

HIGHWAYS AND SEWERS INSPECTOR

General Statement of Duties and Responsibilities

Under general supervision, performs technical work in the inspection of construction, repair and maintenance of roads, sewers and appurtenances, pavements, sidewalks, and sidewalk related structures; performs related work.

Examples of Typical Tasks

Inspects the grading, paving and repaving of streets.

Inspects the maintenance, repair and construction of sewers and appurtenances, house sewer connections, retaining walls, streets and street openings, and other structures and fixtures in the street or sidewalk.

Inspects the construction and repair of water, sewer and utility manholes and street sidewalks.

Inspects sites prior to, during, and/or after the alteration of sidewalks, and/or the placement, erection or construction of structures and fixtures on sidewalks including in response to permit or license applications; inspects structures and fixtures on sidewalks and alterations to sidewalks to ensure code and contract compliance.

Inspects sites and identifies any damage to City property. Inspects private property.

Inspects sites and monitors code compliance of commercial entities in their use of City streets and sidewalks.

Checks permits and licenses; inspects for proper display of mandated signs and postings.

HIGHWAYS AND SEWERS INSPECTOR (continued)

Examples of Typical Tasks (continued)

In testing laboratories for asphalt or concrete plants, checks all materials used as to quality and grade; witnesses the making of concrete and other test cylinders.

Checks the size of street openings and the satisfactory restoration of pavement or sidewalk.

Investigates complaints and reports on findings.

Maintains records and prepares comprehensive reports.

Drives a passenger car or light truck to and from work assignments.

May supervise and train Apprentice Inspectors (Highways and Sewers).

May be required to issue summonses and appear as a witness in court or at administrative hearings.

Qualification Requirements

1. Five years full-time satisfactory experience in the construction and/or repair of roads and sewers; or
2. Three years of full-time satisfactory experience as described in "1" above plus any combination of college education and/or experience described in "1" above to make up the equivalent of five years of education and experience. Six months of experience will be credited for each 15 semester credits of college education leading to a bachelor's or associate degree in civil engineering or civil engineering technology from an accredited college or university; or

HIGHWAYS AND SEWERS INSPECTOR (continued)

Qualification Requirements (continued)

3. Satisfactory completion of the New York City Department of Transportation apprenticeship program for the Apprentice Inspector (Highways and Sewers).

License Requirement

A Motor Vehicle Driver License valid in the State of New York with no restrictions or encumbrances. This license must be maintained for the duration of employment.

Note:

For certain assignments, at the time of assignment candidates must qualify for appointment as a Special Patrolman pursuant to Section 14-106 of the New York City Administrative Code. This includes a requirement that a candidate be a United States Citizen and be of good moral character.

Direct Lines of Promotion

From: None

To: Associate Inspector
(Highways and Sewers)
(31645)