
PUBLIC DESIGN COMMISSION OF THE CITY OF NEW YORK

APPLICATION FORM

	CERTIFICATE
	FILE
	EXHIBIT

Do not write above this line.

THE DESIGN COMMISSION reviews permanent (defined as one year or more) structures, both public and private, as well as works of art that are proposed on or over City-owned property, including property that is leased by the City to another entity. All projects must be listed on the transmittal of the appropriate agency(ies), and all submission materials must be submitted on the deadline and include a Landmarks Preservation Commission advisory report, if applicable. Incomplete and/or late submissions will not be calendared. Each type of proposal has general and specific submission requirements. Additional information may be requested. Submission Guidelines and a Calendar of Meetings, including Submission Deadlines, are available at www.nyc.gov/designcommission.

CHECK THE CATEGORY THAT BEST DESCRIBES YOUR PROJECT:

- | | |
|---|---|
| <input type="checkbox"/> Structure | <input type="checkbox"/> Newsstand |
| <input type="checkbox"/> Park or Open Space | <input type="checkbox"/> Signage |
| <input type="checkbox"/> Streetscape | <input type="checkbox"/> Artwork: Percent for Art |
| <input type="checkbox"/> Distinctive Sidewalk and/or Light Fixtures | <input type="checkbox"/> Artwork: Gift |
| | <input type="checkbox"/> Artwork Relocation and/or Conservation |

PROJECT TITLE, INCLUDING LOCATION/FULL STREET ADDRESS:

Please attach a brief statement that describes the project scope (see Submission Guidelines).

CITY COUNCIL DISTRICT(S) #: _____

COMMUNITY BOARD DISTRICT(S) #: _____

Date(s) of Community Board review(s): _____

Please attach the Community Board(s) resolution(s).

ESTIMATED PROJECT COST: _____

CHECK THE DESIGN COMMISSION ACTION REQUESTED:

- | | |
|--|---|
| <input type="checkbox"/> Courtesy Review | <input type="checkbox"/> Preliminary Review |
| <input type="checkbox"/> Advisory Review | <input type="checkbox"/> Final Review |
| <input type="checkbox"/> Conceptual Review | <input type="checkbox"/> Preliminary and Final Review |

APPLICATION FORM

PERCENT FOR ART: Indicate whether this project has an associated Percent for Art component.

Yes **No** **N/A** (the primary application is a Percent for Art project)

Please note that for all structures, parks, open spaces, and streetscape projects, the Percent for Art component should be submitted for conceptual review when the project is submitted for preliminary review.

TREES: Total number of new trees: _____ Total number of tree removals: _____

Please attach documentation of Division of Forestry, Horticulture and Natural Resources Group approval, if applicable.

DISTINCTIVE SIDEWALKS: Please attach a copy of the Builder's Paving Permit receipt from the Department of Transportation or Department of Buildings.

ARCHITECT, LANDSCAPE ARCHITECT, ARTIST, ENGINEER, DESIGNER OR CONSERVATOR:

Name
Firm
Address
City, State, Zip Code
Telephone, Fax, Email

OWNER OF PRIVATE STRUCTURE OR DESIGNATED REPRESENTATIVE, IF APPLICABLE:

Signature	Date
Name	
Address	
City, State, Zip Code	
Telephone, Fax, Email	

COMMISSIONER OR DESIGNATED REPRESENTATIVE OF CITY AGENCY WITH JURISDICTION OVER PROPERTY:

Signature	Date
Name	
Title	
Agency	

If two or more agencies share jurisdiction, signatures for each agency's representative should be attached.