

## How to Submit a Request for Investigation of the NYC Sewer

Please provide:

1. Nonrefundable \$200.00 money order or check<sup>1</sup> made payable to:  
  
**New York City Water Board**
2. Location;  
  
Each location/address/lot requires separate fee.
3. Description of type and purpose of the request;
4. Following information and documents are required for different types of investigation:
  - a. Dye Test: - contact info for appointment scheduling;
  - b. Catch Basin inspection: - survey or approved pavement plan;
  - c. Water Course survey: - survey and topographic maps;
  - d. Sewer survey (general): - survey and tax maps.
5. Different types of investigation for the same location/address/lot as well as re-inspections or extra attempts<sup>2</sup> due to applicant failure will require separate fees.
6. Any investigation or survey requires a DEP representative on site<sup>3</sup>, including inspections performed by certified vendors.
7. Vendors performing CCTV inspection of the city sewer shall adhere to NASSCO PACP standards. A copy of CCTV recording shall be provided to DEP.<sup>4</sup>

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Please submit your request in writing to:

**CMOM Compliance, NYC DEP, BWSO**

**Attn: FIER (Field Investigations for External Requests)**

**59-17 Junction Blvd, 6<sup>th</sup> floor, High Rise, Flushing, NY 11373**

[CMOM@dep.nyc.gov](mailto:CMOM@dep.nyc.gov)

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<sup>1</sup> at this time the fee cannot be waived even for city agencies.

<sup>2</sup> e.g. 2 dye tests and 1 catch basin inspection, all performed at 1 Centre St, will require \$200 each for a total of \$600 in fees; follow-up catch basin inspection due to unsatisfactory condition will require separate fee.

<sup>3</sup> Land Surveys which may include surveys of underground infrastructures such as City Sewers performed by a Certified Land Surveyor collecting only elevation readings of the City Sewer without Man Entry do not apply to these instructions. Such surveys do not require a fee and can be performed at the Land Surveyor's discretion.

<sup>4</sup> DEP report cannot be completed without review of the CCTV records.