

# Brooklyn Borough President Construction Contractor Open House – Mayor’s Office of Contract Services

August 6, 2015

Lisette Camilo



Mayor’s Office of  
Contract Services

# Agenda

---

1. Mayor's Office of Contract Services (MOCS)  
Overview
2. Payee Information Portal (PIP)
3. VENDEX
4. M/WBE Program
5. Brooklyn M/WBEs
6. Project Labor Agreements (PLAs)

# Mayor's Office of Contract Services (MOCS)

---

MOCS oversees compliance by Mayoral agencies of laws, regulations and policies governing procurement process - including City Charter, Procurement Policy Board (PPB) Rules, and various other state/local laws, Mayoral Executive Orders and City legislation.

- Implementing procurement policies developed by the PPB
- Reviewing and approving certain procurement actions that support city agencies' policy and programmatic goals.
- Administering VENDEX database and ensuring vendor responsibility
- Providing technical assistance to City agencies & vendors
- Co-administer the City's M/WBE Program

# Payee Information Portal (PIP)

---

Businesses must register in PIP in order to sell to NYC

- You can access the Payee Information Portal (PIP) by visiting [www.nyc.gov/pip](http://www.nyc.gov/pip)

To activate an account, vendors will need the following:

- Taxpayer ID Number -- either Employer Tax ID Number (EIN) or Social Security Number (SSN)
- Legal Business Name or Individual Name
- Addresses for Administrative, Ordering and Payment
- Contact information for each address

# Payee Information Portal (PIP)

---

- Once registered in PIP a vendor can:
  - Manage their accounts directly
  - Sign up for appropriate commodity codes
  - Add Subcontractors
  - Report payments to subcontractors, once the subcontractor is approved by the agency

# Payee Information Portal (PIP)

---

- Once registered in PIP a vendor can:
  - Manage their accounts directly
  - Add Subcontractors
  - Report payments to subcontractors, once the subcontractor is approved by the agency
- Internet access is required
- Any vendor who does not have access to an internet-ready computer can go to the Public Access Center at MOCS, Monday through Friday from 9:30 am to 5 pm.
- The office will have computers that will allow anyone to activate in PIP, to register for commodities or to complete any subcontract reporting.

# Payee Information Portal (PIP)

---

For additional information please contact:

Mayor's Office of Contract Services

VEC/VENDEX

253 Broadway, 9th Floor

New York, NY 10007

212-857-1680 (t)

[VECreturns@cityhall.nyc.gov](mailto:VECreturns@cityhall.nyc.gov)

# VENDEX

---

- VENDEX are forms that must be submitted that solicits information about the vendor and the vendor's principle officers.
- Collects information that help agencies make responsibility determinations about vendor.
- The forms require disclosures about:
  - General corporate structure
  - Information regarding violations and investigations by a government office
  - Information regarding open tax liens
- Must be signed under the penalty of perjury



- Vendors are required to complete **VENDEX** questionnaires if they have contracts or subcontracts:
  - Valued at \$100,000 or more;
  - That are sole source contracts valued at \$10,000; or more and/; or
  - Whose aggregate business with the City in the preceding 12 months totals 100,000 or more.

- VENDEX questionnaires are valid for three years from the date of signature.
- Vendors are required to update their forms with each new award.
- If any of the information has changed since the prior filing, the vendor must submit "changed questionnaires."
- If no information has changed since the prior filing, the vendor must submit a "certificate of no change."

For more information contact:

The Mayor's Office of Contract Services

VENDEX Unit

253 Broadway, 9th Floor

New York, NY 10007

[www.nyc.gov/vendex](http://www.nyc.gov/vendex)

212-341-0933

# New York City's M/WBE Program

---

- The City's established its M/WBE Program to address the disparity between contract awards to certain ethnic and gender groups and their representation within the New York City regional market.
- Mayor Bill de Blasio established an aggressive goal to award \$16 billion in awards to M/WBE in the next ten years.
- The City's M/WBE Director, Counsel to the Mayor Maya Wiley leads a team which includes MOCS and the Department of Small Business Services to ensure that this goal will be met.

# New York City's M/WBE Program

---

- Work the de Blasio Administration is doing to meet the \$16 billion goal
  - Seek State Legislative changes that gives City agencies more tools to increase their awards to M/WBES
    - Increase discretionary spending limits from \$20,000 to \$200,000
    - Allow for the creation of M/WBE-related pre-qualified lists in all industries
    - Allow for the establishment of mentorship programs and other capacity building programs

# Brooklyn Certified M/WBEs

---

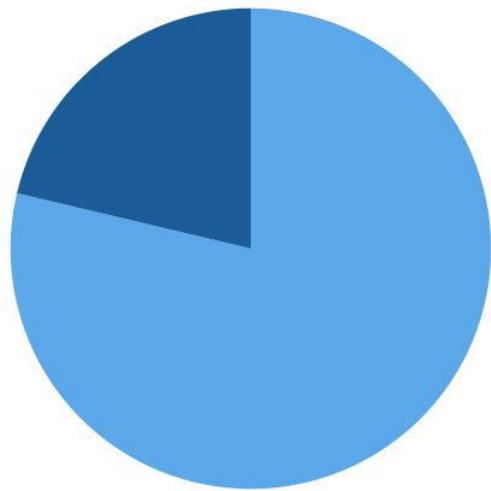
- 663 M/WBEs currently certified who are based in Brooklyn
- 142 certified vendors from Brooklyn were awarded \$87 million in contracts with the City during Fiscal Year 2014
- Of the 142 certified vendors awarded contracts, 95 were prime contractors and 54 were subcontractors

# Brooklyn Certified M/WBEs

---

**There are currently 663 certified M/WBEs based in Brooklyn**  
**Prime contractors** were awarded \$68.9 million and  
**subcontractors** were awarded \$18.6 million

---



**For a total of \$87 million in awards to Brooklyn M/WBE vendors**

# Project Labor Agreements

---

- Most of NYC's construction work on existing City-owned buildings is subject to a PLA with the Building Construction Trades Council of New York.
- PLAs are pre-hire agreements with one or more labor organizations that establish the terms and conditions of employment for specific construction projects.
- In order to perform work on these jobs, prime and subcontractors must agree to abide by the requirements of the PLA.
- Firms DO NOT NEED TO BE UNION in order to work on PLA projects but must agree to obtain labor from the Union hiring hall and pay benefit fund contributions
- The City negotiated new PLAs and obtained a number of concessions to help support M/WBE firms and foster increased awards:
  - Increase in threshold from \$100,000
  - Increased number of bring-along labor than non-M/WBEs
  - PLA Carve out for work valued under \$1 million if bid to an M/WBE Pre-Qualified List



# Project Labor Agreements

---

PLA Contractor Information Sessions are intended for all construction contractors and subcontractors interested in performing work on City contracts subject to the NYC PLAs. The presentation will cover the following topics:

- A brief overview of the NYC PLAs
- Changes in the recently negotiated PLAs
- A discussion of how prevailing wage standards are affected by the PLAs
- Vendor responsibilities at project mobilization and throughout the life of the contract
- PLA provisions for M/WBE contractors
- PLA Trade Worker Census

Brooklyn	September 30, 2015	4:00 pm – 6:00 pm
----------	--------------------	-------------------

• For questions, please call (212) 788-0021 or email [PLA@cityhall.nyc.gov](mailto:PLA@cityhall.nyc.gov).