



THE CITY OF NEW YORK
DEPARTMENT OF CITYWIDE
ADMINISTRATIVE SERVICES
APPLICATIONS CENTER
18 WASHINGTON STREET
NEW YORK, NY 10004

REQUIRED FORMS
APPLICATION FORM
EDUCATION AND EXPERIENCE TEST PAPER
FOREIGN EDUCATION FACT SHEET (IF APPLICABLE)

MICHAEL R. BLOOMBERG
Mayor

MARTHA K. HIRST
Commissioner

NOTICE OF EXAMINATION

LIGHT MAINTAINER
Exam. No. 6047
New York City Transit Authority
AMENDED NOTICE (November 15, 2006)

WHEN TO APPLY: From: November 1, 2006 **APPLICATION FEE: \$50.00**
To: December 26, 2006 *Payable only by money order to D.C.A.S. (EXAMS)*

THE TEST DATE: Practical testing is expected to begin on Tuesday, May 1, 2007.

The Notice of Examination is amended to extend the end of the filing period from November 21, 2006 to December 26, 2006.

WHAT THE JOB INVOLVES: Light Maintainers, under supervision, install, inspect, test, alter, maintain, and repair lighting and other electrical systems in the New York City Transit Authority facilities such as subway tunnels and elevated structures, bus depots and repair shops, subway car yards and barns, and other New York City Transit Authority buildings and structures; may perform related mechanical work and emergency repairs, as required; keeps records; drives a motor vehicle; and perform related work.

Some of the physical activities performed by Light Maintainers and environmental conditions experienced are: working on or near train tracks where live high-voltage equipment is present; working outdoors in all kinds of weather; using ladders to climb onto and off trackways; hearing warnings (bells, whistles, and vocal); working on elevated structures; driving, loading and unloading trucks; lifting material and equipment weighing up to 40 pounds; and driving a motor vehicle.

Special Working Conditions: Light Maintainers may be required to work shifts including nights, Saturdays, Sundays, and holidays.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY: The current minimum salary is \$23.8050 per hour for a 40-hour work week with increments to \$25.8375 per hour. These rates are subject to change. In addition, incumbents receive night and weekend differentials, paid holidays, vacations and sick leave, a comprehensive health plan, and a pension plan.

HOW TO APPLY: If you believe that you meet the requirements in the "How to Qualify" section, refer to the "Required Forms" section below for the forms that you must fill out. Return all completed forms and the application fee to DCAS Applications Section, 1 Centre Street, 14th floor, New York, NY 10007 **by mail only**. DCAS will not accept applications in person from candidates.

HOW TO QUALIFY:

Education and Experience Requirements: By the last day of the Application Period you must have:

1. four years of full-time satisfactory experience as a journeyman/journeywomen electrician (i.e., a fully-trained, knowledgeable, experienced, proficient and competent mechanic), installing, maintaining and repairing lighting systems, including series and multiple lighting, conduit work, wiring and fixtures. For the above journey level experience to be credited, it must be **preceded by** one of the following:
 - A. two years of full-time satisfactory experience as a mechanic's helper, apprentice or trainee performing or assisting in the work described above; or
 - B. graduation from a trade school, technical school, or vocational high school, approved by the state's Department of Education or comparable agency, with a major course of study in electrical, electronic or electromechanical technology, or a closely related field, totaling 600 hours; or
 - C. graduation from accredited college or university with an A.A.S. degree in electrical, electronic or electromechanical technology or a closely related field; or
2. completion of a four-year full-time apprenticeship in the electrical, electronic or electromechanical trade recognized by the New York State Department of Labor, the U.S. Department of Labor or any state apprenticeship council which is recognized by the U.S. Department of Labor.

NOTE: Following are some examples of types of work experience that are **not** acceptable: superintendent of resident or commercial buildings; electronic bench technician; repairperson of home appliances, such as refrigerators, stoves, or vacuum cleaners; repairperson of electronic equipment, such as office machines, personal computers, televisions, or video-cassette recorders; and salesperson of lighting products.

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

You may be given the test before we verify your qualifications. You are responsible for determining whether or not you meet the qualification requirements for this examination prior to submitting your application. If you are marked "Not Qualified," your application fee will not be refunded and you will not receive a score.

Driver License Requirement: You must possess a motor vehicle driver license valid in the State of New York at the time of appointment. If you have serious moving violations, license suspension, or an accident record you may be disqualified. You will be appointed subject to the receipt of a New York State Class B Commercial Driver License within the probationary period. The New York State Class B Commercial Driver License may have no restrictions which would preclude the performance of Light Maintainer work and must be maintained for the duration of your employment.

Medical Requirement: Medical guidelines have been established for the position of Light Maintainer. Candidates will be examined to determine whether they can perform the essential functions of the position of Light Maintainer. Where appropriate, a reasonable accommodation will be provided for a person with a disability to enable him or her to take the examination, and/or to perform the essential functions of the job.

Drug Screening Requirement: You must pass a drug screening in order to be appointed.

Residency: City residency is not required for this position.

English Requirement: You must be able to understand and be understood in English.

Proof of Identity: Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with the City of New York.

REQUIRED FORMS:

1. Application for Examination: Make sure that you follow all instructions included with your application form, including payment of fee. Save a copy of the instructions for future reference.
2. Education and Experience Test Paper: Write your social security number in the box at the top right side of the cover page, and the examination title and number in the box provided. Fill out Sections A and B. This form must be filled out completely and in detail for you to receive your proper rating. Keep a copy of your completed Education and Experience Test Paper for your records.
3. Foreign Education Fact Sheet (Required only if you need credit for your foreign education to meet the education and experience requirements): If you were educated outside the United States, you must have your foreign education evaluated to determine its equivalence to education obtained in the United States. The services that are approved to make this evaluation are listed on the Foreign Education Fact Sheet included with your application packet. When you contact the evaluation service, ask for a "document-by-document" (general) evaluation of your foreign education. You must have one of these services submit its evaluation of your foreign education directly to the Department of Citywide Administrative Services no later than eight weeks from the last date for applying for this examination.

THE TEST: You will be given a practical test. You must achieve a score of at least 70% to pass this test. Your score on this test will determine your place on an eligible list. Veteran's credits, if applicable, will be granted only to passing candidates.

The practical test may require you to perform tasks relating to the installation, testing, maintenance, and repair of lighting and other electrical systems, including the selection and use of appropriate tools, materials, and measuring devices; electrical theory and principles; related mechanical work; reading and interpreting technical drawings; shop math; safe work practices and procedures; and other related areas.

ADMISSION CARD: You should receive an Admission Card in the mail about 10 days before the date of the test. If you do not receive an Admission Card at least 4 days before the test date, you must go to the Examining Service Section, 1 Centre Street, 14th floor, Manhattan, to obtain a duplicate card.

THE TEST RESULTS: If you meet the education and experience requirements and pass the practical test, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for appointment when your name is reached on the eligible list.

PROMOTION TEST: A promotion examination for this title is being held for eligible New York City Transit employees. The names appearing on the promotion list will be considered first in filling vacancies.

SPECIAL TEST ACCOMMODATIONS: If you plan to request special testing accommodations due to disability or an alternate test date due to your religious belief, follow the instructions included with the "Application for Examination."

The General Examination Regulations of the Department of Citywide Administrative Services apply to this examination and are part of this Notice of Examination. They are posted and copies are available in the Applications Center of the Division of Citywide Personnel Services, 18 Washington Street, NY, NY.

The City of New York is an Equal Opportunity Employer.
Title Code No. 91725; The Rapid Transit Railroad Service; Group I - Per Diem and Per Hour Positions.

For information about other exams and your exam or list status, call 212-669-1357.
Internet: nyc.gov/dcas