

**GARDENER**

**General Statement of Duties and Responsibilities**

Under varying levels of supervision and degrees of difficulty, assists in, performs or supervises gardening work; drives vehicles and operates other motorized equipment in the performance of duties; performs related work. There are two Assignments Levels within this class of positions.

**Assignment Level I**

Under supervision, assists in and performs tasks such as planting, cultivating and caring for trees, flowers, plants, shrubs and other flora.

**Examples of Typical Tasks**

Assists in and performs tasks such as digging up, balling, burlapping and transplanting trees and shrubs. Digs up and transplants sod. Pots flowers and plants. Propagates plant life.

Assists in and performs tasks involved in maintenance and operations of greenhouses and nurseries.

Assists in preparation of soil and seed beds. Receives training to grade, sod, weed, mulch and mow lawns. Assists in repairing damaged planted areas, fertilizing and watering soil. Is trained in pruning and spraying trees, shrubs and plants.

GARDENER (continued)

Assignment Level I (continued)

Examples of Typical Tasks (continued)

Assists in and performs tasks involved in the operation and care of hand and power gardening tools and equipment. Makes necessary operating adjustments to same; reports needs for repairs and replacements to supervisor.

Performs simple record keeping and prepares simple written reports.

Drives vehicles and operates other motorized equipment incidental to the performance of duties.

May supervise seasonal employees, as well as volunteers.

As directed, performs tasks in connection with cleaning of grounds and painting of fixtures and equipment.

Assignment Level II

Under general supervision, in addition to performing the work of Assignment Level I, performs work such as the following:

GARDENER (continued)

Examples of Typical Tasks

Plants, cultivates and cares for trees, flowers, plants, shrubs and other flora. Digs up, balls, burlaps, and transplants trees and shrubs. Digs up and transplants sod. Pots flowers and plants. Propagates plant life.

Prepares soil and seed beds. Grades, sods, weeds, mulches, and mows lawns. Repairs damaged planted areas. As necessary, fertilizes and waters soil, prunes and sprays trees, shrubs and plants.

Operates and cares for hand and power gardening tools and equipment and makes necessary operating adjustments to same; reports need for repairs and replacements.

Keeps simple records and makes written reports.

May supervise subordinates, including seasonal and temporary workers and volunteers, instructing them in gardening techniques and in the proper use and care of materials and equipment.

Qualification Requirements

For Assignment Level I

1. One year of full-time experience in gardening work, including experience in each of the following: planting, cultivating and caring for trees, plants shrubs and lawns; or

GARDENER (continued)

Qualification Requirements (continued)

2. A certificate from a horticulture or botanic program containing college-level courses, such as programs offered by the New York Botanical Garden, the Brooklyn Botanic Garden, etc.; or
3. A satisfactory combination of education and/or experience that is equivalent to "1" above. Thirty semester credits from an accredited college, at least fifteen of which must be in horticulture, agriculture, agronomy, plant pathology, botany, landscape design or architecture, entomology, forestry, floriculture, plant production and/or crop management, may be substituted for the one year of the work experience described in "1" above.

License Requirement

A motor vehicle driver license valid in the State of New York. This license must be maintained for the duration of employment.

Additional Requirements for Assignment Level II

To be appointment or assigned to Gardener - Assignment Level II, after meeting the qualification requirements for Gardener - Assignment Level I, candidates must have one additional year of satisfactory, full time experience in gardening work, including experience in each of the following areas: propagating, planting, cultivating, and caring for trees, plants, shrubs and lawns.

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THE PARKS OPERATION AND  
MAINTENANCE SERVICE [063]

CODE NO. 81310

GARDENER (continued)

Qualification Requirements (continued)

Commercial Pesticide Applicator - Category 3A License Requirement

To be appointed or assigned to Gardener - Assignment Level II, candidates must have a Commercial Pesticide Applicator - Category 3A License issued by the New York State Department of Environmental Conservation. This license must be maintained for the duration of employment.

Direct Lines of Promotion

From: None

To: None