## Summary of Inmate Handbook and Inmate Rulebook

## **Inmate Handbook**

This handbook has information about many of the programs and services available to you, including educational services, family events, the grievance process, law libraries, medical and mental health services, reentry services, and religious services.

You can learn more about all of the programs and services available to you in the programs office. To go to the programs office, ask your housing area officer for an interview slip, fill out the slip, and return it to the officer.

Additionally, the handbook provides answers to frequently asked questions, including how family and friends can deposit money into your account, how often you can use the phone, what property you may have, how many visits you may have, what to do if you have a disability, how to access services, and how to address various concerns.

## **Inmate Rulebook**

The inmate rulebook contains the rules that you must follow and describes the process if you violate these rules. The rules fall into several general categories:

- Do not start fires
- Do not attempt to escape
- Do not fight or assault anyone
- Do not possess contraband, including weapons, drugs, tobacco, electronics, and other non-permissible items,
- Do not lead or participate in riots, demonstrations, barricades, or hostage situations
- Do not gamble
- Do not bribe or extort anyone
- Do not tamper with security devices
- Do not tamper with documents
- Do not damage city property
- Do not disrupt programs or otherwise conduct yourself in a disorderly manner
- Provide identification when asked
- Do not give false statements
- Follow all instructions from staff

If you violate any of these rules, you will be served with a notice of infraction and will receive a due process hearing. At the hearing, you may present a defense before an adjudication captain. The adjudication captain will find you guilty or not and, if you are found guilty, will determine what the sanction will be. Sanctions include surcharges, reprimands, and sentences to punitive segregation time.