

THE FERRY SERVICE [011]**GROUP 1 – DECK [011.1]****ASSISTANT CAPTAIN (FERRY)****General Statement of Duties and Responsibilities**

Under general direction, acts as second-in-command and pilot of a municipal ferry vessel; assists and advises the captain in the safe navigation and operation of a ferry vessel. Ensures compliance with agency standard operating procedures, the Safety Management System (SMS), the Vessel Security Plan (VSP) and applicable local, state and federal rules and regulations, as directed by the Captain; performs related work.

Examples of Typical Tasks

Pilots and docks the ferry vessel under the command and direction of the Captain.

Ensures that all standing orders and agency standard operating procedures are followed, including all pilot house check-lists and procedures.

Ensures the safe unhooking of the vessel from its moorings at the terminal, gives the all-clear signal prior to getting underway, and initiates transfer of pilot house control.

Assumes command of the vessel if the Captain becomes incapacitated.

Participates in: safety and security meetings; fire and lifeboat drills; steering, propulsion, anchor and abandon ship drills; and SMS and VSP training.

Prepares accident and safety reports, as required.

Maintains logs and records.

Assumes responsibility for the safety and care of floating property of the agency, as required.

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ASSISTANT CAPTAIN (FERRY) (continued)Qualification Requirements

1. One year of satisfactory service on a municipal ferry in one or a combination of the titles of Mate (Ferry) (91556) or Deckhand (91529); or
2. Six months of satisfactory full-time experience piloting a large ferry or comparable vessel in New York Harbor and/or its contiguous waters.

License and Training Requirements

At the time of appointment to Assistant Captain:

1. A valid United States Coast Guard Master license of 100 gross tons or more, or a superior license, with an endorsement as First Class Pilot of Steam and Motor Vessels of any gross tons with the following extensions of routes: Upper New York Bay; the East River from the Battery to Execution Rock; the Hudson River from the Battery to the George Washington Bridge; and Kill Van Kull to Mariner's Harbor; and
2. An endorsement as Radar Observer; and
3. A Federal Communications Commission Marine Radio Operator permit (Radio-telephone operator certificate – restricted); and
4. Completion of the Department of Transportation (DOT) on-the-job training course in operating and/or piloting of Staten Island Ferry vessels in accordance with the Safety Management System. Satisfactory completion of this course must be attested to in writing by at least two Captains (Ferry) responsible for training the candidate.

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ASSISTANT CAPTAIN (FERRY) (continued)

License and Training Requirements (continued)

These credentials must be maintained for the duration of employment.

Medical/Physical Requirements

Medical guidelines established by the U.S. Coast Guard apply to the position of Assistant Captain. Candidates will therefore be required to undergo a medical examination prior to appointment and yearly thereafter, pursuant to Coast Guard regulations. Candidates must also pass a drug screening to be appointed. Assistant Captains are subject to random drug and alcohol testing during their employment.

Direct Lines of Promotion

<u>From:</u>	Mate (Ferry) (91556) (Limited to candidates possessing required licensure)	<u>To:</u>	Captain (Ferry) (91510) (Limited to candidates possessing required licensure)
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