



**City of New York
Department of Health and Mental Hygiene (DOHMH)
INVITATION FOR BID (IFB) FOR
BOILERS, HEATERS REPAIR AND MAINTENANCE SERVICES
PIN: 15BS008200R0X00**

**Addendum #2
March 30, 2016**

This Addendum contains revisions to the above referenced IFB and vendor questions and DOHMH responses.

Except as otherwise stated below and by any prior or subsequent Addenda to the above-referenced IFB, the IFB remains unchanged.

The Bid Due Date remains April 7, 2016

Waiver Requests for M/WBE Utilization Goals remain due by March 31, 2016 at 12:00 PM

1. **Revisions to Subsection 5 of the Timetable Section I: Timetable:(Section I) is deleted and the following is substituted therefor:**

Section I: Timetable (page 3) is hereby revised as follows:

5. Bid Due Date and Time, Public Bid Opening Location are as follows:

Date: April 7, 2016

Time: 11:00 A.M.**

Place: New York City Department of Health and Mental Hygiene
Office of the Agency Chief Contracting Officer
42-09 28th Street, **17th Floor**, CN-30A

Long Island City, New York 11101

Attention: Michael Santangelo, Esq., Contract Manager.

**NOTE: Any bids received after 11:00 A.M. on the Bid Due Date will be considered late and will not be accepted.

2. **REVISED Section IV: Bid Package (Annex A):** Bidders are advised that Section IV: Bid Package and Cover Sheet/Checklist (pages 34-36 of the IFB) are deleted and a REVISED Section IV: Bid Package and Cover Sheet/Checklist, included herein as Annex A to this Addendum #2, is hereby substituted in its place. Bidders are directed to use the Annex A, consisting of the REVISED Section IV: Bid Package when submitting their bids as the submission Bid Package and to utilize the new Cover Sheet/Checklist contained in Annex A. Bidders are also directed to submit the REVISED Cover Sheet/Checklist with their bid submission. Note that the revisions to Section IV: Bid



Package are as indicated below in bold print. (additions include the requirement that bidders submit a completed Appendix J: Schedule B: MWBE Utilization Plan as part of their bid submission.)

A.

Appendix J: Schedule B: MWBE Utilization Plan and/or full or partial waiver (if applicable)

Bidder must complete and submit one of the following:

- “MWBE Utilization Plan” (Appendix J, Schedule B, Part II) or;
- Approved Waiver of Target Subcontracting Percentage* (Appendix J, Schedule B, Part III) or;
- “MWBE Utilization Plan” (Appendix J, Schedule B, Part II) and *Approved Partial Waiver of Target Subcontracting Percentage* (Appendix J, Schedule B, Part III)

Cover Sheet/Checklist

Appendix J: MWBE Utilization Plan and/or full or partial rider if applicable []

3. **REVISED Item 2: Bid Sheet (Annex B):** (p. 43) A reference error has been corrected in the “Note” in column D in items 3, 4 and 5 of the Bid Price Sheet. Item 3 of the Bid Price Sheet should reference **Note #2**. Items 4 and 5 of the Bid Price Sheet should reference **Note #3**. To correct this error, Item 2: Bid Sheet is deleted in its entirety and a new REVISED Item 2: Bid Sheet replaces the deleted section in all respects. The REVISED Item 2: Bid Sheet is included in this Addendum #2 as Annex B. Bidders are directed to complete and return this REVISED Item 2: Bid Sheet as part of their bid submission.
4. **REVISED Item 3: Acknowledgement of Addenda form (Annex C):** Bidders are advised that Item 3: Acknowledgement of Addenda is deleted in its entirety and a new REVISED Item 3: Acknowledgement of Addenda replaces the deleted section in all respects. Bidders are directed to complete the form included in this Addendum #2 as Annex C and submit it as part of their bid submission.
5. **Questions and Answers**
All contractor questions and DOHMH answers from the Pre-Bid Conference and others that were sent in writing by the Questions Due Date are included herein as **Annex D**.
6. **Pre-Bid Conference Summary:** A summary of the Pre-Bid Conference and a copy of the attendance log are included herein as **Annex E**.

REVISED Section IV: Bid Package

on following 3 pages

REVISED SECTION IV: BID PACKAGE

Instructions for submitting a bid:

- A. This package contains the following forms that **must be completed and returned with the bid:**

ITEM 1. Bidder Representations

ITEM 2. Bid Price Sheet

This form must be completed and signed by a principal of the bidding firm, the corporate seal must be affixed, and the form must be notarized.

ITEM 3. Acknowledgement of Addenda

This form must be completed and signed by an authorized person representing the bidder.

ITEM 4. Qualifications Questionnaire

This form must be completed and signed by an authorized person representing the bidder and the form must be notarized. Bidder must include all certifications and other evidence that the bidder and its service technicians meet the threshold requirements necessary to perform the services required hereunder. Be sure to attach all relevant evidence of training, prior experience and certifications for service technicians who will be performing services.

APPENDIX C: Tax Affirmation

Must be completed and signed by Bidder.

APPENDIX H: Iran Divestment Rider

Must be completed, signed by Bidder, and notarized.

Appendix J: Schedule B: MWBE Utilization Plan and/or full or partial waiver (if applicable)

Bidder must complete and submit **one** of the following:

- “MWBE Utilization Plan” (Appendix J, Schedule B, Part II) or;
- Approved* Waiver of Target Subcontracting Percentage (Appendix J, Schedule B, Part III) or;
- “MWBE Utilization Plan” (Appendix J, Schedule B, Part II) and *Approved* Partial Waiver of Target Subcontracting Percentage (Appendix J, Schedule B, Part III)

- B. The following items, supplied by the Bidder, **must also be included with the Bid Submission:**

ITEM 5. Safety

- Workers Compensation document or signed letter from your broker/insurance carrier indicating the bidder’s Experience Modification Rating (EMR).
- Copies of OSHA training card(s).

ITEM 6. Audited/Reviewed Financial Statements

Most recent audited or reviewed financial statements signed by the CPA.

ITEM 7. Required License/Certification and Resumes

- A valid and Current Master Plumber’s License issued by the NYC Department of Buildings (“DOB”);
- A valid and current National Board of Boiler and Pressure Vessel Inspectors Certificate of Authorization;
- Current resumes for each of the individuals who hold the above-mentioned certifications and/or who will be performing services hereunder.

ITEM 8. References

Bidder must provide three (3) written reference letters from different clients who can attest to the bidder’s experience and quality of services, including, without limitation, in at least two of such references, references who or which can verify the past experience in performing boiler repairs and maintenance work concurrently at not less than three (3) multiple locations in accordance with the requirements set forth above in the Minimum Experience/Qualifications section of the Timetable (Section I) of this IFB. Reference letters must be from clients for whom services were provided within the last three (3) years. DOHMH references are not acceptable for this Bid. References must not be related to the bidder by blood or marriage.

- C. The following items must be completed and returned within 10 days of notice by the Department of the winning Bidder:

ITEM 9. VENDEX Questionnaires

Required for bids exceeding \$100,000.

ITEM 10. Employment Report

Required for bids exceeding \$100,000.

ITEM 11. Insurance Certificate and Worker’s Compensation document

See Article 22 of the Agreement for Insurance Requirements for this bid.

- D. **Do not return Sections I, II, or III of this Invitation for Bid; also do not return the attached Agreement with the Bid Submission. However please review and submit the forms as required in the Appendices.**
- E. Upon award of this contract, DOHMH will send the entire Bid/Agreement to the winning Bidder for execution. It will contain this entire Bid Package as part of the contract.

THE CITY OF NEW YORK
Department of Health and Mental Hygiene
Bid Submission for:

BOILERS, HEATERS, REPAIRS AND MAINTENANCE SERVICES
PIN: 15BS008200R0X00

REVISED COVER SHEET/ CHECKLIST

Name of Bidder: _____ Bidder's Tax ID #: _____

The following items, as checked by the Bidder, are included with this Bid:

Item 1:	Bidder Representations	[]
Item 2:	Bid Sheet	[]
Item 3:	Acknowledgement of Addenda	[]
Item 4:	Qualifications Questionnaire	[]
Item 5:	Safety Documents (EMR and OSHA cards)	[]
Item 6:	Audited/Reviewed Financial Statements	[]
Item 7:	Copies of Master Plumbers License(s)	[]
	NBBI Certificate of Authorization	[]
	Resumes	[]
Item 8:	Reference Letters (3)	[]
Appendix C:	Tax Affirmation	[]
Appendix H:	Iran Contractor Divestment Rider	[]
Appendix J:	Schedule B: MWBE Utilization Plan and/or Full or Partial Waiver Rider (if applicable)	[]

REVISED Item 2: Bid Sheet
on following 6 pages

REVISED ITEM 2: BID SHEET

NOTICE TO ALL BIDDERS: FAILURE TO COMPLETE THIS SECTION IN DETAIL SHALL RESULT IN REJECTION OF YOUR BID.

The undersigned agrees, if this bid is accepted, that it will, within 10 days of receipt of notice of award, submit executed copies of insurance policies as may be required, execute the Agreement set forth in this Invitation for Bid, and will proceed, when directed to do so, with the work required hereunder in strict compliance with the terms and conditions set forth in this Bid AT THE UNIT AND OTHER PRICES SET FORTH BELOW.

NOTE #1: As specified in Section L of the Scope of Services, payment of prevailing wages is required for titles covered under this solicitation. The quantities for parts and labor expressed or implied on the BID SHEET are **estimates only and shall be used for bid purposes only**; DOHMH does not guarantee any minimum or maximum amount of work and the Department of Health and Mental Hygiene shall not be bound thereby. Although the prevailing wage and supplemental benefits rates may change in accordance with New York State Labor Law, the bid mark-up percentage shall remain firm for the duration of this agreement. Services are to be provided only at the request of DOHMH.

NOTE #2: The Labor allowance is based upon an estimated 100 hours of labor for each contract year. The “Labor Markup Rate” in Item 3 of the Bid Sheet shall include all costs for labor, statutory payroll taxes, fringe benefits, travel, trucking, tools, equipment, necessary insurances, overhead, and profit.

NOTE #3: The bid mark-up rate in Item #4 and Item #5 of the Bid Sheet shall include, but not be limited to, all costs for materials, labor, tools, equipment, traveling, trucking, necessary insurances, overhead and profit. The Percentage Markup must not be greater than 10%.

NOTE #4: Reimbursable Expenses in Item #6 of the Bid Sheet shall include permit fees, only if a waiver of fees otherwise applicable to the work, but for which the City has an exemption, is not available, and other DOHMH approved fees related to the work. The Contractor shall be entitled to recover DOHMH approved expenses at cost. Contractor must provide documentation verifying the amount and necessity of the expenses. **No Markup is permitted on this category.**

NOTE #5: This is a requirements contract and is intended to cover, during the term of this Contract, the requirements of DOHMH. **The quantities listed are estimated for the full term of this contract, and DOHMH may use more, less or none of the quantities listed.**

NOTE # 6: DOHMH reserves the right to add or remove locations at any time during the period of this Contract, and if it adds locations, the prices to be paid shall be comparable to equivalent work at other sites as bid hereunder.

NOTE #7: Overtime by the Contractors employees must be preapproved by DOHMH, and will be paid in accordance with Sections 220 and 230 of the New York State Labor Law. However, Contractors shall not schedule staff to work overtime hours; overtime will only be approved for unforeseen and necessary circumstances.

NOTE #8: If the prevailing wage and/or benefit amount promulgated by the Comptroller in accordance with Section 220 of the New York State Labor Law shall be increased for any of the classifications of employees to be utilized in the performance of the Work hereunder during the term of this contract, the hourly rates bid by the contractor shall be deemed increased by like amount and the obligations to pay such compensation and afford such benefits to the persons performing the Work, either as employees of the contractor or of any approved subcontractor, will likewise be deemed to have increased in commensurate amounts.

Compliance with all provisions of the New York Labor Law is mandatory under this contract. Pursuant to Sections 220 and 230 of the New York State Labor Law, the Comptroller of the City of New York has promulgated a schedule of prevailing wages and supplemental benefits. These wages and benefits have been established solely for laborers, workmen, and mechanics engaged by private contractors to perform public work contracts. The wages to be paid and the benefits to be provided are those which prevail when the work is performed. A copy of relevant excerpts from the current relevant wage rates is attached as Appendix E.

The appropriate job title(s) as defined in Labor Law Section 220, Prevailing Wage Schedule, shall be used throughout the terms of this contract. Certified payroll reports shall be provided with each partial payment request to verify that the appropriate job title(s) are being used and that the provisions of the labor Law, as to the hours of employment, rates, and supplemental benefits are being observed. The job title required under this contract includes, but is not limited to: **(Boilermaker, Steamfitter I, and Steamfitter II)**

ESCALATION CLAUSE:

After award, prices may be subject to change, either as an increase or decrease. These price increases or decreases are predicated solely upon demonstrated changes in the Prevailing Wage rates pursuant to Sections 220 and 230 of the New York State Labor Law, as applicable to the classifications of workers. Adjustments shall not be made for any materials cost associated with this agreement.

REVISED ITEM 2: BID PRICE SHEET (Page 1 of 3)

PIN: 15BS008200R0X00, DOHMH Boilers, Heaters Repairs and Maintenance Services
 Bidder's Legal Name _____ Bidder's Tax ID# _____

Item 1: Monthly Service and Maintenance of Boilers and Burners			
A	B	C	D
Description	12 Month Contract Period	Monthly Service Charge (For all Boilers and Burners)	Extended Cost (C x 12 months)
Monthly Service and Maintenance of Boilers and Burners	Year 1	\$ _____	\$ _____
	Year 2	\$ _____	\$ _____
	Year 3	\$ _____	\$ _____
	Year 4	\$ _____	\$ _____
	Year 5	\$ _____	\$ _____
Subtotal Item 1 (Sum of Column D):			\$ _____ (1)

Item 2: Monthly Service and Maintenance of Domestic Water Heaters			
A	B	C	D
Description	12 Month Contract Period	Monthly Service Charge (For all Domestic Water Heaters)	Extended Cost (C x 12 months)
Monthly Service and Maintenance of Domestic Water Heaters	Year 1	\$ _____	\$ _____
	Year 2	\$ _____	\$ _____
	Year 3	\$ _____	\$ _____
	Year 4	\$ _____	\$ _____
	Year 5	\$ _____	\$ _____
Subtotal Item 2 (Sum of Column D):			\$ _____ (2)

REVISED ITEM 2: BID PRICE SHEET (Page 2 of 3)

PIN: 15BS008200R0X00, DOHMH Boilers, Heaters Repairs and Maintenance Services

Bidder's Legal Name _____

Bidder's Tax ID# _____

Item 3: Labor for Emergency Repairs				
A	B	C	D	E
Description	12 Month Contract Period	Labor Allowance	Labor Markup Rate(%) (See Note #2)	Extended Cost [C+ (C x D)]
Labor for Emergency Repairs	Year 1	\$15,000.00	_____ %	\$ _____
	Year 2	\$15,000.00	_____ %	\$ _____
	Year 3	\$15,000.00	_____ %	\$ _____
	Year 4	\$15,000.00	_____ %	\$ _____
	Year 5	\$15,000.00	_____ %	\$ _____
Subtotal Item 3 (Sum of Column E):				\$ _____ (3)

Item 4: Emergency Parts and Materials				
A	B	C	D	E
Description	12 Month Contract Period	Parts Allowance	Markup Rate (%) (See Note #3)	Extended Cost [C + (C x D)]
Emergency parts and Materials (See Note #2)	Year 1	\$25,000.00	_____ %	\$ _____
	Year 2	\$25,000.00	_____ %	\$ _____
	Year 3	\$25,000.00	_____ %	\$ _____
	Year 4	\$25,000.00	_____ %	\$ _____
	Year 5	\$25,000.00	_____ %	\$ _____
Subtotal Item 4 (Sum of Column E):				\$ _____ (4)

Item 5: Extra Work Parts and Materials				
A	B	C	D	E
Description	12 Month Contract Period	Extra Work Parts Allowance	Markup Rate (%) (See Note #3)	Extended Cost [C + (C x D)]
Extra Work Parts and Materials Markup	Year 1	\$10,000.00	_____ %	\$ _____
	Year 2	\$10,000.00	_____ %	\$ _____
	Year 3	\$10,000.00	_____ %	\$ _____
	Year 4	\$10,000.00	_____ %	\$ _____
	Year 5	\$10,000.00	_____ %	\$ _____
Subtotal Item 5 (Sum of Column E):				\$ _____ (4)

REVISED ITEM 2: BID PRICE SHEET (Page 3 of 3)

PIN: 15BS008200R0X00, DOHMH Boilers, Heaters Repairs and Maintenance Services

Bidder's Legal Name _____

Bidder's Tax ID# _____

Item 6: Reimbursable Expenses		
A	B	C
Description	12 Month Contract Period	Allowance for Reimbursable Expenses (See Note #4)
Reimbursable Expenses (See Note #4)	Year 1	\$ 2,500
	Year 2	\$ 2,500
	Year 3	\$ 2,500
	Year 4	\$ 2,500
	Year 5	\$ 2,500
Subtotal Item 6 (Sum of Column C):		\$12,500

Total Bid Price Calculation:

Subtotal Item #1: \$ _____
Subtotal Item #2: \$ _____
Subtotal Item #3: \$ _____
Subtotal Item #4: \$ _____
Subtotal Item #5: \$ _____
Subtotal Item #6: \$ 12,500 _____

Total Bid Price (Sum of Subtotals above): \$ _____

Total bid price in words:

In the case of any discrepancy between the price in words and that in figures, the lowest price will be considered the bid price.

[SIGNATURE AND CORPORATE SEAL ON FOLLOWING PAGE]



The undersigned, in submitting this bid, expressly states and represents that it is made in good faith, and that calculations were made on reasonable estimates. The undersigned hereby certifies to the truth and accuracy of all figures and answers contained herein, and authorizes the Department to make any necessary examination of the books of account, records and vouchers of the bidder or other investigation to determine its responsibility.

Bidder: _____
(Insert Full Legal Name of Company)

By: _____
(Signature of Person Authorized To Sign the Bid)

Attest: _____
(Secretary of Corporate Bidder)

(CORPORATE SEAL)

TO BE NOTARIZED:

Sworn to before me this ____ day of
_____, 2016

(Notary Public or Commissioner of Deeds)

REVISED Item 3: Acknowledgement of Addenda
on following 1 page

REVISED ITEM 3: ACKNOWLEDGMENT OF ADDENDA

Complete Part I or Part II, whichever is applicable, and sign your name in Part III:

PART I: LISTED BELOW ARE THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS IFB:

ADDENDUM # 1, DATED MARCH 8, 2016

ADDENDUM # 2, DATED MARCH 30, 2016

ADDENDUM # 3, DATED _____ , 20__

ADDENDUM # 4, DATED _____ , 20__

ADDENDUM # 5, DATED _____ , 20__

ADDENDUM # 6, DATED _____ , 20__

PART II: _____ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS INVITATION FOR BIDS.

PART III:

PROPOSER (NAME) _____ DATE __/__/__

PROPOSER (SIGNATURE) _____

Submitted Questions and DOHMH Answers
on following 3 pages

Answers to Questions received in writing by the Questions Due Date 3/24/16

NOTE: As deemed appropriate by DOHMH, similar/same questions have been consolidated and one response is provided.

Questions and Answers from the Pre-Bid Conference:

1. **Question:** How many boilers are year round?
Answer: There are four boilers that operate year-round: two boilers at the Ft Greene Health Center, one boiler at the Morissania Health Center, and one boiler at the Corona Health Center.

2. **Question:** Is a national "R stamp" required?
Answer: Any contractor or subcontractor must have and maintain all licenses required for the work to be performed. See also answer to the related Question No. 1 below of the section, entitled: Questions Received in Writing and the DOHMH Response to Question numbered "1" below.

3. **Question:** Reference Letter: should the reference write the letter?
Answer: Yes.

4. **Question:** Are any of the current systems slated for replacement or will any be replaced in the next 5 years? If so, will this be added to this scope of work or a separate bid?
Answer: DOHMH does not anticipate any boiler replacements at this time. This IFB is for maintenance and repair of certain DOHMH Boilers.

5. **Question:** How much did you award the contract for previously?
Answer: The previous award for a 5 year competitive sealed bid was for \$766,100.00.

6. **Question:** What part of the Bid Document needs to be completed? Where should we send Bid Document and Bid Date?
Answer: As indicated in the bid document, complete and submit Section IV of the bid document. Submission location can be found in Section I, part 5 of the bid document (page 3). However, bidders are referred to this Addendum #2 Section I for the revised submission location.

7. **Question:** How much is the contract worth?

- Answer:** Each Bidder must submit the Bidder's own bid prices on the new Bid Sheet included in Addendum #2. Contracts will be awarded to the lowest responsive and responsible bidder.
8. **Question:** who is currently servicing these locations (what company won the bid last time)?
Answer: The most recent contractor for these services was Tri-State Mechanical.
9. **Question:** RE: Section 1.B.1: regarding \$300,000 projects. What type of projects (does this include)?
Answer: As stated in Section 1.B.1. (page 4 of the IFB), work must have involved repair and maintenance of steam and hot water boilers, domestic gas fired hot water heaters, heat exchangers and auxiliary equipment for commercial, industrial, and/or public sector customers.
10. **Question:** Please explain 3 different service location per recommendation.
Answer: In regard to the Minimum Qualifications in Section I.B3 (page 4 of the IFB), DOHMH considers a "service location" to be at a minimum a building.
11. **Question:** general statement B-5. What type of license?
Answer: The required licenses are specified in Section I.B.5 on pages 4-5 of the IFB document.
12. **Question:** Why do we need a plumber's license as mechanical contractor since plumber is a subcontractor?
Answer: The bidder must demonstrate that it has immediate access to a plumber. The plumber may be subcontracted out. The bidder must provide its own or its intended subcontractor(s) with its bid submission.
13. **Question:** Can we use DOHMH as a reference?
Answer: No.

Questions received in writing and DOHMH responses:

- 1. Question:** On page 5, Section B – MINIMUM QUALIFICATIONS, Number 5, subsection b, states that the bidder must possess a National Board of Boiler and Pressure Vessel Inspectors Certificate of Authorization. Our company possesses a NY State R-Stamp certification, which allows us to perform work on pressurized vessels within the 5 Boroughs. Since the scope of work for this bid is going to remain within the 5 Boroughs, is the National R-Stamp Certificate still required, or will our current State R-Stamp Certification be adequate?

Answer: A current New York State R-Stamp Certification is adequate and meets the requirements under MINIMUM QUALIFICATIONS in Section I.B.5.b (page 5).
- 2. Question:** [On page 3 of the Bid document under MINIMUM QUALIFICATIONS], under the first point you are requiring that we show boiler service, repair, or maintenance work exceeding Three Hundred Thousand Dollars (\$300,000.00) in value. Our firm does not have one boiler job that exceeded that. However because we service several management companies and their buildings that add up to and exceed this dollar amount, does that make us still qualified under this first requirement?

Answer: Per Section I.B.1 (page 4), bidder must demonstrate at the time of bid submission, “successful completion of 3 projects, all of which must have been completed within the last three years immediately preceding the bid opening, and each of which exceeded \$300,000 in value.” The term “projects” may include work performed for management companies that exceed the \$300,000 minimum value, even if those jobs were performed as a contractor to a management company. Bidders that do not meet the minimum qualifications will not be considered responsive.
- 3. Question:** DOHMH requires that any work that is completed on the Boiler Maintenance must have a one year warranty on the parts. Here is my question, does this mean if a part fails with in that one year and our firm has to replace the part, are we supposed to charge for the labor under the one year warranty term?

Answer: Under this contract, the Contractor agrees to guarantee materials and labor, and the Contractor would bear the cost of both should a “failure” occur within one year of completion. As indicated in Section II.O (p. 22), *Guarantee*, “the Contractor shall guarantee all work and materials of this contract for a period of one (1) year. The Contractor must promptly repair, replace or restore any work in which defective materials or workmanship may appear; or any equipment to which damage has occurred because of such defects. The Contractor’s guarantee shall survive this contract by a maximum of 12 months. Additionally, the contractor is responsible for guaranteeing their work for a maximum of one year (12 months) after the contract end date.”

**Pre-Bid Conference Summary and Attendance Log
on the following 3 pages**

IFB for Boilers, Heaters Repair and Maintenance Services
PIN: 15BS008200R0X00
Pre-Bid Conference Summary and Attendance Log

- a. Welcoming remarks, overview of the format of the conference.
 - i. Attendees were requested to sign the attendance sheet. A copy of the attendance log is included in this **Annex E**.
 - ii. Attendees were instructed to submit any questions during conference in writing using Question sheets

- b. Timetable in Section I of the IFB was reviewed.

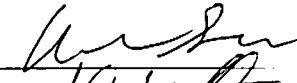
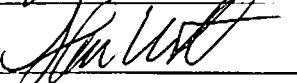
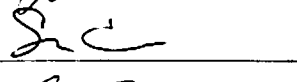
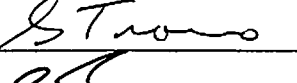
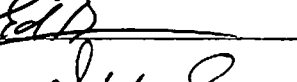

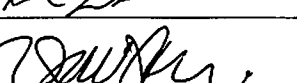
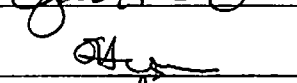



- c. Scope of Services
 - i. DOHMH Director of Plant Operations and DOHMH Director of Facilities Resource Management delivered a general overview of DOHMH facilities and the Scope of Services in the IFB.

- d. Compliance with MWBE Participation Goals
 - i. DOHMH Executive Director of Compliance noted that the contract resulting from this IFB would be subject to MWBE Subcontracting Participation Goals. The goal set for this contract is 6 percent.
 - ii. Bidders that would like to request a full or partial waiver from the Participation Goals would need to complete the Waiver section of the Schedule B found in Attachment J of the IFB. The waiver deadline is 7 days prior to the Bid Due Date so for this Bid, the waiver deadline is **March 31, 2016**.
 - iii. Bidders interested in locating potential MWBE subcontractors were directed to reach out to the NYC Department of Small Business Services.




- e. Questions and Answers
 - i. All questions submitted in writing by the attendees were collected and after a brief intermission, DOHMH read the questions and answers to all in attendance. Annex D includes these questions and answers. Information included in this Addendum supersedes responses given at the Pre-Bid Conference.

The attendance log can be found on the following two pages.

Pre-Bid Conference Attendee Log
Boilers, Heaters Repair and Maintenance Services (PIN: 15BS008200R0X00)

	Name of Attendee	Organization/Company Name	Minority or Women Owned Business (MWBE)		Email	Telephone No.	Signature
			Is your firm minority or women owned? (Y/N)	Is your firm a Certified MWBE? (Y/N)			
1	Anthony Sansiveri	A & E Plumbers			A E Plumbing Heat	9146390115	
2	Alan Williams	AT THE METRO GROUP			awilliams@metrogroupinc.com	718-729-7282	
3	Shavonne Cordew	1 st Heating Solutions LLC	Y	Y	heatsolutionsllc@aol.com Shavonne@	845-628-9900	
4	George Troiano	DOHMH			gtroiano@health.nyc.gov	347-396-6454	
5	Edward Berner	DOHMH			E Berner Health	2124472940	
6	Omer Cabuk	DOHMH			Omer Cabuk	646-8790826	
7	Wayne Lambert	DOHMH			wlambert@health.nyc.gov	(347)3966000	
8	Margaret Tullai	DOHMH			mtullai@health.nyc.gov	x6617	
9	Odelle Harper	DOHMH			oharper@health.nyc.gov	x6621	
10	Michael Santangelo	DOHMH				x6621	
11	Marc Dombrowski	DOHMH			mdombrowski@health.nyc.gov		
12	Michele Defreitas Within	DOHMH					

Pre-Bid Conference Attendee Log
Boilers, Heaters Repair and Maintenance Services (PIN: 15BS008200R0X00)

	Name of Attendee	Organization/Company Name	Minority or Women Owned Business (MWBE)		Email	Telephone No.	Signature
			Is your firm minority or women owned? (Y/N)	Is your firm a Certified MWBE? (Y/N)			
13	ANJUM MALIK	TRI-STATE MECHANICAL	YES	YES	AMALIK@HLIERLICH.COM	631-872-4675	
14	JULIAN BURRELL	YOU & US MECHANICAL SERVICES	YES	YES	YOUANDUSMECHANICAL@HOTMAIL.COM	347-326-5403	
15	Richmond A. Semanick	CMS MECHANICAL SER	YES	YES	CMSMECHANICALSERVICES@GMAIL.COM	646-393-7102	
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