

COVID-19 Pandemic: Instructions for Participating in PDC Public Meetings Remotely

To accommodate social distancing and address ongoing health concerns, members of the public will continue to be able to join PDC meetings remotely until further notice. PDC meetings will be live streamed on YouTube and the public can join meetings via Zoom, a teleconferencing application that allows applicants and members of the public to participate using either the Zoom app on their smartphone, computer or by telephone using a dial-in number.

Video tutorials for the Zoom app are available online [here](#).

Meeting dates and agendas are posted on [the PDC website](#). The Zoom meeting ID and call-in numbers will be included on the agendas. All times are approximate and subject to change. We encourage members of the public to watch and follow the hearing on the [PDC's YouTube channel](#) to know when to join the meeting via Zoom.

If you have concerns about access to and/or participating in our virtual hearings, please contact staff at designcommission@cityhall.nyc.gov.

To Watch a Meeting on YouTube

The hearing will be streamed live on the scheduled date and time listed on the agenda. All times are approximate and subject to change.

Go to the PDC YouTube Channel: www.youtube.com/nycdesigncommission and click on the hearing date.

To Provide Live Testimony at a Public Hearing

- Fill out the testimony form by 8:00 a.m. the morning of the hearing to ensure smooth admittance into the meeting. Those who fill out the form will be called first.
- Download the free Zoom application: www.zoom.us on your computer or through your smartphone's app store prior to the hearing.
- Follow the agenda and the livestreamed meeting on the PDC YouTube Channel at www.youtube.com/nycdesigncommission to know when to join.
- **Please wait to join the meeting until the project you wish to testify on has been announced.**
- When the item you want to testify on is announced, use the Zoom meeting link or phone number included on the meeting agenda to join via Zoom.
- Once you enter the meeting, you will be placed into a virtual waiting room until PDC staff admits you.
- If joining via the Zoom app, please rename yourself to include your full name to ensure smooth admittance into the meeting. If your name doesn't match the testimony form, it may cause delays.
- If you are watching the hearing via YouTube, please close out of the YouTube browser or mute the YouTube video before you begin your testimony to avoid feedback.
- When prompted by PDC staff, introduce yourself and give your statement. Please limit your testimony to three minutes.