

# 2021 NYC SUMMER INTERNSHIP PROGRAM

**AGENCY NAME:** Department of Information Technology & Telecommunications

**DIVISION:** Applications

**ADDRESS:** 2 Metrotech Center, Brooklyn NY

**Contact Name:** Shakil Jordan

**Email:** Doitt.internships@doitt.nyc.gov

**Phone:** 718-403-8164

**Fax:** N/A

## **AGENCY DESCRIPTION (Max characters 3000)**

The New York City Department of Information Technology & Telecommunications is the technology core of New York City government, working with over 100 city agencies and entities to deliver the IT products and services they need to serve and empower New Yorkers and keep our five boroughs safe, strong, and vibrant.

## **UNIT DESCRIPTION (Max characters 1000)**

## **POSITION TITLE (Max characters 100)**

WebOps Intern

## **INTERNSHIP RESPONSIBILITIES (Max characters 1500)**

- You will work with the WebOps Team to ensure up-to-date and accurate information is on NYC.gov, which receives hundreds of thousands of hits each day from people seeking vital public information and services.

## **QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)**

- Studying computer science or related field in college
- Strong analytical skills
- Strong communication skills
- Strong familiarity with web technologies such as HTML, CSS, and JavaScript.
- Organized and self-directed
- Ability to manage multiple tasks
- Passion for public service
- Familiarity with content management systems (such as WordPress) is helpful, but not required.

## **APPLICATION PROCESS (Max characters 700)**

Email your resume and cover letter to Doitt.internships@doitt.nyc.gov. Please put the position title in

your subject line.

**SALARY RANGE**

\$15-\$17.50

**Internship may be used to fulfill college credit requirement**

**ADDITIONAL INFORMATION/COMMENTS (Max characters 700)**

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