



NEW YORK CITY DEPARTMENT OF  
HEALTH AND MENTAL HYGIENE  
Mary T. Bassett, MD, MPH  
*Commissioner*

## **Request for Expressions of Interest for Co-Location of DOHMH Clinic Sites- Neighborhood Health Hub Initiative**

Dear Sir/Madam:

The New York City Department of Health and Mental Hygiene (DOHMH) is soliciting Expressions of Interest from Community-Based Organizations (CBOs), Article 28/Diagnostic and Treatment Center providers (DTCs), and Federally Qualified Health Centers (FQHCs) that are interested in providing community based health programming, primary health care services, or dental care services in DOHMH's former clinic sites.

DOHMH's vision for its former clinics is to create co-location sites that will offer services, programs, and initiatives that aim to improve community health. Each co-location site will foster cross-sectorial work that addresses the root causes of health inequities in communities with high-needs while building on the wealth of existing assets in these neighborhoods. In order to contribute towards this vision, organizations selected to receive space in the DOHMH sites will be expected to work collectively with other organizations that operate out of the building.

Specifically, DOHMH is seeking organizations that can provide services, including but not limited to:

- Primary health care services
- Dental services
- Community Health Worker Programs
- Social Promotion/Violence prevention
- Family support services
- Healthy Eating/Food Systems
- Active Living/Built Environment Programs
- Home Visiting for Maternal Health
- Behavioral/Mental Health
- Health Insurance Navigation/Enrollment
- Youth Health Services

The selected organizations will be responsible for covering operating costs, including any additional costs incurred for keeping the building open beyond traditional business hours. DOHMH will neither provide compensation nor collect any fees. Selected organizations are required to carry their own insurance, license, and certification. Selected organizations will also agree to indemnify the City against all claims concerning the facility's use

All spaces shall be delivered vacant and in "as is" condition. Selected organizations will be responsible for all capital improvements necessary to deliver the services they offer. FQHCs will be required to ensure compliance with Article 28 regulations.

**Organizations should express their interest by submitting the attached Expression of Interest on or before 2:00 pm on April 1, 2015 to [expressionofinterest@health.nyc.gov](mailto:expressionofinterest@health.nyc.gov).** Those organizations that submit Expressions of Interest will receive an application and will be invited to site visit(s). Applications will be evaluated based on the applicant's experience; organizational capability; and proposed approach to providing services at DOHMH's former clinic sites. DOHMH reserves the right to request both additional information and that applicants make presentations, as DOHMH deems applicable and appropriate. An award will be made to the responsible applicants whose applications are determined to be the most advantageous to the City, taking into consideration the type of organization submitting the application and other factors or criteria which are set forth in the RFEI. DOHMH reserves the right to skip over one or more applicants in order to ensure that the selected organizations provide as many of the services indicated above as space in each

former clinic permits. DOHMH reserves the right to negotiate with viable applicants for sites other than the site(s) they propose. Award shall be subject to the timely completion of negotiations between the Agency and the selected applicants and a determination of both applicant responsibility and administrative capability.

Should you finalize an agreement with DOHMH, we will ask you to submit a brief annual report to DOHMH with basic information on services provided and numbers of clients or patients served.

DOHMH will hold pre-application meeting(s) in mid-February. The date and location of the meeting(s) will be posted on DOHMH's website and emailed to all organizations known to have downloaded this RFEI. If you have any questions, please email [expressionofinterest@health.nyc.gov](mailto:expressionofinterest@health.nyc.gov). In order to ensure that all questions can be responded to in a timely manner and before the due date for Expressions of Interest, questions should be submitted no later than March 11, 2015.

Sincerely,

Judi Rich Soehren  
*Agency Chief Contracting Officer  
& Assistant Commissioner*

<b>Available Co- Location Space for Neighborhood Health Hubs</b>		
<b>DOHMH Health Clinic</b>	<b>Building Address</b>	<b>Borough</b>
East Harlem Health Clinic	158 East 115 <sup>th</sup> Street, New York, NY 10029	Manhattan
Central Harlem Health Clinic	2238 5 <sup>th</sup> Avenue, New York, NY 10037	Manhattan
Morrisania Health Clinic	1309 Fulton Avenue, Bronx, NY 10456	Bronx
Tremont Health Clinic	1862 Arthur Avenue, Bronx, NY 10457	Bronx
Bushwick Health Clinic	335 Central Avenue, Brooklyn, NY 11221	Brooklyn
Williamsburg Health Clinic	151 Maujer Street, Brooklyn, NY 11206	Brooklyn
Bedford Health Clinic	485 Throop Ave, Brooklyn, NY 11221	Brooklyn
Brownsville Health Clinic	259 Bristol Street, Brooklyn, NY 11212	Brooklyn

NYC Department of Health and Mental Hygiene  
Expression of Interest  
Co-Location Space

Organizations should express their interest by submitting the Expression of Interest Form  
on or before 2:00 pm on April 1, 2015 to [expressionofinterest@health.nyc.gov](mailto:expressionofinterest@health.nyc.gov).

Legal Name of Organization: \_\_\_\_\_

Organization's Address: \_\_\_\_\_

Contact Person's Name & Title: \_\_\_\_\_

Contact Person's Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Organization's EIN: \_\_\_\_\_

Number of Years Organization has been Providing Services: \_\_\_\_\_

Number of Clients Served Monthly: \_\_\_\_\_

Type of Organization:

- Community Based Organization (CBO)
- Federally Qualified Health Center (FQHC)
- Article 28/ Diagnostic and Treatment Center Provider (DTC)

Services Currently Provided (*Check all that Apply*):

- |   |   |
|---|---|
| <input type="checkbox"/> Primary Health Care Services           | <input type="checkbox"/> Active Living/Built Environment Programs |
| <input type="checkbox"/> Dental Services                        | <input type="checkbox"/> Home Visiting for Maternal Health        |
| <input type="checkbox"/> Community Health Worker Programs       | <input type="checkbox"/> Behavioral/Mental Health                 |
| <input type="checkbox"/> Family support services                | <input type="checkbox"/> Health Insurance Navigation/Enrollment   |
| <input type="checkbox"/> Social Promotion / Violence prevention | <input type="checkbox"/> Youth Health Services                    |
| <input type="checkbox"/> Healthy Eating/Food Systems            |   |

Interest in Co-Location at DOHMH site(s):

- |   |   |
|---|---|
| <input type="checkbox"/> East Harlem Health Clinic    | <input type="checkbox"/> Bushwick Health Clinic     |
| <input type="checkbox"/> Central Harlem Health Clinic | <input type="checkbox"/> Williamsburg Health Clinic |
| <input type="checkbox"/> Morrisania Health Clinic     | <input type="checkbox"/> Bedford Health Clinic      |
| <input type="checkbox"/> Tremont Health Clinic        | <input type="checkbox"/> Brownsville Health Clinic  |

List New York City Communities that the Applicant *Currently Serves*: \_\_\_\_\_

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