to heating oil invoices only. The fee collections began January 1, 2015. All other terms and conditions of these awards remain the same. Please contact this office if you have any questions.

The Bio-Diesel Blender Tax Credit was reinstated for 2014. As of January 1, 2015, the Bio - Diesel Blender Tax Credit has been rescinded for \$1.00 per gallon on B100. Therefore, for deliveries after January 1, 2015, the contractor will be collecting additional fees which will be shown as a separate line item on the invoice. The additional fee for items will range from \$0.05 for B5 to \$0.20 for B20 per gallon, varying on the percentage of biodiesel to be used. Should the tax credit be extended, this additional fee will be discontinued and removed from the invoice.

Federal excise taxes are imposed on taxable fuels, (i.e., gasoline, kerosene, and diesel), when removed from a taxable fuel terminal. This fuel excise tax does not include Leaking Underground Storage Tank (LUST) tax. LUST tax applies to motor fuels for both diesel and gasoline invoices. Going forward, LUST Tax will appear as an additional fee at the rate of \$0.001 per gallon and will be shown as a separate line item on your invoice.

REMINDER FOR ALL AGENCIES:

Please send inspection copy of receiving report for all gasoline (E85, UL & PREM) delivered by tank wagon to OCP/Bureau of Quality Assurance (BQA), 1 Centre Street, 18th Floor, New York, NY 10007.

HEALTH AND MENTAL HYGIENE

NOTICE

The Department of Health and Mental Hygiene (DOHMH), through its Master Administrator Public Health Solutions (PHS), intends to issue an RFP for appropriately qualified vendors to open and operate four Forensic Assertive Community Treatment (FACT) teams with the goal of delivering this evidence-based treatment to people who both meet the Assertive Community Treatment (ACT) eligibility criteria in NYC, and have a current or recent involvement with the criminal justice system. In advance of the release of the RFP, the agency has developed a Concept Paper that outlines the agency's goals and approach to providing these services.

The Concept Paper will be posted on PHS's website: www.healthsolutions.org/rfp.

CHANGES IN PERSONNEL

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 07/31/15

| NAME            | NUM       | SALARY | ACTION   | PROV      | EFF DATE     |
|-----------------|-----------|--------|----------|-----------|--------------|
| COFER           | DERIC A   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COLE            | MARK A    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COLEMAN         | ESTHER M  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COLES           | CALVIN J  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COLLAZO         | REBECCA A | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COLLINS         | JAYDE S   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COLON-FERNANDEZ | BEXAIDA   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COMRIE          | LIANA     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COOK            | JEROME    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COOPER          | JUDY      | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COPPEE          | REGINE    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| CORBETT         | ANDREW P  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| CORREA          | FREDDY R  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| COX             | YOLANDE E | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| CRUZ            | JUDITH    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| CRUZ            | NAIROBY   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| CURRELLEY       | LORRAINE  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| D'AMICO         | DALE D    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DALTON          | JOAN E    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DARBY           | CASSANDR  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DARMETTA        | LILLIAN   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DAVILA          | ROSA E    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 07/31/15

| NAME        | NUM       | SALARY | ACTION   | PROV      | EFF DATE     |
|-------------|-----------|--------|----------|-----------|--------------|
| DAVIS       | LOIS A    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DE BARTOLO  | VINCENT M | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DE LA CRUZ  | JESSICA F | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DEL VALLE   | JUANA     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DELEON      | J         | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DELOSSANTOS | KATHEREE  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DEPAUL      | DONNA     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DICARLO     | EMILIA    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DILG        | CAROL     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DINIZULU    | ABENA     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DIXON       | TORRICK   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DORCILIEEN  | SINDIE    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DORSON      | TREWANA   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DORVIL      | ASTRID E  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DORVILUS    | DONELL    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| DUARTE      | ARLEEN    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |

|               |            |       |          |           |              |
|---------------|------------|-------|----------|-----------|--------------|
| DUBROVSKY     | RITA       | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| DUNCAN        | MARIAH     | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| DYALL         | NICOLAS    | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| ECHAVARRIA    | EDWIN      | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| ECHOLS        | IRMA J     | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| EDMONDS-MOORE | HATTIE B   | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| EDWARDS       | KISHA      | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| ELLIS         | ANGELLA P  | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| ENDARA        | MICHELLE   | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| EUGENE        | SARADIA    | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| EUGENIO       | ELIZA M    | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| EVANS         | SHANISHA   | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FABIAN        | PAULINA    | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FARHAD        | SHARIF     | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FARRELL       | DOROTHY A  | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FARRELL       | NATALIE I  | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FEFERMAN      | ALLA       | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FERNANDES     | KATHERIN   | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FONSECA       | JOHN T     | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FONSECA       | MICHELE    | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FORD          | LYDIA      | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FORTUNE       | EMMANUEL   | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FRANCE        | LLOYD C    | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FRANKLIN      | LARRY      | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FRASER        | DEBORAH K  | 9POLL | \$1.0000 | APPOINTED | YES 07/13/15 |
| FREEMAN       | KRISTINA N | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FRID          | YEVGENIY I | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| FUNGKHEE      | MONIQUE    | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| GAMARNIK      | VIKTOR     | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| GELIN         | SHAIMA C   | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| GIL           | YALILEEN   | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| GILMORE       | DINETTA    | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| GLINDRATT     | JOEY J     | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| GLADDEN       | SHANA F    | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |
| GLASGOW       | BRANDON    | 9POLL | \$1.0000 | APPOINTED | YES 01/01/15 |

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 07/31/15

| NAME        | NUM        | SALARY | ACTION   | PROV      | EFF DATE     |
|-------------|------------|--------|----------|-----------|--------------|
| GLENN       | SHAQUEYS   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GLISSMAN    | JENNIFER C | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GOLDSTEIN   | DEBORAH A  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GOMBER      | CHRISTIE A | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GOMEZ       | RUBEN      | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GONZALEZ    | JASMING A  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GONZALEZ    | MATTHEW    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GONZALEZ    | MIGUEL     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GRANT       | SHERRY     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GRANTON     | ALONIA     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GRASSI      | CHARLEE M  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GRASSI      | CHARLEEN P | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GRAYSON     | KATHY K    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GREEN       | TIMOTHY    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GREENE      | AISHA      | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GRIFFITH    | PHAREIN    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GUSTAVE     | JENNY FL   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GUTIERREZ   | KENNETH R  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| GWEKWERERE  | GADDIZO    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HAI         | NAIM N     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HAI         | OLEXANDR   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HAMER       | RAELONDA   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HAN         | DONGHAO    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HAQUE       | MOHAMMED N | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HARCHAN     | WIDADE     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HARRINGTON  | WILLIAM    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HAYNES      | CYREE R    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HAZEL       | ERICA      | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HEMMINGS    | ALDRICK A  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HEMNARINE   | JAINARAI   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HENRY       | PEGGY E    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HERNANDEZ   | ANDREA     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HERNANDEZ   | ANDREINA   | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HERNANDEZ   | DIANA C    | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HERZ        | MICHAEL F  | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HIDALGO     | YASMIN     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HIRSCHFIELD | ANNA O     | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |
| HOCKODAY    | LINDA      | 9POLL  | \$1.0000 | APPOINTED | YES 01/01/15 |

|           |            |       |         |           |     |          |
|-----------|------------|-------|---------|-----------|-----|----------|
| HOE       | SAN SAN    | 9POLL | \$1,000 | APPOINTED | YES | 07/22/15 |
| HOLDER    | SHARELLE   | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| HOLLAND   | CHARLES E  | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| HUGGINS   | LORETTA    | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| HYSLIP    | COLBEN R   | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| INTOCI    | VALERIE N  | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| ISAAC     | KIMBERLY T | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| ISLAM     | SHAPIQL    | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| ISLAM     | SHANZIDA   | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| ISOM      | DONALD     | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| IZQUIERDO | LEIRAN     | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| JACKSON   | ALICE      | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| JACKSON   | STACY C    | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |

BOARD OF ELECTION POLL WORKERS

FOR PERIOD ENDING 07/31/15

| NAME            | TITLE      | NUM   | SALARY  | ACTION    | PROV | EFF DATE |
|-----------------|------------|-------|---------|-----------|------|----------|
| JACOBS          | JANICE     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JAMES           | CHARLES    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JAY             | TIANA Y    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JEAN            | GEORGES    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JEAN-BAPTISTE   | YVROSE     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JEJOTE          | CHEMNOR    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JIANG           | QIWEN      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JOHNROSE        | GERMAIN    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JOHNSON         | ILLIANA    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JOHNSON         | JANICE     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JOHNSON         | JESSICA R  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JOHNSON         | OTHANIA    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JOHNSON         | RONALD     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JONES           | IYNELA E   | 9POLL | \$1,000 | APPOINTED | YES  | 07/21/15 |
| JONES           | MICHELLE   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JONES           | OCTAVIA R  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JONES           | SHAQUANA   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JONES           | TYRONE     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JOSEPH          | TEMPEST A  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| JUNCOS          | TAMAR S    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| KANE            | DAVID E    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| KAPLAN          | SAMANTHA   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| KELLMAN         | DUANE      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| KHAN            | MAHEM M    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| KILLIAN         | ELAINE     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| KITTEL          | DARRYL A   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| KLAYMAN         | LINDA H    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| KOLLAS          | ALIKI      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LATIMER         | C          | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LAWRENCE        | RASHIDA M  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LEE             | CECE       | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LEON            | ABRAHAM F  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LEVINE          | DAVID      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LEWIS           | TEQUILA P  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LI              | AMY        | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LI              | KATY       | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LI              | SHANLIN    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LIN             | COURTNEY   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LIN             | GLENN      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LINARES         | NATALIA    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LINDSAY-POINTER | HEATHER    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LOPEZ           | JOHN A     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LOPEZ           | ROGER S    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LOPEZ           | STEPHANI   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LOUIS-JACQUES   | GUILLAUM R | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LOWERY          | JENEATHA   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LOZADA          | SHAQUANA   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LOZADA          | WALESKA N  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| LU              | HUI PING   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MABAGOS         | AGNES A    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MADISON         | KRYSTAL    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |

BOARD OF ELECTION POLL WORKERS

FOR PERIOD ENDING 07/31/15

| NAME         | TITLE      | NUM   | SALARY  | ACTION    | PROV | EFF DATE |
|--------------|------------|-------|---------|-----------|------|----------|
| MAHER        | REGINA E   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MALDONADO    | MELISSA A  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MALIK        | ABDULLA T  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MALONE       | DARLENE S  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MALONE-WHITE | DEBRA      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MAMUN        | KAZI A     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MARCHESE     | ALTHEA V   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MARKS        | CAROL E    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MARSHALL     | SEDRICKS   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MARSHALL     | TERRY L    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MARTE        | BIHANNIS   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MARTIN       | JACQUELI S | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MARTINEZ     | GUILLEM    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MARTINEZ     | JISMELY    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MARTINEZ     | MIGDALIA   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MASON JR     | LAWRENCE   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MASSIAH      | ANTOINET N | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MATHEWS      | JEANNETT   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MATTHEWS     | LORRAINE   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MAYZUS       | ISAK       | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MCCORMACK    | MEGAN      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MCDANIEL     | CHRISTIN O | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MCFARLANE    | JARED W    | 9POLL | \$1,000 | APPOINTED | YES  | 07/21/15 |
| MCLAUGHLIN   | SHARON     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MCNEAL       | MARVA      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MCPHATTER    | DORIS      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MCPHERSON    | ANTOINET   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MEDINA       | EDDIE      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |

|            |            |       |         |           |     |          |
|------------|------------|-------|---------|-----------|-----|----------|
| MENA       | HELEN J    | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MERCADO    | ASTRIE R   | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MERUSA     | LENNOX     | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MIAH       | MUHAMMED   | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MILEA      | KENNETH    | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MILES      | SYLVIA     | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MILFORD    | CEPHUS     | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MILLER     | BRYAN E    | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MILLER     | SHARYN     | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MILLER JR  | RALPH      | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MILLS JR   | JOHNNY R   | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MINTON     | FRANK J    | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MOHAMMED   | DESARI A   | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MOIR       | CHRISTOP   | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MOLINA     | JOSEFA     | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MONCRIEFFE | BERNADET M | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MONE       | LINA L     | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MONSEN     | FREDERIC C | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MONTAQUE   | DARNELL M  | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MONTENEGRO | GEORGE F   | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MONTERO JR | WINSTON P  | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MOORE      | GLENDIA S  | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |
| MOORE      | LEONARD    | 9POLL | \$1,000 | APPOINTED | YES | 01/01/15 |

BOARD OF ELECTION POLL WORKERS

FOR PERIOD ENDING 07/31/15

| NAME           | TITLE      | NUM   | SALARY  | ACTION    | PROV | EFF DATE |
|----------------|------------|-------|---------|-----------|------|----------|
| MORALES        | PEDRO O    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MORENA         | STEPHEN M  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MORRIS         | JAMES C    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MUGHAL         | ANNETTE E  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MUHAMMED       | WAHID      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MUNIZ          | LEE        | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MURDOCK-TAYLOR | RAI-SHAU J | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MURPHY         | YVONNE     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MURRAY         | PATRICIA A | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| MYLES          | MILDRED F  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NAHID          | FARHANA    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NAJIS          | LUIISA C   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NARANJO        | XAVIER     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NATERA         | STEPHEN    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NAYER          | ABDUL A    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NEAL           | BIAGIA O   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NELLI          | DON        | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NELSON         | GARDENIA   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NESSA          | AMIRUN     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NG             | KWOK CHU   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NIANG          | ABY        | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NIAZI          | MARLENE    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NKETIAH        | BRIGHT     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NUNEZ          | LEONIDA    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NUNEZ          | LINDA      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NUNEZ          | MELISSA A  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| NURSE          | KENMAR     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| OCKERT         | ELOISE     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| OCRAN          | DANIEL M   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| ODOM           | QUENTIN    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| OJI            | UKONU A    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| OPPERMAN       | DENISE     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| ORTIZ          | DOMINGO    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PALMA          | CRAIG A    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PARKER         | ANGELINA R | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PARKER         | MONIQUE    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PARKER         | TIERA F    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PATTERSON      | KENDRA L   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PEREZ          | ENRIQUE    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PHILLIPS       | CLAUDE     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PHILLIPS       | TRISHIA    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PICKERING      | CHARICKA A | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PIXLEY         | SASH SHA   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| POLLACK        | JUDITH S   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PORTERFIELD    | ALBERTA    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| POYSER         | CALICIA R  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PRASAD         | DRUPATIX   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| PRINCE         | CLAUDETT   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| QUEZADA        | THALIA     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| RADO           | LISA M     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| RAHMAN         | ASHIQR     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |

BOARD OF ELECTION POLL WORKERS

FOR PERIOD ENDING 07/31/15

| NAME         | TITLE      | NUM   | SALARY  | ACTION    | PROV | EFF DATE |
|--------------|------------|-------|---------|-----------|------|----------|
| RANA         | JESSIE     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| RANDALL      | KHALIA     | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| RANDOLPH     | LUCILLE    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| RAYMOND      | SINDY      | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| REED         | DELSHAWN   | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| REID         | GERTRUDE M | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| RICHARDS OTI | BARBARA A  | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |
| RIVERA       | DOMINGA    | 9POLL | \$1,000 | APPOINTED | YES  | 01/01/15 |

# READER'S GUIDE

The City Record (CR) is published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in The City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

## PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

|        |   |
|--------|---|
| ACCO   | Agency Chief Contracting Officer                      |
| AMT    | Amount of Contract                                    |
| CSB    | Competitive Sealed Bid including multi-step           |
| CSP    | Competitive Sealed Proposal including multi-step      |
| CR     | The City Record newspaper                             |
| DP     | Demonstration Project                                 |
| DUE    | Bid/Proposal due date; bid opening date               |
| EM     | Emergency Procurement                                 |
| FCRC   | Franchise and Concession Review Committee             |
| IFB    | Invitation to Bid                                     |
| IG     | Intergovernmental Purchasing                          |
| LBE    | Locally Based Business Enterprise                     |
| M/WBE  | Minority/Women's Business Enterprise                  |
| NA     | Negotiated Acquisition                                |
| OLB    | Award to Other Than Lowest Responsive Bidder/Proposer |
| PIN    | Procurement Identification Number                     |
| PPB    | Procurement Policy Board                              |
| PQL    | Pre-qualified Vendors List                            |
| RFEI   | Request for Expressions of Interest                   |
| RFI    | Request for Information                               |
| RFP    | Request for Proposals                                 |
| RFQ    | Request for Qualifications                            |
| SS     | Sole Source Procurement                               |
| ST/FED | Subject to State and/or Federal requirements          |

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

|         |  |
|---------|--|
| CSB     | Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances: |
| CSP     | Competitive Sealed Proposal including multi-step   |
| CP/1    | Specifications not sufficiently definite   |
| CP/2    | Judgement required in best interest of City  |
| CP/3    | Testing required to evaluate   |
| CB/PQ/4 | CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed                    |
| CP/PQ/4 | Demonstration Project  |
| DP      | Sole Source Procurement/only one source  |
| RS      | Procurement from a Required Source/ST/FED  |
| NA      | Negotiated Acquisition   |
|         | <i>For ongoing construction project only:</i>  |
| NA/8    | Compelling programmatic needs  |
| NA/9    | New contractor needed for changed/additional work  |
| NA/10   | Change in scope, essential to solicit one or limited number of contractors                           |
| NA/11   | Immediate successor contractor required due to termination/default                                   |
|         | <i>For Legal services only:</i>  |

|       |  |
|-------|--|
| NA/12 | Specialized legal devices needed; CSP not advantageous   |
| WA    | Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)  |
| WA1   | Preventing loss of sudden outside funding  |
| WA2   | Existing contractor unavailable/immediate need   |
| WA3   | Unsuccessful efforts to contract/need continues  |
| IG    | Intergovernmental Purchasing (award only)  |
| IG/F  | Federal  |
| IG/S  | State  |
| IG/O  | Other  |
| EM    | Emergency Procurement (award only): An unforeseen danger to:   |
| EM/A  | Life   |
| EM/B  | Safety   |
| EM/C  | Property   |
| EM/D  | A necessary service  |
| AC    | Accelerated Procurement/markets with significant short-term price fluctuations   |
| SCE   | Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference |
| OLB/a | local vendor preference  |
| OLB/b | recycled preference  |
| OLB/c | other: (specify)   |
| OLB/d |  |

## HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards, and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE

## POLICE

### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM**  
-Competitive Sealed Bids- PIN#056020000293 -  
DUE 04-21-03 AT 11:00 A.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*NYPD, Contract Administration Unit,  
51 Chambers Street, Room 310, New York, NY 10007.  
Manuel Cruz (646) 610-5225.*

◀m27-30

| ITEM   | EXPLANATION  |
|--|--|
| POLICE DEPARTMENT  | Name of contracting agency   |
| DEPARTMENT OF YOUTH SERVICES   | Name of contracting division   |
| ■ SOLICITATIONS  | Type of Procurement action   |
| <i>Services (Other Than Human Services)</i>  | Category of procurement  |
| BUS SERVICES FOR CITY YOUTH PROGRAM  | Short Title  |
| CSB  | Method of source selection   |
| PIN #056020000293  | Procurement identification number  |
| DUE 04-21-03 AT 11:00 A.M.   | Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/time is the same. |
| <i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i> | Paragraph at the end of Agency Division listing providing Agency             |
| ◀  | Indicates New Ad   |
| m27-30   | Date that notice appears in The City Record                                  |