
Appendix A

Notification Letters



October 24th, 2018

SUBJECT: Initial Notice of Inspection Program

Dear Facility Owner/Operator,

In 2015, the New York State Department of Environmental Conservation (DEC) issued to New York City (NYC) a Municipal Separate Storm Sewer System (MS4) SPDES Permit (No. NY-0287890). The MS4 permit requires the City to determine whether businesses within the City's MS4 areas that perform industrial or commercial activities may generate significant contributions of pollutants of concern (POCs) to impaired waters. The NYC Department of Environmental Protection (DEP) will review available information (SIC Codes, aerial maps, etc.) about businesses that perform industrial and commercial activities and, when necessary, perform inspections, as authorized by NYC Administrative Code §24-571(a). After inspection, DEP will provide its observations to DEC to allow DEC to determine whether a business requires a SPDES Permit. The enclosed brochure summarizes DEC SPDES permitting requirements that may apply to your business.

A review of available information (SIC Codes, aerial maps, etc.) indicates that your business may be performing one or more activities that may subject your business to SPDES permitting.

If DEP determines that an on-site inspection of your facility is warranted, you will receive a subsequent notification that DEP will inspect within 90 days.

Further information about the SPDES Permit Program can be found at the State's website: www.dec.ny.gov/permits/6054.html

If you have any questions regarding the inspection program, please call 718-595-6318

Sincerely,

A handwritten signature in blue ink, appearing to read 'Manuel J. Quintela'.

Manuel J. Quintela, P.E.
Director of Municipal & Industrial Programs (Bureau of Environmental Planning and Analysis)

Unpermitted Industrial/Commercial Facility Inspection Program
Notification Letter

[Date]

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SUBJECT: Second Notice of Inspection Program

Dear Facility Owner/Operator,

In 2015, the New York State Department of Environmental Conservation (DEC) issued to New York City (NYC) a Municipal Separate Storm Sewer System (MS4) SPDES Permit (No. NY-0287890), which requires the City to determine whether businesses within the City's MS4 area perform industrial or commercial activities that may generate significant contributions of pollutants of concern (POCs) to impaired waters.

The NYC Department of Environmental Protection (DEP) has reviewed available information (SIC Codes, areal maps, etc.) to identify businesses that perform such activities and to further determine whether they are located in a MS4 drainage area/dischARGE to the NYC MS4. DEP will now, perform assessments, as authorized by NYC Administrative Code §24-571(a). After an assessment, DEP will provide its observations to DEC to allow DEC to determine whether a SPDES Permit is required. The enclosed brochure summarizes DEC SPDES permitting requirements that may apply to your business.

Information indicates that your facility is located in a MS4 drainage area/dischARGES to the NYC MS4¹, and that your business may be performing one or more activities that might subject your business to SPDES permitting. As such, in accordance with the City's MS4 permit, DEP must assess your facility to gather information about the activities being performed on site to determine whether your facility generates significant contributions of POCs exposed to stormwater and, if so, to refer your facility to DEC for its determination as to appropriate SPDES coverage.

DEP will be sending an inspector to your facility within the next 90 days. Facilities will receive a phone call 48 hours in advance of the anticipated scheduled assessment date using the phone number provided to DEP during the review process. Inspectors will provide identification when they arrive on site, and their assessment will consist of 4 parts:

1. A comparison of your business activities (e.g., SIC Code) to those DEC considers to be industrial activities.
2. Physical walkthrough of your property to gather additional information about potential industrial or commercial activities and whether they are exposed to stormwater as well as observations of any other potentially significant pollutant sources.
3. Confirmation of MS4 drainage through visual observations or dye testing if needed.
4. Visual observations to identify illicit discharges.

¹ If you have any information to the contrary, e.g., a site connection permit that indicates connection to a combined or sanitary sewer, please contact NYCDEP at the number provided below.

Unpermitted Industrial/Commercial Facility Inspection Program
Notification Letter

Photographs may be taken during this process for documentation purposes. Further information about the SPDES Permit Program can be found at the State's website:

www.dec.ny.gov/permits/6054.html

If you have any questions regarding the inspection program, please call 718-595-6318

Sincerely,

Manuel J. Quintela, P.E.

Director of Municipal & Industrial Programs (Bureau of Environmental Planning and Analysis)

Appendix B

Blank Facility Assessment Report

NEW YORK CITY DEPARTMENT OF ENVIRONMENTAL PROTECTION
Bureau of Environmental Planning and Analysis
Unpermitted Industrial/Commercial Facility Assessment Program
Facility Assessment Report

General Information			
Inspection Type: <input type="checkbox"/> Complaint Response <input type="checkbox"/> Assessment			
Enterprise Name: _____		Facility/Establishment Name: _____	
Address: _____		City/Town: _____	ZIP: _____
DEC Region: 2	Date/Time of Inspection: _____	Weather Conditions: _____	Rain in last 24 hours: <input type="checkbox"/> Yes <input type="checkbox"/> No
Code(s) Listed in I/C Inventory ¹ Primary: SIC Code: _____ NAICS Code: _____		Description (from published list of codes): _____ _____	Secondary Codes (if provided): _____ _____
Are there additional MSGP sector specific applicability activities? YES NO		Description (See Worksheet 1 & 2) & MSGP: _____	Significant amounts of POCs were observed with no clear MSGP Sector YES NO

¹ Note: Refer to the SIC Manual (https://www.osha.gov/pls/imis/sic_manual.html) and/or the NAICS Association (<https://www.naics.com>) for descriptions of codes and cross-references between the SIC and NAICS systems

Summary of Assessment Findings	
Inspection Rating:	<input type="checkbox"/> Potentially Significant Pollutants Found <input type="checkbox"/> Potentially Significant Pollutants Found Exposed to Stormwater <input type="checkbox"/> Industrial Activity Exposure Found <input type="checkbox"/> Facility Does Not Drain to an MS4 <input type="checkbox"/> Facility Drains Directly to a waterbody
Follow-up Actions:	<input type="checkbox"/> Notify NYSDEC for SPDES Permit Determination ^[2] <input type="checkbox"/> No Further Action by DEP

^[2] Entries in this checklist represent observations made during the inspection that are being submitted to DEC for its determination as to proper SPDES coverage.

A. I/C Facility Inventory Confirmation						
Yes	No	N/I	N/A		Citation(s) ¹	Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1		
Use left column of Worksheet 1, discussions with the Facility Manager/Owner, and visual observations of facility operations to indicate if the Facility is properly categorized per criteria in Part IV.H.1.iii of the MS4 Permit. Summarize findings below.						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2		
Does the Primary Code listed describe the primary products produced/distributed, services rendered, employee activities, and/or revenue sources for the Enterprise? If not, provide the appropriate Primary Code here: _____ : _____						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3		
Do one or more of the Secondary Codes listed describe a co-located activity involving other products produced/distributed, services rendered, employee activities, and/or revenue sources for the Enterprise? If yes, list them here: _____ , _____ , _____ , _____ , _____						
Is the facility/establishment auxiliary ² to the Enterprise defined by the Primary/Secondary Codes? If not, describe the primary purpose of the facility here: _____						

					<p>²Auxiliaries are establishments primarily engaged in performing management or support services for other establishments of the same enterprise, as defined by the 1987 SIC Manual, Office of Management and Budget</p>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4	<p>Do the applicable Primary/Secondary Codes and/or a “non-auxiliary” primary purpose of the facility match at least one SIC code that requires SPDES permitting? <i>If YES, select from Left Column of Worksheet 1³</i></p> <p>³Refer to the NYSDEC MSGP (https://www.dec.ny.gov/docs/water_pdf/msgp017004.pdf) and the USEPA Industrial Stormwater Fact Sheets (https://www.epa.gov/npdes/industrial-stormwater-fact-sheet-series) for additional information on categorizing facilities for SPDES permitting.</p>		
Yes	No	NI	N/A	<p>B. Industrial Activity Exposure Use the right column of Worksheet 1 to determine if industrial activities are exposed to stormwater and summarize findings below.</p>		Citation(s)	Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	Is there industrial equipment, machinery, or materials that are stored, used, processed, or cleaned in areas that are exposed to precipitation?	NEC II.1	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2	Is there material or residuals on the ground or in stormwater inlets from spills/leaks?	NEC II.2	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3	Are there materials or products from past industrial activity in areas that could be exposed to precipitation?	NEC II.3	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4	Is there any material handling equipment (with the exception of adequately maintained vehicles) exposed to precipitation?	NEC II.4	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5	During loading/unloading or transporting activities, could any materials or products be exposed to precipitation?	NEC II.5	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6	Are there any products or materials stored outdoors (except for final products intended for outside [e.g., new cars] where exposure to storm water does not result in the discharge of pollutants)?	NEC II.6	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7	Are there any materials stored or contained in open, deteriorated, or leaking storage drums, tanks, barrels, and similar containers?	NEC II.7	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8	Does the facility handle or store any products or materials on roads or railways owned/maintained by the discharger?	NEC II.8	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9	Is there any waste material in areas that could be exposed to precipitation (except waste in covered, non-leaking containers [e.g., dumpsters])?	NEC II.9	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	Is there application or disposal of process wastewater at the facility? (unless otherwise permitted)?	NEC II.10	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11	Is there particulate matter or visible deposits of residuals from roof stacks and/or vents not otherwise regulated?	NEC II.11	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12	Are there any obvious illicit connections present (i.e., floor drains, non-permitted discharges, etc.)?	MSGP VII	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	13	Is there active erosion or sedimentation occurring resulting in the discharge of pollutants?	MSGP II.A.5	
Yes	No	NI	N/A	<p>C. Potentially Significant Pollutant Exposure Use Worksheet 2 to identify Potentially Significant POCs to Impaired Waters and Potentially Significant Pollutant Loads to MS4 and record findings here.</p>		Citation(s)	Comments
				1	Proximity to impaired waterbody (from GIS): <input type="checkbox"/> > 2,000 ft <input type="checkbox"/> < 2,000 ft <input type="checkbox"/> Adjacent		
				2	Exposure to POCs: <input type="checkbox"/> Limited <input type="checkbox"/> Moderate		
				3	Control of exposed sources: <input type="checkbox"/> Effective <input type="checkbox"/> Moderate <input type="checkbox"/> Limited		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4	Are there observed sources of pollutants that impair local waterbodies? (If YES, go to sub-items 4a; if NO, go to next section)		

				4a	Pollutant Causing Impairment: <input type="checkbox"/> Floatables <input type="checkbox"/> Phosphorus <input type="checkbox"/> Nitrogen <input type="checkbox"/> Other _____			
Yes	No	N/I	N/A	D. Effluent/Receiving Water/Visual/MS4 Drainage Observations Select all observed during the facility walkthrough.		Citation(s)	Comments	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	Does the facility discharge directly to a waterbody? (If YES, go to sub-items 1a; if NO, go to next item 2)			
				1a	If yes, name of the waterbody: _____			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2	Does the facility discharge directly to a Storm Sewer/MS4?			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3	Are there visible dry wells on site? (If YES, go to sub-items 3a; if NO, go to next item 4)			
				3a	<input type="checkbox"/> If yes, please indicate the approximate location and flow path (attach map and/or sketch if necessary): _____			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4	Are there visible catch basins on site? (If YES, go to sub-items 4a; if NO, go to next item 5)			
				4a	<input type="checkbox"/> If yes, please indicate the approximate location and flow path (attach map and/or sketch if necessary): _____			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5	Does visual evidence exist of non-stormwater flows or materials entering catch basins and/or flowing away from the facility? (If YES, go to sub-items 5a; if NO, go to next item 6)			
				5a	If yes, please describe: _____ _____ _____			
				6	Ground cover: _____ % Impervious _____ % Pervious			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7	Is there evidence of a Water Quality Standards Violation?	MSGP II.C.1		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8	Is dry-weather discharge occurring?	MSGP II.A.9		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9	Does the facility have designated outfalls? (If YES, go to sub-item 9a; if NO, go to next section)			
9a. Enter effluent monitoring observations for each outfall								
Receiving Water		Outfall Number		Oil Sheen	Turbidity	Foam	Color	Other
_____		_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____		_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

¹ NEC = Non-Exposure Certification; MSGP = Multi-Sector General Permit for Stormwater Discharges from Industrial Activities (GP-0-17-004)

Yes	No	N/I	N/A	E. Illicit Discharge Detection and Elimination Observations Select all observed during the facility walkthrough.		Citation(s)	Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	During assessment was there any observations of a pipe discharging improperly? 10: (IF YES, Please describe: _____)		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11	During assessment was tank overflow observed? (If YES, Please describe: _____)		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12	During assessment was an accident discharge due to human error or poor housekeeping observed? (If YES, Please describe: _____)		

Additional Comments/ Sector Specific Applicability Notes:

Name of Inspector: _____

Inspector Title: _____

Phone: _____

Signature: _____

Date: _____

Name of Facility Representative: _____

Representative's Title: _____

Phone: _____

Worksheet 1: SIC Codes/Activity Codes and Industrial Activities

SIC/NAICS Code or Activity Code (Mark all that apply)			Industrial Activity where significant materials* are/could be exposed to stormwater	
SIC	NAICS	Type of Industry		
Sector A: Timber Products				
<input type="checkbox"/>	2411	1133	Log Storage & Handling (wet deck storage areas authorized only if no chemical additives are used)	<input type="checkbox"/> Manufacturing/processing areas <input type="checkbox"/> Treatment chemical storage areas <input type="checkbox"/> Treated wood and residue storage areas <input type="checkbox"/> Wet and dry decking areas <input type="checkbox"/> Untreated wood and residue storage areas <input type="checkbox"/> Treatment Equipment storage areas <input type="checkbox"/> Soils, treatment equipment, or materials contaminated by past use of chlorophenolic, creosote, or chromium-copper-arsenic formulations for wood surface protection/preserving activities <input type="checkbox"/> Shipping/receiving areas and immediate access roads/rail lines <input type="checkbox"/> Vehicle/equipment maintenance/storage <input type="checkbox"/> Waste/refuse/residual treatment/storage/disposal
<input type="checkbox"/>	2421	3211, 3219	General Sawmills and Planning Mills	
<input type="checkbox"/>	2426	3211, 3219	Hardwood Dimension and Flooring Mills	
<input type="checkbox"/>	2429	3211, 3219	Special Products Sawmills, Not Elsewhere	
<input type="checkbox"/>	2431–2439 (except 2434)	3212, 3219	Millwork, Veneer, Plywood, and Structural Wood	
<input type="checkbox"/>	2441, 2448, 2449	3219	Wood Containers	
<input type="checkbox"/>	2491	3211	Wood Buildings and Mobile Homes	
<input type="checkbox"/>	2493	3212	Wood Preserving	
<input type="checkbox"/>	2499	3219	Reconstituted Wood Products	
Sector B: Paper & Allied Products				
<input type="checkbox"/>	2611	3221	Pulp Mills	<input type="checkbox"/> Manufacturing/processing areas <input type="checkbox"/> Material storage and handling areas <input type="checkbox"/> Shipping/receiving areas and immediate access roads/rail lines <input type="checkbox"/> Vehicle/equipment maintenance/storage <input type="checkbox"/> Waste/refuse/residual treatment/storage/disposal
<input type="checkbox"/>	2621	3221	Paper Mills	
<input type="checkbox"/>	2631	3221	Paperboard Mills	
<input type="checkbox"/>	2652–2657	3222	Paperboard Containers and Boxes	
<input type="checkbox"/>	2671–2679	3222, 3261	Wood Products, not elsewhere classified	
Sector C: Chemical & Allied Products				
<input type="checkbox"/>	2812–2819	3251, 3259	Industrial Inorganic Chemicals	<input type="checkbox"/> Loading, unloading and transfer of chemicals <input type="checkbox"/> Outdoor storage of salt, pallets, coal, drums, containers, fuels, fueling stations <input type="checkbox"/> Vehicle and equipment maintenance/cleaning areas <input type="checkbox"/> Areas where the treatment, storage, or disposal (on-site or off-site) of waste/wastewater occur <input type="checkbox"/> Storage tanks and other containers <input type="checkbox"/> Processing and storage areas <input type="checkbox"/> Access roads, rail cars and tracks <input type="checkbox"/> Areas where the transfer of substances in bulk occurs <input type="checkbox"/> Areas where machinery operates
<input type="checkbox"/>	2821–2824	3252	Plastics Materials and Synthetic Resins, Synthetic Rubber, Cellulosic and Other Manmade Fibers Except Glass	
<input type="checkbox"/>	2833–2836	3254	Medicinal Chemicals and Botanical Products; Pharmaceutical Preparations; In Vitro and In vivo diagnostic substances; biological products, expect diagnostic substances	
<input type="checkbox"/>	2841–2844	3256	Soaps, Detergents, and Cleaning Preparations; perfumes, cosmetics, and other toilet preparations	
<input type="checkbox"/>	2851	3255	Paints, Varnishes, lacquers, enamels, and Allied Products	
Sector C: Chemical & Allied Products (Continued)				
<input type="checkbox"/>	2861–2869	3251, 3259	Industrial organic chemicals	

SIC/NAICS Code or Activity Code (Mark all that apply)			Industrial Activity where significant materials* are/could be exposed to stormwater
SIC	NAICS	Type of Industry	
<input type="checkbox"/>	2873–2879	3253	Agricultural chemicals
<input type="checkbox"/>	2891–2899	3251, 3255	Miscellaneous Chemical products
<input type="checkbox"/>	3952 (limited to list)	3259, 3399	Inks & Paints, including china painting enamels, India ink, drawing ink, platinum paints for burnt wood or leather work, paints for china painting, artist paints and artist watercolors
<input type="checkbox"/>	2911	324110	Oil Refineries
Sector D: Asphalt Paving and Roofing Materials and Lubricants			
<input type="checkbox"/>	2951, 2952	324121, 324122	Asphalt Paving and Roofing Materials
<input type="checkbox"/>	2992, 2999	324191	Miscellaneous Products of Petroleum and Coal (e.g., oil recycling, fat/oil rendering)
<input type="checkbox"/> Material storage and handling areas <input type="checkbox"/> Liquid storage tanks, hoppers, or silos <input type="checkbox"/> Vehicle and equipment maintenance, cleaning, and fueling areas <input type="checkbox"/> Material handling vehicles <input type="checkbox"/> Spray racks <input type="checkbox"/> Equipment and processing areas <input type="checkbox"/> Shipping/receiving areas and immediate access roads/rail lines <input type="checkbox"/> Waste/refuse/residual treatment/storage/disposal			
Sector E: Glass Clay, Cement, Concrete, and Gypsum Products			
<input type="checkbox"/>	3211	3272	Flat Glass
<input type="checkbox"/>	3221, 3229	3272	Glass and Glassware, Pressed or Blown
<input type="checkbox"/>	3231	3272	Glass Products Made of Purchased Glass
<input type="checkbox"/>	3241	3273	Hydraulic Cement
<input type="checkbox"/>	3251–3259	3271, 3273	Structural Clay Product
<input type="checkbox"/>	3261–3269	3271	Pottery and Related Products
<input type="checkbox"/>	3271–3275	3273, 3274	Concrete, Gypsum, and Plaster
<input type="checkbox"/>	3281	3279	Cut Stone and Stone Products
<input type="checkbox"/>	3291–3299	3271, 3274, 3279, 3363	Abrasive, Asbestos, and Misc. Non-metallic Mineral Products
<input type="checkbox"/> Bag house or other dust control device <input type="checkbox"/> Recycle/sedimentation pond, clarifier or other device used for the treatment of process wastewater and the areas that drain to the treatment device <input type="checkbox"/> Material handling areas <input type="checkbox"/> Aboveground storage tanks <input type="checkbox"/> Hoppers or silos <input type="checkbox"/> Dust collection/containment systems <input type="checkbox"/> Truck wash down/equipment cleaning areas <input type="checkbox"/> Shipping/receiving areas and immediate access roads/rail lines <input type="checkbox"/> Waste/refuse/residual treatment/storage/disposal			
Sector F: Primary Metals			
<input type="checkbox"/>	3312-3317	3311, 3312, 3326	Steel Works, Blast furnace, and rolling & finishing mills
<input type="checkbox"/>	3321–3325	3315	Iron & Steel Foundries
<input type="checkbox"/>	3331–3339	3313, 3314	Primary Smelting and Refining of nonferrous metals
<input type="checkbox"/> Manufacturing/processing areas, including coking operations, sintering plants, blast furnaces, smelting operations, rolling mills, casting operations, heat treating, extruding, drawing, or forging of all types of ferrous and nonferrous metals, scrap, and ore			

SIC/NAICS Code or Activity Code (Mark all that apply)			Industrial Activity where significant materials* are/could be exposed to stormwater
SIC	NAICS	Type of Industry	
<input type="checkbox"/> 3341	3313, 3314	Secondary smelting and refining of nonferrous metals	<input type="checkbox"/> Storage or disposal of wastes such as spent solvents/baths, sand, slag/dross <input type="checkbox"/> Liquid storage tanks/drums <input type="checkbox"/> Pollution control equipment (e.g., baghouses electrostatic precipitators, scrubbers, and cyclones) <input type="checkbox"/> Storage areas of raw materials such as coal, coke, scrap, sand, fluxes, refractories, or metal in any form. <input type="checkbox"/> Areas where significant amounts of particulate matter could accumulate <input type="checkbox"/> Process or material handling equipment (e.g., conveyors, cranes, and vehicles) <input type="checkbox"/> Shipping/receiving areas and immediate access roads/rail lines
<input type="checkbox"/> 3351–3357	3313, 3314	Rolling, drawing, and extruding of nonferrous	
<input type="checkbox"/> 3363–3369	3315	Nonferrous foundries (castings)	
<input type="checkbox"/> 3398, 3399	3328	Misc. Primary Metal Products	
Sector G: Metal Mining (Ore Mining & Dressing)			
<input type="checkbox"/> 1011	2122	Iron ore	<input type="checkbox"/> Waste rock/overburden piles <input type="checkbox"/> Topsoil piles <input type="checkbox"/> Off-site haul/access roads <input type="checkbox"/> On-site haul/access roads <input type="checkbox"/> Runoff from tailings dams/dikes <input type="checkbox"/> Concentration building <input type="checkbox"/> Mill site <input type="checkbox"/> Chemical storage area <input type="checkbox"/> Docking facility <input type="checkbox"/> Explosive storage <input type="checkbox"/> Fuel storage <input type="checkbox"/> Vehicle/equipment maintenance area/building <input type="checkbox"/> Parking areas (if necessary) <input type="checkbox"/> Power plant <input type="checkbox"/> Truck wash areas <input type="checkbox"/> Unreclaimed, disturbed areas outside of active mining area <input type="checkbox"/> Reclaimed areas
<input type="checkbox"/> 1021	2122	Copper Ores	
<input type="checkbox"/> 1031	2122	Lead and Zinc ores	
<input type="checkbox"/> 1041, 1044	2122	Gold and Silver Ores	
<input type="checkbox"/> 1061	2122	Ferroalloy ores, except vanadium	
<input type="checkbox"/> 1081	2134	Metal mining services	
<input type="checkbox"/> 1094, 1099	2122	Misc. metal ores	
Sector I: Oil & Gas Extraction and Refining Discharging a Reportable Quantity per 40 CFR 110.6, 40 CFR 117.21 or 40 CFR 302.6			
<input type="checkbox"/> 1311	2111	Crude Petroleum and Natural Gas	<input type="checkbox"/> Reportable quantity (RQ) release locations <input type="checkbox"/> Locations used for the treatment, storage, or disposal of wastes <input type="checkbox"/> Processing areas and storage areas for overburden raw materials, intermediate products, finished products, and by-products
<input type="checkbox"/> 1321	2111	Natural Gas Liquids	
<input type="checkbox"/> 1381-1389	2131, 2371	Oil and Gas Field Services	

SIC/NAICS Code or Activity Code (Mark all that apply)			Industrial Activity where significant materials* are/could be exposed to stormwater	
SIC	NAICS	Type of Industry		
			<input type="checkbox"/> Chemical, cement, mud, or gel mixing areas <input type="checkbox"/> Construction and drilling areas <input type="checkbox"/> Vehicle/equipment cleaning, storage, maintenance, and rehabilitation activities <input type="checkbox"/> Shipping/receiving areas and immediate access roads/rail lines	
Sector J: Mineral Mining and Dressing				
<input type="checkbox"/>	1411	2123	Dimension Stone	<input type="checkbox"/> Exploring for minerals <input type="checkbox"/> Developing mines and the mining of minerals <input type="checkbox"/> Mineral dressing <input type="checkbox"/> Access and haul roads <input type="checkbox"/> Outdoor equipment storage, fueling, and maintenance areas <input type="checkbox"/> Materials handling areas <input type="checkbox"/> Outdoor manufacturing, outdoor storage, and material disposal areas <input type="checkbox"/> Outdoor chemicals and explosives storage areas <input type="checkbox"/> Overburden, materials, soils, or waste storage areas
<input type="checkbox"/>	1422-1429	2123	Crushed and Broken Stone, Including Rip Rap	
<input type="checkbox"/>	1442, 1446	2123	Sand and Gravel	
<input type="checkbox"/>	1455, 1459	2123	Clay, Ceramic, and Refractory Materials	
<input type="checkbox"/>	1474-1479	2123	Chemical and Fertilizer Materials	
<input type="checkbox"/>	1481	2123	Nonmetallic Minerals Services, Except Fuel	
<input type="checkbox"/>	1499	2123	Misc. Nonmetallic Minerals, Except Fuel	
Sector K: Hazardous Waste Treatment, Storage, or Disposal Facilities under RCRA Subtitle C Receiving Industrial/Commercial Waste				
<input type="checkbox"/>	HZ	562211	Hazardous Waste Treatment, Storage, or Disposal	<input type="checkbox"/> The open face of an active landfill with exposed waste/daily cover <input type="checkbox"/> Land treatment facility <input type="checkbox"/> Landfill wastewater <input type="checkbox"/> Areas around wastewater treatment operations <input type="checkbox"/> Trucks, equipment, or machinery in direct contact with the waste <input type="checkbox"/> Waste dumping areas.
Sector L: Land Fills and Land Application Sites that Receive or Have Received Industrial Wastes				
<input type="checkbox"/>	LF	562212, 562219	Landfills, Land Application Sites, and Open Dumps	<input type="checkbox"/> Haul roads, <input type="checkbox"/> Loading/Unloading Areas <input type="checkbox"/> Daily, interim, temporary, and final material stockpiles and waste storage areas <input type="checkbox"/> Associated buildings and structures, <input type="checkbox"/> Active landfill/land application surfaces, <input type="checkbox"/> Perimeter ditches and berms
Sector M: Automobile Salvage Yards				
<input type="checkbox"/>	5015 (may also be categorized	Parts of 423140, 423930, 425110,	Automobile Salvage Yards	<input type="checkbox"/> Vehicle storage areas <input type="checkbox"/> Dismantling areas <input type="checkbox"/> Parts storage areas <input type="checkbox"/> Fueling stations

SIC/NAICS Code or Activity Code (Mark all that apply)			Industrial Activity where significant materials* are/could be exposed to stormwater
SIC	NAICS	Type of Industry	
under SIC 5093)	425120, 441310		<input type="checkbox"/> Liquid storage tanks/drums for fuel/other fluids <input type="checkbox"/> Maintenance of used motor vehicle parts
Sector N: Scrap Recycling Facilities			
<input type="checkbox"/>	5093 N-1	Parts of 423930,	<input type="checkbox"/> Haul and access roads <input type="checkbox"/> Scrap and waste material storage areas <input type="checkbox"/> Outdoor scrap and waste processing equipment <input type="checkbox"/> Areas where materials are sorted, transferred, stockpiled <input type="checkbox"/> Containment areas
<input type="checkbox"/>	5093 N-2	425110, 425120	
<input type="checkbox"/>	5093 N-3	Scrap and Waste Recycling (Non-liquid Waste)	
<input type="checkbox"/>	5093 N-4	Facilities with a Shredder	
<input type="checkbox"/>	5093 N-5	Reclaiming and Recycling of Liquid Waster	
<input type="checkbox"/>	4499 N-6 (per list)	Parts of 4883	
Sector O: Steam Electric Generating Facilities			
<input type="checkbox"/>	SE	221112, 211113, 211117, 211118	<input type="checkbox"/> Coal handling areas <input type="checkbox"/> Scrap yards and general refuse areas <input type="checkbox"/> Short and long-term storage of general materials ¹ <input type="checkbox"/> Landfills <input type="checkbox"/> Construction sites <input type="checkbox"/> Stock pile areas (such as coal or limestone piles) <input type="checkbox"/> Loading/unloading areas <input type="checkbox"/> Switchyards <input type="checkbox"/> Fueling areas <input type="checkbox"/> Bulk storage areas <input type="checkbox"/> Ash handling areas <input type="checkbox"/> Areas adjacent to disposal ponds and landfills <input type="checkbox"/> Maintenance areas <input type="checkbox"/> Liquid storage tanks <input type="checkbox"/> Long term and short-term material storage areas <small>¹including, but not limited to: supplies, construction materials, plant equipment, oils, fuels, used and unused solvents, cleaning materials, paint, water treatment chemicals, fertilizer, and pesticides</small>
Sector P: Land Transportation and Warehousing with Vehicle/Equipment Maintenance Shops and/or Equipment Cleaning Operations.			
<input type="checkbox"/>	4011, 4013	4821, 4882	<input type="checkbox"/> Fueling stations <input type="checkbox"/> Vehicle/equipment maintenance areas (e.g., rehabilitation, mechanical repairs, painting, fueling and lubrication) <input type="checkbox"/> Vehicle/equipment cleaning areas <input type="checkbox"/> Storage areas for vehicle/equipment awaiting maintenance <input type="checkbox"/> Loading/unloading areas <input type="checkbox"/> Material storage areas <input type="checkbox"/> Areas where treatment, storage or disposal of wastes occur; <input type="checkbox"/> Liquid storage tanks
<input type="checkbox"/>	4111-4173	485, 4871, 488490	
<input type="checkbox"/>	4212-4231	484, 492, 493, 5621 488490	
<input type="checkbox"/>	4311	491	
<input type="checkbox"/>	5171	424710, 454310	

SIC/NAICS Code or Activity Code (Mark all that apply)			Industrial Activity where significant materials* are/could be exposed to stormwater
SIC	NAICS	Type of Industry	
			<input type="checkbox"/> Processing areas <input type="checkbox"/> Storage areas
Sector Q: Water Transportation with Vehicle (Vessel) Maintenance Shops and/or Equipment Cleaning Operations.			
<input type="checkbox"/>	4412-4499 (except 4499)	4831, 4832, 4872, 4883, 713930	Water Transportation (i.e., foreign or domestic transport of freight or passengers in deep sea or inland waters; marine cargo handling operations; ferry operations; towing and tugboat services; and marinas, including: boat yards, storage, and incidental repair; and yacht basins)
			<input type="checkbox"/> Fueling <input type="checkbox"/> Engine maintenance/repair <input type="checkbox"/> Vessel maintenance/repair, <input type="checkbox"/> Pressure washing <input type="checkbox"/> Painting <input type="checkbox"/> Sanding <input type="checkbox"/> Blasting <input type="checkbox"/> Welding <input type="checkbox"/> Metal fabrication <input type="checkbox"/> Loading/unloading areas <input type="checkbox"/> Locations used for the treatment, storage, or disposal of wastes <input type="checkbox"/> Liquid storage tanks <input type="checkbox"/> Liquid storage areas (e.g., paint, solvents, resins) <input type="checkbox"/> Material storage areas <input type="checkbox"/> Material handling areas <input type="checkbox"/> Dry docks <input type="checkbox"/> General Yards
Sector R: Ship & Boat Building or Repairing Yards			
<input type="checkbox"/>	3731, 3732	3366, 4883	Ship and Boat Building or Repair Yards
			<input type="checkbox"/> Fueling <input type="checkbox"/> Engine maintenance/repair <input type="checkbox"/> Vessel maintenance/repair, <input type="checkbox"/> Pressure washing <input type="checkbox"/> Painting <input type="checkbox"/> Sanding <input type="checkbox"/> Blasting <input type="checkbox"/> Welding <input type="checkbox"/> Metal fabrication <input type="checkbox"/> Loading/unloading areas <input type="checkbox"/> Locations used for the treatment, storage, or disposal of wastes <input type="checkbox"/> Liquid storage tanks <input type="checkbox"/> Liquid storage areas (e.g., paint, solvents, resins) <input type="checkbox"/> Material storage areas <input type="checkbox"/> Material handling areas <input type="checkbox"/> Dry docks <input type="checkbox"/> General Yards

SIC/NAICS Code or Activity Code (Mark all that apply)			Industrial Activity where significant materials* are/could be exposed to stormwater
SIC	NAICS	Type of Industry	
Sector S: Air Transportation Facilities with Vehicle Maintenance, Equipment Cleaning Operations, and Deicing/Anti-Icing Operations			
<input type="checkbox"/>	4512-4581	4811, 4879, 4881, 4921	Air Transportation Facilities (i.e., air transportation (scheduled and non-scheduled); air courier services; airports; flying fields (except those maintained by aviation clubs); air terminal services including air traffic control (except government); aircraft storage at airports; aircraft upholstery repair; airfreight handling at airports; airport hangar rental; airport leasing, if operating airport; airport terminal services; hangar operation; airport, aircraft service and maintenance including aircraft cleaning and janitorial service; aircraft servicing /repairing (except on a factory basis))
<input type="checkbox"/> Vehicle maintenance shops (including vehicle rehabilitation, mechanical repairs, painting, fueling, and lubrication) <input type="checkbox"/> Material handling facilities <input type="checkbox"/> Equipment clearing operations; <input type="checkbox"/> Runway/taxiway deicing and anti-icing operations <input type="checkbox"/> Aircraft deicing and anti-icing operations <input type="checkbox"/> Storage areas for aircraft, ground vehicles and equipment awaiting maintenance			
Sector T: Treatment Works (1 MGD or more) for Domestic Sewage, Sewage Sludge, or Wastewater			
<input type="checkbox"/>	TW	221320	Treatment Works (i.e., treatment, recycling, reclamation, and sewage sludge disposal)
<input type="checkbox"/> Grit, screenings and other solids handling, storage, or disposal areas <input type="checkbox"/> Sludge drying beds <input type="checkbox"/> Dried sludge piles <input type="checkbox"/> Compost piles <input type="checkbox"/> Septage or hauled waste receiving station <input type="checkbox"/> Storage areas for process chemicals, petroleum products, solvents, fertilizers, herbicides, and pesticides <input type="checkbox"/> Access roads/rail lines			
Sector U: Food and Kindred Products			
<input type="checkbox"/>	2011-2015	3116	Meat Products
<input type="checkbox"/>	2021-2026	3115	Dairy Products
<input type="checkbox"/>	2032-2038	3114, 3119	Canned, Frozen and Preserved Fruits, Vegetables and Food Specialties
<input type="checkbox"/>	2041-2048	3111, 3112, 3118	Grain Mill Products
<input type="checkbox"/>	2051-2053	3118, 3119	Bakery Products
<input type="checkbox"/>	2061-2068	3113, 3119	Sugar and Confectionery Products
<input type="checkbox"/>	2074-2079	3112, 3116, 3117	Fats and Oils
<input type="checkbox"/> Products processing operations <input type="checkbox"/> Vents/stacks from cooking, drying, and similar operations <input type="checkbox"/> Dry product vacuum transfer lines <input type="checkbox"/> Animal holding pens <input type="checkbox"/> Application and storage of pest control chemicals <input type="checkbox"/> Loading and unloading areas for all significant materials <input type="checkbox"/> Storage areas, including associated containment areas <input type="checkbox"/> Waste management units <input type="checkbox"/> Spoiled product and broken product container holding areas			

SIC/NAICS Code or Activity Code (Mark all that apply)			Industrial Activity where significant materials* are/could be exposed to stormwater
SIC	NAICS	Type of Industry	
<input type="checkbox"/>	2082-2087	3112, Beverages 3121, 3119	<input type="checkbox"/> Staging areas <input type="checkbox"/> Air pollution control equipment
<input type="checkbox"/>	2091-2099	3117, Misc. Food Preparation and Kindred 3118, Products 3119, 3212	
<input type="checkbox"/>	2111-2141	3122 Tobacco Products	
Sector V: Textile Mills, Apparel, and Other Fabric Product Manufacturing, Leather and Leather Products			
<input type="checkbox"/>	2211-2299	313 Textile Mill Products	<input type="checkbox"/> Materials handling ² <input type="checkbox"/> Containerized material storage (i.e., fuels, petroleum products, solvents, dyes, etc.) <input type="checkbox"/> Fueling areas <input type="checkbox"/> Above ground storage tanks ² e.g., backwinding, beaming, bleaching, backing, bonding carbonizing, carding, cut and sew operations, de-sizing, drawing, dyeing, flocking, fulling, knitting, mercerizing, opening, packing, plying, scouring, slashing, spinning, synthetic-felt processing, textile waste processing, tufting, turning, weaving, web forming, winging, yarn spinning, and yarn texturing)
<input type="checkbox"/>	2311-2399	3149, 315 Apparel and Other Finished Products made from Fabrics and Similar Material	
<input type="checkbox"/>	3131-3199 (except 3111)	316 Leather and Leather Products, except Leather Tanning and Finishing	
Sector W: Furniture and Fixtures			
<input type="checkbox"/>	2434	3371 Wood Kitchen Cabinets	<input type="checkbox"/> Material storage areas (including tanks/vessels for liquids/wastes) <input type="checkbox"/> Outdoor material processing areas <input type="checkbox"/> Areas where wastes are treated, stored, or disposed <input type="checkbox"/> Access roads <input type="checkbox"/> Rail spurs
<input type="checkbox"/>	2511-2599	337 Furniture and Fixtures	
Sector X: Printing and Publishing			
<input type="checkbox"/>	2711-2796	323 Printing, Publishing, and Allied Industries	<input type="checkbox"/> Aboveground storage tanks <input type="checkbox"/> Drums and barrels permanently stored outside <input type="checkbox"/> Loading and unloading operations <input type="checkbox"/> Significant dust or particulate generating processes <input type="checkbox"/> On-site waste disposal practices (e.g., blanket wash) <input type="checkbox"/> Manufacturing and material handling areas <input type="checkbox"/> Fueling areas
Sector Y: Rubber, Miscellaneous Plastic Products, and Miscellaneous Manufacturing Industries			
<input type="checkbox"/>	3011	3262 Tire and Inner Tubes	<input type="checkbox"/> Aboveground storage tanks <input type="checkbox"/> Drums and barrels permanently stored outside <input type="checkbox"/> Loading and unloading operations <input type="checkbox"/> Manufacturing and materials handling areas <input type="checkbox"/> Waste disposal areas/operations <input type="checkbox"/> Significant dust or particulate generating processes
<input type="checkbox"/>	3021	3162 Rubber and Plastics Footwear	
<input type="checkbox"/>	3052, 3053	3262, Gaskets, Packing, and Sealing Devices and rubber and Plastic hose and belting 3399	
<input type="checkbox"/>	3061, 3069	3262 Fabricated rubber products, not elsewhere classified	
<input type="checkbox"/>	3081-3089	3261, Misc. Plastic Products 325991	

SIC/NAICS Code or Activity Code (Mark all that apply)			Industrial Activity where significant materials* are/could be exposed to stormwater
SIC	NAICS	Type of Industry	
<input type="checkbox"/> 3931	339992	Musical Instruments	
<input type="checkbox"/> 3942-3949	339920, 339930	Dolls, Toys, Games and Sporting and Athletic Goods	
<input type="checkbox"/> 3951-3955	339940	Pens, Pencils, and Other Artists' Materials	
<input type="checkbox"/> 3961, 3965	339910, 339993	Costume Jewelry, Costume Novelties, Buttons, and Miscellaneous Notions, Except Precious Metal	
<input type="checkbox"/> 3991-3999	3399, etc.	Misc. Manufacturing Industries	
Sector Z: Leather Tanning and Finishing			
<input type="checkbox"/> 3111	316110	Leather Tanning, Currying, and Finishing	<input type="checkbox"/> Processing and storage areas of the beamhouse, tanyard, retan-wet finishing and dry finishing operation <input type="checkbox"/> Haul roads, access roads, and rail spurs <input type="checkbox"/> Temporary or permanent storage of fresh and brine cured hides <input type="checkbox"/> Chemical drums, bags, containers, and aboveground tanks <input type="checkbox"/> Waste disposal operations (e.g., leather dust, scraps, trimmings and shavings, spent solvents, extraneous hide substances and hair, empty chemical containers and bags, floor sweepings/washings, refuse and waste piles and sludge) <input type="checkbox"/> Significant dust/particulate generating processes (e.g., buffing) <input type="checkbox"/> Buffing and shaving areas <input type="checkbox"/> Receiving, unloading, and storage areas <input type="checkbox"/> Outdoor equipment maintenance/storage
Sector AA: Fabricated Metal Products			
<input type="checkbox"/> 3411-3499	332	Fabricated Metal Products, Except Machinery and Transportation equipment	<input type="checkbox"/> Raw and finished metal storage areas <input type="checkbox"/> Scrap disposal collection sites <input type="checkbox"/> Equipment storage areas <input type="checkbox"/> Processing/manufacturing areas including outside painting areas <input type="checkbox"/> Loading and unloading operations <input type="checkbox"/> Outdoor storage activities <input type="checkbox"/> Waste disposal and recycling activities
<input type="checkbox"/> 3911-3915	339910	Jewelry, Silverware, and Plated Ware	
Sector AB: Transportation Equipment, Industrial or Commercial Machinery			
<input type="checkbox"/> 3511-3599 (except 3571-3579)	333	Industrial and Commercial Machinery (except computer and office equipment)	<input type="checkbox"/> Vents and stacks from metal processing and similar operations

SIC/NAICS Code or Activity Code (Mark all that apply)			Industrial Activity where significant materials* are/could be exposed to stormwater
SIC	NAICS	Type of Industry	
<input type="checkbox"/> 3711-3799 (except 3731 & 3732)	336	Transportation equipment (except ship and boat building and repairing)	<input type="checkbox"/> Manufacturing/processing/material handling areas <input type="checkbox"/> Material storage areas <input type="checkbox"/> Waste disposal operations <input type="checkbox"/> Access/haul roads and loading/unloading operations
Sector AC: Electronic, Electrical, Photographic, and Optical Goods			
<input type="checkbox"/> 3571-3579	3341	Computer and Office Equipment	<input type="checkbox"/> Manufacturing/processing/material handling areas <input type="checkbox"/> Material storage areas <input type="checkbox"/> Waste disposal operations <input type="checkbox"/> Access/haul roads and loading/unloading operations
<input type="checkbox"/> 3612-3699	3342, 3343, 3344, 3346, 3351, 3352, 3353, 3359	Electronic, Electrical Equipment and Components, except computer equipment	
<input type="checkbox"/> 3812-3873	3333, 3345, 3391	Measuring, analyzing, and controlling instruments; photographic and optical goods	

* Note: the NYSDEC MSGP defines *significant materials* as raw materials; fuels; materials such as solvents, detergents, and plastic pellets; finished materials such as metallic products; raw materials used in food processing or production; hazardous substances designated under section 101(14) of CERCLA; any chemical the facility is required to report pursuant to section 313 of Title III of SARA; fertilizers; pesticides; and waste products such as ashes, slag and sludge that have the potential to be released with stormwater discharges.

Worksheet 2: Potentially Significant Pollutant Source Assessment

1. Is the facility within 2,000 feet of an impaired waterbody? (Yes/No) _____ If yes:
- a. Identify potentially significant sources of POCs to impaired waters (i.e., phosphorus, nitrogen, floatables) that are exposed to stormwater and/or have the potential to be released with stormwater discharges:
- Multiple pallets storing bags/containers of fertilizer
 - Multiple large stockpiles of topsoil, mulch, or green waste
 - Multiple large stockpiles of trash, litter, or recyclables
 - Storage areas with multiple open drums or containers of oil, grease, or petroleum product
 - Other: _____
-
- b. Identify potentially significant pollutant loads that are exposed to stormwater and/or have the potential to be released with stormwater discharges:
- Multiple large stockpiles of garbage
 - Multiple large salt stockpiles
 - Outdoor storage of salvaged/scrap automobiles and parts
 - Other: _____
-
- c. Identify other areas exposed to stormwater where materials are stored or used in a manner that allows potentially significant pollutant loads to be released to the MS4 or an impaired waterbody? Describe each area and the pollutants present.

Area Description

Description of Potential Pollutant Source(s)

- 1.
- 2.
- 3.
- 4.
- 5.

Appendix C

Blank Facility Follow-up Letter

[Date]

[Facility Name]

Attn: [Point of Contact]

[Facility Address]

[Address Line 2]

SUBJECT: Industrial/Commercial Facility Compliance Assessment

Assessment location: [Facility Address]

[Facility Address Line 2]

Dear [Point of Contact],

On [Date], the New York City Department of Environmental Protection (NYCDEP) completed an assessment of [Facility Name] in accordance with the requirements of NYC's Municipal Separate Storm Sewer System (MS4) SPDES Permit No. NY-0287890, to assess businesses within the MS4 area that may perform industrial or commercial activities that generate significant contributions of pollutants of concern (POCs) to impaired waters.

NYCDEP assessed [Facility Name] based on information available to NYCDEP indicating that the facility discharges to the NYC MS4. If you have any information to the contrary, e.g., a site connection permit that indicates connection to a combined or sanitary sewer, please provide documentation to support your claim. Contact information is provided below.

[Inspector Name], [Company/Dept. Name], performed the assessment and noted the following observations:

[Summary of Observations]

Based on these observations, NYCDEP has made the following finding:

- NYCDEP's assessment did not reveal anything that indicates that [Facility Name]'s operations fall within a Standard Industrial Classification (SIC) Code subject to coverage under the SPDES Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity (MSGP) and/or that these operations are potentially generating significant contributions of POCs to impaired waters.

Next Steps:

NYCDEP will take no further action with respect to this facility.

- [Facility Name]'s operations appear to fall within a SIC Code subject to coverage under the MSGP and include activities covered by the MSGP. In addition, these operations are potentially exposed to contact with rainfall or stormwater runoff.

Next Steps:

Within 90 days, NYCDEP will submit to NYSDEC, a report containing observations made during this assessment. NYCDEP encourages you to contact NYSDEC as soon as possible to confirm whether NYSDEC will require permit coverage and, if so, what permit application you must submit. Your promptness in doing so will help protect New York State waters and will decrease the likelihood that your business will receive an enforcement action from NYCDEP.

- [Facility Name]'s operations do not appear to fall within a SIC Code but discharges associated with the industrial/commercial activities appear to generate significant contributions of pollutants to impaired waters.

Next Steps:

Within 90 days, NYCDEP will submit to NYSDEC, a report containing observations made during this assessment. NYCDEP encourages you to contact NYSDEC as soon as possible to confirm whether NYSDEC will require permit coverage and, if so, what permit application you must submit. Your promptness in doing so will help protect New York State waters and will decrease the likelihood that your business will receive an enforcement action from NYCDEP.

- [Facility Name]'s materials and/or operations appear to fall within a SIC Code subject to coverage under the MSGP. Most of these materials/operations are not exposed to contact with rainfall, and, for those that are, you could potentially reduce or eliminate their exposure with some minor adjustments to facility operations and layout.

Next Steps:

Within 90 days, NYCDEP will submit to NYSDEC, a report containing observations made during this assessment. NYCDEP encourages you to contact NYSDEC as soon as possible to confirm whether NYSDEC will require permit coverage and, if so, what permit application you must submit. Your promptness in doing so will help protect New York State waters and will decrease the likelihood that your business will receive and enforcement actions from NYCDEP.

NYCDEP intends to be a resource for business owners throughout the City. If you do not agree with this finding or have other questions or concerns, please contact [Name] at [Phone Number].

Sincerely,

[Inspector Name], [Job Title]

Unpermitted Industrial/Commercial Facility Assessment Program
Follow-up Letter

Enclosure: *Facility Assessment Report*

