PROMOTION TO SIGNAL MAINTAINER
Exam. No.  8509
New York City Transit Authority

WHEN TO APPLY: From: May 7, 2008 APPLICATION FEE: $60.00
To: May 27, 2008 Payable by mail by money order to DCAS (EXAMS) or
payable online by credit card, bank card, or debit card.

THE TEST DATE: Practical testing is expected to begin on Tuesday, January 13, 2009.

WHAT THE JOB INVOLVES: Signal Maintainers, under supervision, maintain, install, inspect, test, alter and repair the
NYC Transit Authority's railroad signal systems on the road and in the shop. They maintain, service and repair various
types of railroad signal equipment including all-electric, electro-pneumatic, all-relay and mechanical interlocking
machines, centralized traffic control machines, electronic code systems, train identity systems, microprocessors, switch
machines, automatic train stops, color light signals and related power and control equipment; keep records; drive motor
vehicles; carry tools and equipment; and perform related work.

Some of the physical activities performed by Signal Maintainers and environmental conditions experienced are:
working on or near tracks where live high-voltage equipment is present; climbing and descending ladders and stairways;
walking along trackways in dimly lit areas where tripping hazards may be present; when in work areas, being alert to
warning whistles and the sound of oncoming trains; working outdoors in inclement weather; carrying tools and
equipment; and operating heavy machinery.

Special Working Conditions: Signal Maintainers may be required to work rotating shifts including nights, Saturdays,
Sundays, and holidays.

THE SALARY: The current minimum salary is $27.2675 per hour for a 40-hour work week. This rate is subject to change.

HOW TO APPLY: If you believe you are eligible to take this examination, there are two ways to apply for this examination:

1. Online at the DCAS WEBSITE: If you wish to apply online, go to the Online Application System (OASys) at
   www.nyc.gov/examsforjobs and follow the onscreen application instructions for electronically submitting
   your application and completing any required forms. The following methods of payment are acceptable: major
   credit card, bank card associated with a bank account, or prepaid debit card which you may purchase online
   or at various retail outlets.

2. By mail: Refer to the "Required Form" section below for the form that you must fill out. Return the completed
   form and the application fee to DCAS Application Unit, 1 Centre Street, 14th floor, New York, NY 10007.

DCAS will not accept applications in person from candidates.

ELIGIBILITY TO TAKE EXAMINATION: This examination is open to each employee of the New York City Transit
Authority who
on the date of the practical test:

1. is permanently (not provisionally) employed in or appears on a Preferred List (see Note, below) for the title of
   Transit Electrical Helper working in the Signal Maintenance Group of the Division of Maintenance of Way; or

2. is or has been employed in the non-competitive title of Transit Electrical Apprentice and has satisfactorily
   completed the 3-year Transit Electrical Apprentice program in signal maintenance and is employed in the
   Division of Maintenance of Way; and

3. is not otherwise ineligible.

(Note: A "Preferred List" is a civil service list which is only for certain former permanent incumbents of the eligible
title who have rehiring rights.)

If you do not know if you are eligible, check with your department's Human Resources representative. You may
be given the practical test before we verify your eligibility. You are responsible for determining whether or not you
meet the eligibility requirements for this examination prior to submitting your application. If you are marked "Not
Eligible," your application fee will not be refunded and you will not receive a score.
ELIGIBILITY TO BE PROMOTED:

From the competitive title of Transit Electrical Helper: At the time of promotion, you must have completed your probationary period in the eligible title of Transit Electrical Helper and you must be permanently employed in that title or your name must appear on a Preferred List for that eligible title.

From the non-competitive title of Transit Electrical Apprentice: At the time of promotion, you must be employed or have been employed in the title of Transit Electrical Apprentice.

REQUIRED FORM:

Application for Examination: Make sure that you follow all instructions included with your application form, including payment of fee. Save a copy of the instructions for future reference.

REQUIREMENT TO BE PROMOTED:

Driver Licence Requirement: You must have a motor vehicle driver license valid in the State of New York at the time of promotion. If you have moving violations, license suspension or an accident record, you may be disqualified. This license must be maintained for the duration of your employment.

THE TEST: You will be given a practical test. A score of at least 70% is required to pass this test. Your score on this test will determine 85% of your final score. Your seniority will determine the remaining 15%. You must pass the practical test in order to have your seniority credited. Your seniority score will be 70 plus ½ point for each three months of completed, permanent, continuous service with an agency under the jurisdiction of the Commissioner, Department of Citywide Administrative Services, in competitive titles. Your service will be credited through the date of the test, up to a maximum of 15 years. Time served prior to a break in service of more than one year will not be credited.

The practical test may require you to perform tasks related to the installation, testing, maintenance, and repair of electrical, electronic and electro-mechanical systems, including the selection and use of appropriate tools, materials and measuring devices; related mechanical work; reading and interpreting technical drawings; shop math; safe work practices and procedures; and other related areas.

ADMISSION CARD: You should receive an Admission Card in the mail about 10 days before the date of the test. If you do not receive an Admission Card at least 4 days before the test date, you must go to the Examining Service Section, 1 Centre Street, 14th floor, Manhattan, to obtain a duplicate card.

THE TEST RESULTS: If you pass the practical test and are marked eligible, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for promotion when your name is reached on the eligible list.

ADDITIONAL INFORMATION:

SPECIAL ARRANGEMENTS:

Late Filing: Consult your department’s Human Resources representative to determine the procedure for filing a late application if you meet one or more of the following conditions:

1. You are absent from work for at least one-half of the application period and cannot apply for reasons such as vacation, sick leave or military duty; or
2. You become eligible after the above application period but on or before the date of the practical test.

Special Test Accommodations: If you plan to request special testing accommodations due to disability or an alternate test date due to your religious belief, and you are applying

1. online, follow the onscreen instructions, or
2. by mail, follow the instructions included with the "Application for Examination."