

**GENERAL SUPERINTENDENT (SANITATION)**

**General Statement of Duties and Responsibilities**

This is a class of positions which encompass both managerial and non-managerial assignments. This class of positions encompasses responsible administrative or supervisory work of varying degrees of difficulty and with varying degrees of latitude for independent initiative and judgment. There are various assignment levels within this class of positions.

**Examples of Typical Tasks**

At Level I, under general direction, supervises a Sanitation District in the Bureau of Cleaning and Collection or in the Bureau of Solid Waste Management.

May be detailed to an administrative assignment or to act in a higher level assignment; and performs related work such as the export of municipal waste to private vendors.

Supervises assigned personnel.

Directs sanitation functions, such as cleaning operations, collection operations, waste disposal, snow removal and other activities.

Performs administrative duties and special duties or assignments, as directed by and at the discretion of the Commissioner of Sanitation, such as serving as a Borough Operations Superintendent, or in a similar function.

May attend meetings with community groups and public organizations.

Operates a motor vehicle.

Performs related work.

GENERAL SUPERINTENDENT (SANITATION) (continued)

Qualification Requirements

1. Two years of permanent service in the title of Supervisor (Sanitation); and
2. A four year high school diploma or its educational equivalent approved by a State's Department of Education or a recognized accrediting organization.

License Requirement

Candidates must possess a Motor Vehicle Driver License valid in the State of New York. This license must be maintained for the duration of your employment.

Direct Lines of Promotion

From: Supervisor (Sanitation) (70150)

To: None