

Bureau of Environmental Compliance  
59-17 Junction Boulevard, 9<sup>th</sup> Floor, Flushing, New York 11373  
Records Control (718) 595-3855

## CATS General User and Licensed Professional Registration

### All New General Users

- Access DEP CATS:  
[www.nyc.gov/dep/cats](http://www.nyc.gov/dep/cats)
- Click the 'Register' link
- Fill in "Create New User Account Screen" (Name, email, password and phone)
- Click the checkbox for NYC Privacy Policy
- Click 'Submit'

### To establish a Professional User Account:

- After Login, select the right button "Boiler Work Permits, Inspection Requests (CO), and Amendments and Affidavits".
- Select and click the tab 'Professional Account'
- Select the pull-down menu and click the appropriate role (PE/RA/LOBI/LMP)
- Click 'Create Role'
- Provide name, address, license number and expiration date.  
*NOTE: LOBI information will be pre-populated from the NYC DOB Database*
- Click the checkbox for Statement of Agreement
- Click 'Save & Submit'
- Print, sign, seal and notarize, and mail the completed "Statement of Agreement" & "Authentication Form" to DEP

- Once the request is reviewed and approved by DEP and approved, rights to submit Original Inspection Requests, Amendments and Affidavits will be automatically added to the account.