

**APPROVAL TO TEMPORARILY DISCHARGE
GROUNDWATER INTO SEWERS**

Dewatering Permit Guidelines

Approval is required to discharge an amount exceeding 10,000 gallons per day of ground water into the public sewers. This ensures that DEP will be aware of potential impacts on the sewage treatment plants.

WHO CAN APPLY:

Engineers licensed in the State of New York.

STEP 1: Submit detailed de-watering scheme to the Lefrak Central Office of the Division of Permitting and Connections for approval. Mail submission to DEP, 59-17 Junction Boulevard – 3rd Floor, Corona, NY 11368.

The following information is to be included in the submission: *background of the project; estimate of quantities to be discharged; number and capacity of pumps; duration of discharge; site plan showing settlement basin(s); location and description of discharge pipe connection(s), size, type, invert elevation(s), capacity and percentage of capacity used for de-watering.* All such discharges to Sanitary sewers and Combined sewers are subject to approval by the Industrial Pretreatment Program Inspection and permit section in the Bureau of Wastewater Treatment. For Storm sewers applicant must obtain prior approval from the New York State Department of Environmental Conservation and their approval must be obtained and submitted to the Division of Permitting and Connections.

STEP 2: Once a de-watering scheme is approved, obtain a groundwater discharge permit application from Lefrak Central Office of the Division of Permitting and Connections.

STEP 3: Submit the completed application including the Special Indemnity Agreement to Lefrak Central Office of the Division of Permitting and Connections for approval of the quantities to be discharged and the location of the connection to the sewer.

STEP 4: Engage a Licensed Plumber to submit a sewer connection permit application. (If new sewer connection is required for dewatering)

STEP 5: Submit the approved permit application and other required documents to the Borough Office of the Bureau of Customer Services (BCS). Submit a permit application along with payment for total discharge to the sewers at the same time. A copy of the approved permit application should be forwarded to the Division of Permitting and Connections.

STEP 6: Payment for sewer use must be made to **BCS**.

RENEWAL OF APPROVAL: Approval may be renewed yearly upon permittee's verification that an alternate permanent scheme is being developed and will be implemented to eliminate the ground water discharge.

NOTE: For well point de-watering in Brooklyn and Queens you are required to contact the New York State Department of Environmental Conservation.

The City of New York
 Department of Environmental Protection
 Division of Permitting and Connections



APPLICATION FOR PERMITS

FOR TEMPORARY DISCHARGES(S) OF GROUNDWATER INTO THE CITY SEWER SYSTEM

Nature of Dewatering Installation: _____

Borough of _____ Building Dept. No.(s) _____

Location: _____ Tax Block No. _____

_____ Tax Lot No.(s) _____

Property Ownership Info./

Type of Ownership

Person responsible for Payment

Owner's Name: _____

Individual

Owner's Address: _____

Partnership

Corporation

Owner's Telephone: _____

Government

Other. _____

1. Plan

All Drains To Be Gravity Lines Only

2. a) Buildings Use: _____ c) Location: _____

b) No. & Size of Connection Required: _____ d) Allowable Discharge _____

3. DEP Approval Letter Date: ____/____/____

4. Projected Duration of Project: _____

It is understood and agreed that the work proposed shall be executed in a good and workman-like manner and to the satisfaction of the Commissioner, in accordance with the provisions of the Administrative Code of the City of New York and any amendments thereto, and any applicable rules and regulations.

NOTE: PLUMBER TO AFFIX SEAL

Name of the Licensed Plumber (Print) _____

Signature of the Licensed Plumber _____

Address of the Licensed Plumber _____

Plumber's License Number _____

5. Projected Date of Plug Permit: ____/____/____

Bureau of Customer Services

Date: ____/____/____

Comments and approval stamp

	UNIT COUNT	FEE PER UNIT	PERMIT FEE
PAYMENT FOR SEWER USE			\$ _____

Note: Approval Valid for One (1) Year

Fill in Permit Numbers

Total Fee Paid: \$ _____

Date: ____/____/____

Clerk: _____

Bureau of Customer Services

NOTE: File Copy of Payment Receipt and Indemnity Agreement with Division of Permitting and Connections

Revision: February 2004

**Special Indemnity Agreement
For Temporary Groundwater Discharge in the New York City Sewer System**

[Date]

New York City Department of Environmental Protection
59-17 Junction Boulevard
Flushing, NY 11373
Attn: Commissioner

Location: _____

Re: Dewatering Permit

Dear Commissioner:

[INSERT NAME OF PROPERTY OWNER] (the "Property Owner") hereby agrees to indemnify, defend, and hold harmless, to the fullest extent permitted by law, the City of New York (the "City"), including its officials, employees, contractors, consultants, and representatives, from and against any and all claims, suits, actions, proceedings, losses, and costs and expenses of whatever kind (including but not limited to payment or reimbursement of attorneys' fees and disbursements) allegedly arising out of or in any way related to 1) the construction, maintenance, operation, or use of any direct or indirect connection to the City sewer system for the purpose of dewatering; 2) the temporary discharge (direct or indirect) to the City sewer system for the purpose of dewatering; or 3) any side effects from the lowering of the water table such as, but not limited to, impact of drawdown on the perimeter of the site, salt water intrusion, movement of contaminated groundwater, backflow due to surcharge of outlet sewer, and effect on any wetlands.

Sincerely,

[Property Owner's Signature]
Printed Name
Address

Professional Engineer, STAMP & Signature

To Be Notarized