

Fiscal Year 2021 Cultural After School Adventures (CASA) Initiative Guidelines

- For safety during the COVID-19 pandemic, virtual programming is recommended.
 - In-person programming is acceptable when feasible, permissible, and preferable by both the school and the organization.
- Programs are intended to take place outside of regular school hours, if possible.
- It is preferable that virtual programs consist of live, synchronous instruction. A combination of live instruction and pre-recorded content will be acceptable if the partner school cannot accommodate synchronous instruction at all times.
- Organizations may partner with other schools, CBO's, and/or Learning Bridges sites in the designated district if their assigned school partner declines a CASA program; replacement partners should be located in the same Council district and be reflective of a similar community as the designated school partner.
 - If the designated school partner is unable to host a CASA program, the grantee cultural organization should notify forthwith their DCLA Program Officer as well as their designating Council Member.
 - Grantees must receive DCLA approval to partner with a school or CBO program other than that designated by the City Council. Grantees will move forward with new partnerships and changes will be confirmed in Transparency Resolutions as soon as possible.
 - CASA programs are intended for students in grades K-12 and may not enroll pre-K children.
- Grantees are expected to provide a minimum of 20 contact hours per FY21 CASA designation.
 - "Contact hour" is defined as the measurement of time when instruction is provided by the organization to the students.
 - Remote sessions should be catered to the school and students in any specific partnership and may not be combined among multiple school partners.
 - Student work time may be included as part of the contact hour calculation.
- The number of students served should be reflective of the partnership and align with allotted funding, e.g. a smaller number of students served should receive more dedicated, in-depth programming over a longer period of time.
- If a CASA grantee is experiencing challenges with student recruitment at the designated CASA school partner, they may seek to recruit additional student participants from neighboring schools, CBOs, or Learning Bridges sites within the council district that have not been designated to the organization.