How to Submit a Request for Investigation of the NYC Sewer

Please provide:

1. **Nonrefundable** $200.00 money order or check\(^1\) made payable to:

   **New York City Water Board**

2. Location;

   Each location/address/lot requires separate fee.

3. Description of type and purpose of the request;

4. Following information and documents are required for different types of investigation:

   a. Dye Test: - contact info for appointment scheduling;
   b. Catch Basin inspection: - survey or approved pavement plan;
   c. Water Course survey: - survey and topographic maps;

5. Different types of investigation for the same location/address/lot as well as re-inspections or extra attempts\(^2\) due to applicant failure will require separate fees.

6. Any investigation or survey requires a DEP representative on site\(^3\), including inspections performed by certified vendors.

7. Vendors performing CCTV inspection of the city sewer shall adhere to NASSCO PACP standards. A copy of CCTV recording shall be provided to DEP.\(^4\)

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Please submit your request in writing to:

**CMOM Compliance, NYC DEP, BWSO**

Attn: FIER (Field Investigations for External Requests)

S9-17 Junction Blvd, 6th floor, High Rise, Flushing, NY 11373

**CMOM@dep.nyc.gov**

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\(^1\) at this time the fee cannot be waived even for city agencies.

\(^2\) e.g. 2 dye tests and 1 catch basin inspection, all performed at 1 Centre St, will require $200 each for a total of $600 in fees; follow-up catch basin inspection due to unsatisfactory condition will require separate fee.

\(^3\) Land Surveys which may include surveys of underground infrastructures such as City Sewers performed by a Certified Land Surveyor collecting only elevation readings of the City Sewer without Man Entry do not apply to these instructions. Such surveys do not require a fee and can be performed at the Land Surveyor’s discretion.

\(^4\) DEP report cannot be completed without review of the CCTV records.