



NEW YORK CITY DEPARTMENT OF
DESIGN + CONSTRUCTION
 Division of Infrastructure
 Bureau of Construction

STANDARD CONSTRUCTION OPERATING PROCEDURE

SUBJECT: HIGHWAY CUT SHEETS APPROVAL

SCOP..... : 08- 005G

CATEGORY..: CONSTRUCTION
Subcategory : Highways

Keywords : Highway Profile, Alignment
 Curb Elevation

Supersedes..... : N/A
 Supplements..... : N/A
 Sheet..... : 1 of 1

Issue Date..... : July 30, 2008

APPROVED: _____ **ORIGINAL SIGNED BY**
Chief Construction Engineer - William Svilar, P.E.

Effective immediately, all Line-and-Grade Survey/Highway Cut Sheets on all contracts must be reviewed and approved by the Resident Engineer. On In-house contracts, the Highway cut sheets must be reviewed and approved by the Resident Engineer in consultation with the Engineer-In-Charge. In all cases the Highway cut sheet should be reviewed using the criteria herein specified, prior to the commencement of any construction work.

The Resident Engineer must walk the project area and review the proposed alignment and grades and the effect on surrounding properties, drainage issues, sidewalk slopes, and catch basin installations. Alignment changes must be approved by NYCDOT.

In reviewing the proposed curb elevations, the RE must consider the proposed elevations and how they will tie into existing conditions at the boundaries. For example, raising or lowering the curb profile along the block face, re-design of original curb profiles to lessen the impact upon existing conditions, including any associated infrastructure changes necessitated by the re-design.

The main objective of this RE review is to minimize the impact of the proposed grades on private properties, ensure positive drainage and to meet ADA requirements. EIC must ensure that the Highway Cut Sheet Approval is completed on time.