

SUPERVISOR (WATER AND SEWER SYSTEMS)

General Statement of Duties and Responsibilities

Under supervision, supervises one or more work crews in the construction, operation, maintenance and repair of sewage, drainage and water supply distribution systems, including related appurtenances, equipment and structures, and in the maintenance and rehabilitation of water courses and related structures and facilities, lands and grounds, and reservoirs and aqueducts; performs related work.

Examples of Typical Tasks

Supervises the construction, repair and maintenance of water mains, valves, low and high pressure hydrants, sewers, drainage systems, water courses, related equipment, appurtenances and facilities.

Supervises the investigation of, or investigates, problems and complaints relating to sewer, drainage, and water supply systems, and determines corrective action.

Supervises the inspection of, or inspects, work performed in the replacement or repair of sewer, drainage and water supply systems.

Supervises the operation of equipment and the use of materials and supplies used in the maintenance and repair of sewer, drainage and water supply systems.

Supervises the maintenance of lands, structures and roads.

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CODE NO. 91308

SUPERVISOR (WATER AND SEWER SYSTEMS) (continued)

Examples of Typical Tasks (continued)

Plans and directs work.

Prepares requisitions for tools, supplies, materials and equipment; prepares reports; keeps records.

Enforces applicable laws, codes, rules, regulations and procedures.

Instructs subordinates in the use and maintenance of tools, equipment, safety, inspection and operational procedures.

Operates a two-way radio.

Operates a motor vehicle in the performance of assigned duties.

May perform the duties of the superior in his/her temporary absence.

Qualification Requirements

1. Four years of full-time satisfactory experience acquired within the last ten years in the construction, repair or maintenance of sewer, drainage and/or water supply systems; or
2. Experience which is equivalent to that described in "1" above.

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SUPERVISOR (WATER AND SEWER SYSTEMS) (continued)

License Requirement

At the time of appointment, candidates must possess a Motor Vehicle Driver License valid in the State of New York. This license must be maintained for the duration of employment.

Direct Lines of Promotion

From: Construction Laborer (90756)
Pipe Caulker (91910)

To: District Supervisor
(Water and Sewer
Systems) (91309)