



NEW YORK CITY DEPARTMENT OF
HEALTH AND MENTAL HYGIENE
Thomas A. Farley, MD, MPH
Commissioner

September 27, 2012

**Re: Invitation for Bid (IFB) for Pulling & Installation of Network & Telecom Cables
PIN: 12IN024600R0X00**

The Department of Health and Mental Hygiene (DOHMH) seeks a Contractor to provide Cable Infrastructure Installation Services for data and voice communications on an on-call as needed basis. DOHMH is conducting new build-outs throughout the City of New York for various programs within DOHMH primary located sites. DOHMH's Division of Informatics and Information Technology (DIIT) is responsible for ensuring that all build-outs are fitted with a cable plant infrastructure that will satisfy all data and voice communications needs as specified in the IFB.

The term of the proposed contract resulting from this solicitation will be for five (5) years, with no option to renew, to begin on or about January 1, 2013

****The Release Date of the Invitation for Bid is October 3, 2012**

****The Pre-Bid Conference will be held on October 10, 2012 @ 11:00 AM**

****All Questions should be emailed to Bids@health.nyc.gov 11:00AM by October 12, 2012**

The IFB will be available online at <http://www.nyc.gov/health/contracting> or for pick-up at the New York City Department of Health and Mental Hygiene, Division of Informatics and Information Technology, 42-09 28th Street, 14th Floor, Long Island City, NY 11101 between the hours of 9 AM and 4 PM, Monday through Friday (excluding City Holidays) beginning on **October 3, 2012** and continuing until the due date and time listed below. Prospective Bidders must show photo ID to building security and then identify themselves to the DOHMH security at the main lobby. There is no fee for the bid package but we do request that you leave a business card upon pick-up.

The due date for submitting a bid for this IFB is November 8, 2012 at 11:00 AM (EST). Faxed or e-mailed bids are not accepted. Please follow the instructions in Section III of the bid package. The Public Bid Opening will be held at 42-09 28th Street, 17th Floor, Long Island City, NY on the same day and time as indicated above.

All bid responses must be returned to:

Monica Collins, Contract Manager, NYC Department of Health and Mental Hygiene
Office of the Agency Chief Contracting Officer, 42-09 28th Street, 17th Floor, LIC, NY 11101

Sincerely,

Monica Collins
Contract Manager
NYC Department of Health and Mental Hygiene

Get on New York City's mailing lists for everything you sell.

If you haven't done so already, submit a **NYC-FMS Vendor Enrollment Application**. You can access it on-line at www.nyc.gov/selltonyc or request an application by calling (212) 857-1680.

For most procurement, NYC agencies are required to send out notices of contracting opportunities to all, or a random sub-set, of the vendors on established mailing lists (called Bidders Lists) which are open to all interested vendors.