NOTICE OF EXAMINATION

PROMOTION TO SUPERVISOR PAINTER (NYC Health+Hospitals)
Exam No. 8543
(For The NYC Health+Hospitals Only)
AMENDED NOTICE - 11/22/2017

WHEN TO APPLY: From: October 4, 2017
To: October 24, 2017
APPLICATION FEE: $85.00
If you choose to pay the application fee with a credit/debit/gift card, you will be charged a fee of 2.49% of the payment amount. This fee is nonrefundable.

THE TEST DATE: Multiple-choice testing is expected to begin on Tuesday, March 13, 2018.

The Notice of Examination is amended to:
1) Update the description of the written test in “The Test” section;
2) Remove the restriction on calculator usage during the multiple-choice test.

YOU ARE RESPONSIBLE FOR READING THIS NOTICE IN ITS ENTIRETY BEFORE YOU SUBMIT YOUR APPLICATION.

WHAT THE JOB INVOLVES: Supervisor Painters (NYC Health+Hospitals), under general supervision, supervise, direct, and are responsible for the work of painters and other assigned personnel in inside and outside painting of a general nature including all coats, filling, priming, matching colors and mixing paints; assign and lay out work for painters; inspect and check work progress in all stages of completion; examine the work of contractors, evaluate adherence to contract specifications and direct changes to conform to the contract; select proper type of ladder, scaffold, or platform for any particular job; take off quantities from plans and specifications; requisition required materials and equipment; keep records and make reports. All Supervisor Painters (NYC Health+Hospitals) perform related work.

Some of the physical activities performed by Supervisor Painters (NYC Health+Hospitals) and environmental conditions experienced are: unsanitary conditions; lifting heavy objects; standing for extended periods of time; walking, climbing, and stooping; exposure to chemical and bio hazards; low and high temperature conditions; and working at various heights.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY: The current minimum salary is $47.76 per hour for a 35-hour work week. This rate is subject to change.

HOW TO APPLY: If you believe you are eligible to take this examination, submit an application on the Online Application System (OASys) at www.nyc.gov/examsforjobs. Follow the onscreen application instructions for electronically submitting your application and payment, and completing any required information. A unique and valid email address is required to apply online. Several internet service providers, including but not limited to Google, Yahoo!, AOL, Outlook.com, and Mail.com offer free email addresses. All new OASys accounts require verification before a candidate can submit an application to ensure the accuracy of candidate information. Verification is instantaneous for most accounts, but some accounts may require up to 24 hours to be reviewed by a staff member and resolved. Email notification will be sent to those creating accounts that require additional documentation before they can be resolved. The following methods of payment are acceptable: major credit card, bank card associated with a bank account, or a prepaid debit card with a credit card logo which you may purchase online or at various retail outlets.

If you are receiving or participating in certain forms of public assistance/benefits/programs, or are a veteran, you may qualify to have the application fee waived. For more information on eligibility for a fee waiver and documentation requirements, visit the Fee Waiver FAQ on the Online Application System at https://a856-eeexams.nyc.gov/OLEE/oasys/FAQFeeWaiver.aspx.

You may come to the DCAS Computer-based Testing & Applications Centers to apply for this examination online and submit a money order payable to DCAS (Exams) or to submit documentation for a fee waiver.
ELIGIBILITY TO BE PROMOTED: In order to be eligible for promotion, you must have completed your probationary period in the eligible title as indicated in the above "Eligibility To Take Examination" section, and you must be permanently employed in the eligible title or your name must appear on a Preferred List for the eligible title at the time of promotion.

THE TEST: The multiple-choice test may be given at a computer terminal or in a paper and pencil format. You will be informed of the format on your Admission Notice. A score of at least 70% is required to pass this test. Your score on this test will determine 85% of your final score. Your seniority score will be determined as follows: 70 plus 1/2 point for each three months of completed, permanent, continuous service with NYC Health + Hospitals in competitive class titles. Your service will be credited through the date of the test, up to a maximum of 15 years. Time served prior to a break in service of more than one year will not be credited.

The multiple-choice test is designed to assess the extent to which candidates have certain knowledge and abilities determined to be important to the performance of the tasks of a Supervisor Painter. Knowledge areas to be tested are as follows: viscosity levels of paint and how to use them; interior vs. exterior paints; when to use priming; lead abatement; identifying the composition of structures and surfaces, including which paints to use on them; differentiation between the brushes and rollers used by painters; safety protocol; time taken to properly perform a job and the number of personnel needed; differentiation between shades of colors; aesthetic awareness; and job-related calculations.

The multiple-choice test may also include questions requiring the use of any of the following abilities:

Analytical Thinking: Analyzing information and using logic to address specific work-related issues and problems; involves the identification of problems, not implementation of solutions. Example: A Supervisor Painter may use this ability when checking the work of their subordinates.

Planning & Organization: Establishing a method of execution to accomplish a specific goal over an extended period of time; determining appropriate assignment and allocation of resources. Example: A Supervisor Painter may use this ability when determining how to manage their team for projects that last several months.

Judgment & Decision-Making: Reviewing information to develop and evaluate the relative costs and benefits of potential solutions to problems and choosing the most appropriate one; implementing a course of action determined by thinking analytically. While similar to Planning & Organizing, Judgment and Decision-Making are typically applied over a shorter time frame. Example: A Supervisor Painter may use this ability when determining how to manage the resources provided to complete a work order.

Management of Material Resources: Obtaining and seeing to the appropriate use of equipment, facilities and materials needed to do certain work; managing the things needed for work to be accomplished. Example: A Supervisor Painter may use this ability when ensuring adherence to the use of Personal Protective Equipment when a work order requires it.

Management of Personnel Resources: Motivating, developing and directing people as they work, identifying the best people for the job; managing employees needed to accomplish tasks. Example: A Supervisor Painter may use this ability when determining how many workers are required to complete a work order.
ADDITIONAL INFORMATION: This examination is for the NYC Health+ Hospitals and not for City agencies.

CHANGE OF MAILING AND/OR EMAIL ADDRESS

ADMISSION NOTICE: You should receive an Admission Notice in the mail about 10 days before the date on which testing is expected to begin. If you do not receive an Admission Notice at least 4 days before the date on which testing is expected to begin, you must go to Administration, Customer and Exam Support, 1 Centre Street, 14th Floor, Manhattan, to obtain a duplicate notice. Test site assignments will take your address into consideration, but proximity cannot be guaranteed.

THE TEST RESULTS: If you pass the multiple-choice test and are marked eligible, your name will be placed in final score order on a NYC Health+ Hospitals list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for promotion when your name is reached on the eligible list.

CHANGE OF MAILING AND/OR EMAIL ADDRESS: It is critical that you promptly notify DCAS of any change to your mailing address and/or email address. You must miss important information about your exam(s) or consideration for promotion, including important information that may require a response by a specified deadline, if we do not have your correct mailing and/or email address. Change of mailing and/or email address requests submitted to any place other than DCAS, such as your Agency or to the United States Postal Service will NOT update your records with DCAS. To update your mailing and/or email address with DCAS, you must submit a change request by mail or in person. Your request must include your full name, social security number, exam title(s), exam number(s), old mailing and/or email address, and your new mailing and/or email address. Your request can be mailed to DCAS Records Room, 1 Centre Street, 14th Floor, New York, NY 10007 or brought in person to the same address Monday through Friday from 9AM to 5PM.

ADDITIONAL INFORMATION: This examination is for the NYC Health+ Hospitals and not for City agencies. If you would like to apply for Promotion to Supervisor Painter for City agencies, you must submit a separate application and fee for Exam No. 8514 from October 4, 2017, through October 24, 2017.

SPECIAL ARRANGEMENTS:

Late Filing: Consult your agency's personnel office to determine the procedure for filing a late application if you meet one or more of the following conditions:

(1) You are absent from work for at least one-half of the application period and cannot apply for reasons such as vacation, sick leave or military duty; or

(2) You become eligible after the above application period but on or before the date on which testing is expected to begin.
**Make-up Test:** You may apply for a make-up test if you cannot take the test on the regular test date(s) for any of the following reasons:

1. compulsory attendance before a public body;
2. on-the-job injury or illness caused by municipal employment where you are an officer or employee of the City;
3. absence from the test within one week after the death of a spouse, domestic partner, parent, sibling, child or child of a domestic partner where you are an officer or employee of the City;
4. absence due to ordered military duty;
5. a clear error for which the Department of Citywide Administrative Services or the examining agency is responsible; or
6. a temporary disability, pregnancy-related, or child-birth-related condition preventing you from taking the test.

To request a make-up test, contact Administration, Customer and Exam Support in person or by mail at 1 Centre Street, 14th Floor, New York, NY 10007, as soon as possible and provide documentation of the special circumstances that caused you to miss your test.

**PENALTY FOR MISREPRESENTATION:** Any intentional misrepresentation on the application or examination may result in disqualification, even after promotion, and may result in criminal prosecution.

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The General Examination Regulations of the Department of Citywide Administrative Services apply to this examination and are part of this Notice of Examination. They are posted and copies are available at nyc.gov/dcas and at the DCAS Computer-based Testing & Applications Centers.

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For information about other exams, and your exam or list status, call 212-669-1357.
Internet: nyc.gov/dcas