



December 16, 2019

Dear Facility Owner:

The New York City Department of Environmental Protection (NYC DEP), Division of Emergency Response and Technical Assessment (DERTA) is holding a series of workshops to assist facility owners/operators on how to use the online Tier II Filing System. The online system allows you to file electronically, attach Safety Data Sheet(s) and to make a payment using either a credit/debit card or e-check.

Workshops will held at the following respective locations and dates:

NYC Department of Environmental Protection
59-17 Junction Blvd, 3rd fl. Training Room
Flushing, NY 11373

WORKSHOP DATES

DATE	TIME	ROOM
Wednesday, January 15, 2020	10:00 – 11:30 am	C
Friday, January 17, 2020	16:30 – 18:00 pm	B
Wednesday, February 5, 2020	10:00 – 11:30 am	C
Thursday, February 13, 2020	16:30 – 18:00 pm	B

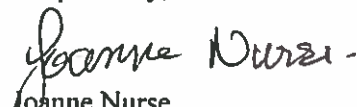
Tuesday, January 21, 2020 @ 10:00 am – 11:30 am
Manhattan Borough President Office
One Centre Street, 19th fl. South
New York, NY 10007

Tuesday, February 11, 2020 @ 10:00 am – 11:30 am
Bronx Borough Hall
Veteran's Memorial Hall (Rotunda)
851 Grand Concourse, 1st fl.
Bronx, NY 10451

Tuesday, February 18, 2020 @ 10:00 am – 11:30 am
Staten Island Borough President Office
10 Richmond Terrace, Room 125
Staten Island, NY 10301

To reserve a space at the workshop please email us at deptier2@dep.nyc.gov or contact us by phone at 718-595-4659. We look forward to hearing from you.

Respectfully,


Joanne Nurse
Deputy Director, DERTA