

**City of New York  
Department of Health and Mental Hygiene (DOHMH)  
Invitation for Bid (IFB) for  
Hazardous Waste Transportation and Disposal Service  
PIN: 18BS001200R0X00  
Addendum #5**

**September 25, 2017**

This Addendum contains revisions to the above referenced IFB, a summary of the Pre-Bid Conference held on July 20, 2017 (including answers to questions), and responses to additional questions received in writing by DOHMH on or before July 25, 2017.

Also attached are: REVISED Bid Sheet (Annex D), a list of attendees at the Pre-Bid Conference (Annex A), and REVISED Item 3: Acknowledgement of Addenda form (Annex E).

Except as otherwise stated below and by any prior or subsequent Addenda to the above-referenced IFB, the solicitation remains unchanged.

**The Bid Due Date has been moved to October 6, 2017 at 11:00 AM.**

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**I. Summary of Pre-Bid Conference:**

The Pre-Bid Conference was held July 20, 2017. Please see Annex A for a summary of the conference and the sign-in sheets.

**II. Questions and Answers:** Answers to questions received by DOHMH are contained in Annex B.

**III. Changes to IFB attachments:** The following sections of the IFB have been deleted in their entirety and replaced as follows. **Bidders are required to use these new forms/sections in their bid packages, or their bid may be found non-responsive:**

- A. Section IV – Cover Sheet/Checklist (page 28). Please see Annex C to this Addendum.
- B. Section IV – Item 2: BID SHEET (pages 33 – 36). Please see Annex D to this Addendum

IV. Revisions to IFB language and requirements: deletions are crossed-out; new language is in **bold-face type**:

SECTION I: GENERAL INFORMATION AND REQUIREMENTS

A. TIMETABLE

5. Bid Due Date and Time, Public Bid Opening Location are as follows:

Date: ~~August 4, 2017 August 18, 2017 August 25, 2017 September 15, 2017~~  
~~September 29, 2017~~ **October 6, 2017**

Time: 11:00 A.M.

Location: New York City Department of Health and Mental Hygiene  
Office of the Agency Chief Contracting Officer  
42-09 28th Street, 17th Floor, Room 17-40, CN-30A  
Long Island City, NY 11101-4132  
Attention: Rei Watanabe, Contract Manager  
Email: [Bids@health.nyc.gov](mailto:Bids@health.nyc.gov)

General Bid Submission Information:

- To ensure that bids are properly received and recorded, contractors submitting bids prior to the Bid Due Date must contact the Authorized Agency Contact to pre-arrange a bid drop-off.
- Emailed or faxed bids will not be accepted.
- DOHMH will not be responsible for bids that are deposited with anyone other than the Authorized Agency Contact.
- Any bids received by DOHMH after 11:00 AM on the Bid Due Date will be considered late and will not be accepted.

C. MINIMUM EXPERIENCE

1. Bidder must have at least three (3) years of **satisfactory or better** experience in performing regulated hazardous waste transportation and disposal services similar to those specified herein for commercial, industrial, and/or public sector customers. Bidder must provide a current resume for the individual who is the principal or owner of the firm. **DOHMH will review relevant documentation concerning the vendor's experience.**
2. **Bidder must provide three (3) written reference letters from different clients who can attest to the bidder's experience and quality of services, including, without limitation, in at least two of such references, references who or which can verify the past experience and quality of service in performing transportation and disposal of regulated hazardous waste. Reference letters must be written on the client's letterhead, signed in ink by the authorized representative of the client. Reference letters must be from clients for whom services were provided within the last three (3) years. DOHMH references are not acceptable for this Bid. References must not be related to the bidder by blood or marriage. Bidder may in place of a**

**reference letter submit a copy of the City’s Contract Performance Evaluation for the evaluation period within the last three (3) years evidencing a performance rating of no less than “Fair” for work similar to those specified herein performed.**

~~Bidder must provide three (3) written reference letters from different clients for whom work, as specified herein, has been performed within the past three (3) years who can attest to the Bidder’s experience and quality of services. Letters from DOHMH are not acceptable for the purposes of this requirement. Written reference letters must be on the reference’s letterhead and must include the following:~~

- ~~a. The name of the reference~~
- ~~b. The title of the individual signing the reference letter; letter must be signed in ink by the signatory~~
- ~~c. The address of the reference entity~~
- ~~d. The contact information for the reference (including phone number and email address)~~
- ~~e. A description of the services provided to the reference~~

**E. ANTICIPATED TERM OF CONTRACT**

~~DOHMH anticipates that the term of the contract will be five (5) years. The contract may include one two-year renewal option, contingent on additional funding. The Agency reserves the right, prior to contract award, to determine the length of the initial contract term and each option to renew, if any.~~

IV. Revisions to IFB language and requirements: deletions are crossed-out; new language is in bold-face type: CONTINUED:

SECTION II: SCOPE OF SERVICES

A. SPECIFICATIONS/SCOPE OF SERVICES

1. Specifications

- c. Contractor shall collect and transport regulated hazardous waste as follows:
  - v. **The Contractor shall complete the disposal within seven (7) business days from request.**
  - vi. **Multiple location pick-ups may be performed on a single day. Each location pick-up is billable as a pick-up charge. No mobilization fee may be added.**
- e. Contractor shall provide the following tracking requirements:
  - v. **Certificate of Disposal of Hazardous Waste: The Contractor shall provide proof in the form of a Certificate of Disposal (CD) of the ultimate disposal of all waste collected from each site. Such documentation will include date of delivery of the hazardous waste, the net weight delivered, the date of ultimate disposal, and the method of ultimate disposal. The documentation required by this paragraph will include the signature of a designated individual at the receiving facility and the date. If the TSDF is not a disposal facility, the contractor shall provide copies of the manifest tracking the waste from the treatment or storage facility to the ultimate disposal facility in addition to a CD.**
- f. Contractor shall dispose regulated hazardous waste as follows:
  - ii. The Contractor must provide a list of all permitted disposal facilities it plans to use for disposal for approval by DOHMH ~~and must include a NYS Part 364 Permit~~. This list must include each facility's name, address, EPA Identification Number, and the type of treatment, storage, or disposal provided. Each facility must be listed on the transporter's Part 364 permit. **Each facility must be listed on the transporter's Part 364 permit.**

IV. Revisions to IFB language and requirements: deletions are crossed-out; new language is in bold-face type: CONTINUED

g. Manifest Specifications:

iii. Certificates of ~~Destruction~~ **Disposal** and/or drum tracking records showing final disposition must be forwarded to DOHMH before any invoice payment will be made.

v. **Contractor shall provide the NYS DEC handling code (i.e.: B, R, T, or L) in section 13 of the Manifest for each line shipped.**

vi. **Non-Hazardous Waste may not be manifested on Uniform Hazardous Waste Manifest.**

h. Transportation Specifications:

iv. The Contractor's vehicle(s) will be placarded in accordance with US DOT regulations **with placards supplied by the contractor.**

i. **Public Health Labs pick-ups**

i. **The Contractor must notify the agency contract coordinator of the requested pick-up time at least 24 hours prior to requested time. The agency contract coordinator will then contact Health Police to arrange for parking to be held at the building. After the agency contract coordinator contacts Health Police, Health Police will confirm if they are able to reserve parking for the requested day/time.**

ii. **Trucks for pick-ups cannot be more than 11 feet in height and 24 feet in length to clear the loading dock.**

j. **Routine Onsite Labor**

i. **Routine Onsite Labor includes Main Accumulation Areas (MAA)/Satellite Accumulation Areas (SAA) inspection and management, waste pickup, lab packs, laboratory moves, waste and stock chemical segregation, bulking of wastes, and chemical inventories.**

k. **Emergency Response Services**

i. **The Contractor shall provide emergency-urgent response or technical services at the request of DOHMH. Emergency-urgent response incidents demand prompt response and may include, but are not limited to:**

IV. Revisions to IFB language and requirements: deletions are crossed-out; new language is in **bold-face type**: CONTINUED

- a. **Emergency pick-up of hazardous waste within four (4) hours of request.**
- b. **Emergency spill clean-up of hazardous waste within (4) hours of request. Spill clean-ups shall be in compliance with applicable Environmental Protection Agency (EPA), Department of Environmental Conservation (DEC), Department of Environmental Protection (DEP), Public Employee Safety and Health (PESH) and Occupational Safety and Health Administration (OSHA) regulations and follow the recommendations of the chemical's manufacturer provided in "Section 6: Accidental Release measures" of the Safety Data Sheet.**
- c. **Assistance in identifying chemicals including, but not limited to, sampling, field testing, etc.**

B. INVOICING AND PAYMENT

3. Contents of Invoice. The invoice will set forth charges for services performed under this agreement during the preceding month and will include the following information:
  - a. The collection date of the ~~regulated hazardous~~ waste;
  - b. The borough and sites from which the ~~regulated hazardous~~ waste was collected;
  - c. The number and type of containers removed from each site **per the contract line item**;
  - d. The number and type of clean and empty containers replaced at each site;
  - e. The net weight of regulated hazardous waste in each container removed on the date of collection;
  - f. **The type and number of onsite labor hours incurred**
  - f. ~~The total net weight of regulated hazardous waste removed on the date of collection;~~
  - g. ~~Copies of documentation confirming that all hazardous waste was disposed of at a licensed disposal facility in compliance with all applicable federal, State, and local laws, rules, and regulations governing the removal, transportation, and disposal of hazardous waste;~~

IV. Revisions to IFB language and requirements: deletions are crossed-out; new language is in **bold-face type**: CONTINUED

### SECTION III: BID PROCEDURES AND REQUIREMENTS

#### 11. Vendor Requirements

##### b. ~~Vendor Questionnaires~~ **PASSPort Disclosure Filing:**

- (i) **Procurement and Sourcing Solutions Portal (PASSPort) Disclosure Filing (formerly known as Vendor Information Exchange System (VENDEX) Forms or Certificate of No Change):** All organizations intending to do business with the City of New York should complete an online disclosure process to be considered for a contract. This disclosure process was formerly completed using Vendor Information Exchange System (VENDEX) paper-based forms. In anticipation of awards, proposers must create online accounts in the new Procurement and Sourcing Solutions Portal (PASSPort) and file all disclosure information. Paper submissions, including certifications of no changes to existing VENDEX packages will not be accepted in lieu of complete online filings. For more information about PASSPort, please visit [nyc.gov/passport](http://nyc.gov/passport).

**VENDEX/PASSPort Fees.** Pursuant to PPB Rule 2-08(f)(2), the contractor will be charged a fee for the administration of the VENDEX/PASSPort system, including the Vendor Name Check Process, if a Vendor Name Check review is required to be conducted by the Department of Investigation. The contractor shall also be required to pay the applicable fees for any of its subcontractors for which Vendor Name Check reviews are required. The fee(s) will be deducted from payments made to the contractor under the contract. For contracts with an estimated value of less than or equal to \$1,000,000, the fee will be \$175. For contracts with an estimated value of greater than \$1,000,000, the fee will be \$350. The estimated value for each contract resulting from this RFP is estimated to be (less than or equal to \$1 million) (above \$1 million).

~~(i) Pursuant to Administrative Code S6-116.2 and Section 2-08 of the Rules of the Procurement Policy Board, bidders may be obligated to submit completed VENDEX questionnaires with this bid. Generally, if this bid is \$100,000 or more, or if this bid when added to the sum total of all contracts, concessions and franchises the bidder has received from the City and any subcontracts received from City contractors over the past twelve months, equals or exceeds \$100,000, VENDEX questionnaires must be completed. Any questions concerning this requirement must be submitted to the Authorized Agency Contact Person. Selected vendors will be~~

~~required to submit the completed Vendex questionnaires  
([www.nyc.gov/Vendex](http://www.nyc.gov/Vendex)) to DOHMH within 10 days of notice.~~



IV. Revisions to IFB language and requirements: deletions are crossed-out; new language is in bold-face type: CONTINUED

SECTION IV: BID PACKAGE

- B. The following items, supplied by the Bidder, must also be included with the Bid Submission:

ITEM 8. References

Bidder must provide three (3) written reference letters from different clients who can attest to the bidder's experience and quality of services, including, without limitation, in at least two of such references, references who or which can verify the past experience and quality of service in performing transportation and disposal of regulated hazardous waste. Reference letters must be written on the client's letterhead, signed in ink by the authorized representative of the client. Reference letters must be from clients for whom services were provided within the last three (3) years. DOHMH references are not acceptable for this Bid. References must not be related to the bidder by blood or marriage. **Bidder may in place of a reference letter submit a copy of the City's Contract Performance Evaluation for the evaluation period within the last three (3) years evidencing a performance rating of no less than "Fair" for work similar to those specified herein performed.**

ITEM 9. **Fines, Violations, Indictments, Convictions**

**Bidder must include a list of any environmental fines, violations, indictments, or convictions which have been levied against the firm or its parent company, and any of its officers or employees in the last five (5) years. The list must include dates, names, charges, amounts, and final disposition, including those presently being appealed. *If there are no such fines, violations, indictments or convictions, then submit a document that clearly certifies such facts.***

- C. The following items must be completed and returned within 10 days of notice by the Department of the winning Bidder:

~~ITEM 9~~ **ITEM 10. ~~VENDEX Questionnaires~~ PASSPort Disclosure Filing (formerly known as VENDEX Questionnaires)**

Required for bids exceeding \$100,000.

~~ITEM 10~~ **ITEM 11. Employment Report**

Required for bids exceeding \$100,000.

~~ITEM 11~~ **ITEM 12. Insurance Certificate and Worker's Compensation Document**  
See Article 7 of the Agreement and Appendix A – Schedule of Insurance and Bond Requirements

~~ITEM 12~~ **ITEM 13.** Emergency Plans

Bidder must provide copies of their health, safety, fire, accident, prevention and emergency contingency plans.

## ANNEX A

**City of New York  
Department of Health and Mental Hygiene (DOHMH)  
Invitation for Bid (IFB) for  
Hazardous Waste Transportation and Disposal Service  
PIN: 18BS001200R0X00**



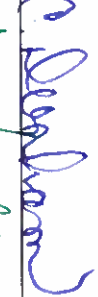








Summary of Pre-Bid Conference  
July 20, 2017  
DOHMH, 42-09 28<sup>th</sup> Street, Long Island City NY

1. Welcoming remarks, overview of the format of the conference. Attendees were directed to sign-in, and “Questions Sheets” were distributed; attendees were asked to put all questions in writing using Questions Sheets. All were advised that there would be an intermission in the pre-bid, during which time DOHMH staff would retreat to a separate room to review and record answers to the questions; questions and answers would be read aloud at the end of the conference period.
2. Attendees were informed that answers to all questions received at the pre-bid and any questions received by the Questions Due Date of July 25, 2017 would be distributed in writing via Addendum to all organizations known to have received a copy of the IFB.
3. Overview of the Scope of Services: Courtney Drayer, Health and Safety Officer from DOHMH provided an overview of the scope of services covered by the IFB.
4. Overview of IFB Submission Requirements: Margaret Tullai from DOHMH reviewed the submission requirements as stipulated in the IFB.
  - a. Timetable for the IFB was reviewed.
  - b. Experience and Licensing Requirements (Section I.C. and I.D.) were reviewed. Bidders were advised that all information and documentation related to experience and licensing is subject to verification by DOHMH.
  - c. Attendees were notified that there would be changes to IFB language, and notably, that the entire Bid Sheet (Item 2) would be revised via Addendum.
  - d. Attendees were notified that the language about renewal options in the resulting contract would be deleted from the IFB.
  - e. The Basis of Award for this IFB was read from Section III.9.a.: “award will be made to the responsive and responsible bidder that offers the lowest bid price.”
  - f. Attendees were advised about the rollout of PASSPort: the vendor selected for award will be required to enroll in the City’s new procurement management system – PASSPort. The PASSPort system will go-live in August and vendors will required to enroll and complete VENDEX forms through the PASSPort system

5. Answers to questions were provided, and the pre-bid was closed. (See attached Q&A for these and all questions and answers received pursuant to this IFB.)
6. Attendance sheet from the pre-bid conference following on the next page(s).

NO FURTHER TEXT ON THIS PAGE – SEE ATTACHED ATTENDANCE SHEETS FROM PRE-BID CONFERENCE.

Pre-Bid Conference Attendee Log  
 Hazardous Waste Transportation and Disposal Service (PIN: 18BS001200R0X00)

	Name of Attendee	Organization/Company Name and Address	Minority or Women Owned Business (MWBE)		Email	Telephone No.	Signature
			Is your firm minority or women owned? (Y/N)	Is your firm a Certified MWBE? (Y/N)			
1	MATT JOSLYN	TRIVMVIKATE	N	N	mjoslyn@trivmviakete.com	(347) 502-1864	
2	JOHN DULL	INNOVATIVE RECYCLING TECHNOLOGIES	Y	Y	JDULL@IETWASTE.COM	516-816-4765	
3	Cassandra Burham	DOHMH			cburham@health.ny.gov	X66199	
4	Jeanette St-Pedro	DOHMH			jstpd@health.ny.gov	X66639	
5	Jasmine Salome	DOHMH/Admin.			jsalome@health.ny.gov	X66537	
6	Lei Watanabe	DOHMH			lwatanabe@health.ny.gov	X66888	
7	Tam Yap	DOHMH			iyap@health.ny.gov	X66922	
8	Courtney Drayer	DOHMH			cdraye@doh.ny.gov	6460	
9	Angie Yuan	DOHMH			ayuan@health.ny.gov	6497	
10	Margaret Tulloi	DOHMH			mtulloi@health.ny.gov	6617	
11	MATTEO PORTESI	AGV ENVILLO	N	N	mportesi@agvenvillo.com	337 307 310	
12							

**Pre-Bid Conference Attendee Log**  
**Hazardous Waste Transportation and Disposal Service (PIN: 18BS001200R0X00)**

Name of Attendee	Organization/Company Name and Address	Minority or Women Owned Business (MWBE)		Email	Telephone No.	Signature
		Is your firm minority or women owned? (Y/N)	Is your firm a Certified MWBE? (Y/N)			
13	John V. Tekin Jr Radic Restaurant Corp. 201 Kent Ave Brooklyn NY 11249	N	N	j.tekin@radiacenv.com	(917) 939-3300	
14	TANIA KASHNEM DOHMH PHL 455 1st AVE, NY, NY			+kashnem@health.ny.gov	212-671-5671	
15	Rosmary Osorio DOHMH Plant Ops			rosorio@health.ny.gov	917-447-2970	
16	Harun Mc Baxter DOHMH OPERATIONS			hmcguth@health.ny.gov	347-396-6513	
17	GEORGE TROIANO DOHMH			GTROIANO@HEALTH.NY.GOV	347-396-6454	
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**City of New York  
Department of Health and Mental Hygiene (DOHMH)  
Invitation for Bid (IFB) for  
Hazardous Waste Transportation and Disposal Service  
PIN: 18BS001200R0X00**

Below are answers to questions received by DOHMH at the Pre-Bid Conference and questions received in writing by the Questions Due Date. Note that where appropriate, similar questions have been combined into one question and one response:

Responses to Questions Received at the Pre-Bid:

1. Who is the current contractors and what is the current pricing? What was the dollar value of the contract in 2016?

*The current contractor is Clean Venture. The contract amount for the period 5/1/17 – 4/30/18 is \$99,942. In 2016, DOHMH had several small orders for hazardous waste removal.*

2. The bid suggests that waste is packed on one day and picked up at a later date. Can the awarded contractor pack and remove all waste on the same day?

*The contractor is generally expected to pack and take away the waste the same day before 5pm.*

3. Can DOHMH review the non-RCRA cubic yard waste stream?

*DOHMH estimates that there will be 15 cubic yards of non-RCRA waste per year.*

4. Is there any “P” waste at the sites?

*Yes, there is occasional “P” waste at Public Health Labs and rarely at other sites. It is generally no more than 4 pounds per year.*

5. Will one individual for the city schedule and coordinate all of the pick-ups?

*DOHMH anticipates that there will be one main person coordinating the work of the contract.*

Responses to Other Questions Received in Writing by the Questions Due Date:

1. If the vendor is a large corporation with no individual as owner of the firm, can they submit the resume of the management personnel responsible for making sure the work is done properly?

*Yes.*

2. Is the tentative start date 5/1/18?

*As indicated in Section I.A.6, the Projected Contract Start Date is May 1, 2018.*

3. Our references are requesting that we write up the information required in Section I.C.2.a through e (page 4) instead of them having to prepare all that information and they would be willing to discuss any issues by phone or email. Would this be acceptable instead of them having to write everything?

*No.*

4. Since the labor on Item 1 of the Bid Sheet is for on-site time only, can there be a Mobilization fee?

*No.*

5. Are multiple locations performed on a single day? If so, is the time it takes to go between facilities billable (or can a mobilization fee be added)?

*Multiple locations may be performed on a single day. Each location pick-up is billable as a pick-up charge. No mobilization fee may be added.*

6. How much waste is normally generated on an average pickup?

*Based on prior experience, the average pickup involves less than 2,200 lbs. of waste.*

7. Will the individual sites provide an inventory when they request a disposal event?

*No finite inventory will be provided. The Contractor may arrange a site visit before pick-ups to scope the job and to discuss the job with the DOHMH contract coordinator at a mutually agreeable time.*

8. What is the allowable timeframe to complete the disposal once a request has been submitted?

*As indicated above in the revised Section II.A.1.c.v. of the Scope of Services, Contractor shall complete disposal within seven (7) business days of the request.*

9. Attachment A lists 24 locations, while the bid sheet lists 15 transportation events per year. Is transportation based on a per location charge or is the transportation charge for multiple sites? If multiple, how many?



*All quantities listed on Item 2: BID PRICE SHEET are estimates. The “Transportation of Waste” line (item 3) is the cost per day of waste transported per site. If five (5) different sites are serviced on one day, five (5) transportation fees can be charged.*

10. Can services be coordinated so that multiple locations can be serviced on the same day?

*Yes, but please keep in mind that hours of operations are from 8:00AM to 5:00PM.*

11. Disposal item # 10 – Refrigerants – Are these in oil? Compressed gas in cylinders? Are the Refrigerants for disposal cylinders? You have requested pricing / 30 gallon. If they are cylinders, how many are in a 30 gallon drum?

*Refrigerants may be in cylinders or may be drained from equipment. Please see the revised Item 2: BID PRICE SHEET in Annex D of this Addendum for a revision to this line item.*

12. Items 17 and 17a on the Bid Sheet (page 34) are for disposal of cylinders. Cylinder disposal varies dramatically based on the content of the cylinder. Do you know the size and contents of the cylinders, and if not, how should we quote?

*Please see the revised Item 2: BID PRICE SHEET in Annex D of this Addendum. The “Description” for these line items (items 17, 17a, and 17b) have been revised to better reflect the expectation of the waste stream.*

13. Section II(A)(1)(c) – Are we allowed to package the wastes on site prior to the pick-up date?

*Yes, but a transportation fee cannot be charged if waste is not transported on that day. The transportation fee can only be charged on the actual transport day.*

14. Is Item 16 on the bid schedule a Lab Pack or bulk drum?

*Please see revised BID PRICE SHEET in Annex D of this Addendum. Pricing should apply for both lab packs and bulk drums. This waste stream will typically be lab pack.*

15. Is item 16A on the bid schedule bulk or a cubic yard box?

*Please see the revised Item 2: BID PRICE SHEET in Annex D of this Addendum. Line item 16a (Disposal of Non-RCRA/NYS DEC Waste Coded Material) has been removed.*

16. Can you supply the vendors with a copy of the invoice and associated shipping documents for the last 3 pickups at Public Health Laboratory and each of the other sites for the year 2017? Can you provide the manifests from the 5 most recent pick-ups?

*DOHMH cannot provide this information.*

17. Please provide your historic frequency of pickups, how many locations are typically serviced per year and how often are pickups made for individual locations?

*In the past 12 months, there have been 3 pick-ups at the Public Health Labs, and 1 pick-up at various District Public Health Offices. DOHMH anticipates that there will be a higher volume of pick-ups with the establishment of the contract that results from this IFB.*

18. Please provide examples of items historically removed as for the Toxic Labpack – any P coded material?

*These are examples: D004, D005, D006, D007, D008, D009, D011, D017, D018, D022, D035, D036, D038, D041, D042, F028, P003, U188.*

19. What is the PCB waste? Oil, ballasts, etc? If it is not ballasts, what is the concentration of PCB's?

*B-coded waste is non-routine. . Please see the revised Item 2: BID PRICE SHEET in Annex D of this Addendum; line item 15 on the bid sheet has been revised to reflect the non-routine nature of the waste stream.*

20. Please provide examples of misc. hazardous coded waste – what are items that have been picked up in the past under this description?

*Please see the revised Item 2: BID PRICE SHEET in Annex D of this Addendum. Line Item 16 has been revised to better reflect the expectation of the waste stream.*

21. Can we break out the cylinder pricing per cylinder type?

*Please see the revised Item 2: BID PRICE SHEET in Annex D of this Addendum. The line items (item 17, 17a, and 17b) have been revised to better reflect the expectation of the waste stream.*

22. The radioactive exit signs – please provide manufacturer and part number. At a minimum please are they single or double sided?

*Please see the revised Item 2: BID PRICE SHEET in Annex D of this Addendum. The line item (item 18) has been removed.*

23. Are the pesticides P coded?

*Typically not.*

24. Is this contract subject to prevailing wage? If so, what is the appropriate class/job title?

*Yes. Applicable titles include Driver: Tractor Trailer and Refuse Remover.*



**ANNEX C**

**THE CITY OF NEW YORK**

**Department of Health and Mental Hygiene**

**Bid Submission for:**

**HAZARDOUS WASTE TRANSPORTATION AND DISPOSAL SERVICES**

**PIN: 18BS001200R0X00**

**COVER SHEET/ CHECKLIST**

Name of Bidder: \_\_\_\_\_ Bidder's Tax ID #: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

The following items, as checked by the Bidder, are included with this Bid:

- |                |   |     |
|----------------|---|-----|
| <b>Item 1:</b> | <b>Bidder Representations</b>                       | [ ] |
| <b>Item 2:</b> | <b>Bid Sheet</b>                                    | [ ] |
| <b>Item 3:</b> | <b>Acknowledgement of Addenda</b>                   | [ ] |
| <b>Item 4:</b> | <b>Experience Questionnaire</b>                     | [ ] |
| <b>Item 5:</b> | <b>Safety Documents</b>                             |     |
|                | <b>Workers Compensation Document</b>                | [ ] |
|                | <b>Copies of OSHA training card</b>                 | [ ] |
| <b>Item 6:</b> | <b>Audited/Reviewed Financial Statements</b>        | [ ] |
| <b>Item 7:</b> | <b>Required License/ Certification and Resumes</b>  | [ ] |
| <b>Item 8:</b> | <b>Reference Letters (3)</b>                        | [ ] |
| <b>Item 9:</b> | <b>Fines, Violations, Indictments, Convictions</b>  | [ ] |
|                | <b>Appendix C: Tax Affirmation</b>                  | [ ] |
|                | <b>Appendix G: Iran Contractor Divestment Rider</b> | [ ] |

**REVISED ITEM 2: BID PRICE SHEET - Page 1 of 5****HAZARDOUS WASTE TRANSPORTATION AND DISPOSAL SERVICES****PIN: 18BS001200R0X00**

Bidder's Legal Name: \_\_\_\_\_ Bidder's Tax ID#: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**NOTICE TO ALL BIDDERS: FAILURE TO COMPLETE THIS SECTION IN DETAIL WILL RESULT IN REJECTION OF YOUR BID.**

The undersigned agrees, if this bid is accepted, that it will, within 10 days of receipt of notice of award, submit executed copies of insurance policies as may be required, execute the Agreement set forth in this Invitation for Bid, and will proceed, when directed to do so, with the work required hereunder in strict compliance with the terms and conditions set forth in this Bid AT THE UNIT AND OTHER PRICES SET FORTH BELOW.

**NOTE #1:** The Total Bid Price in the Bid Sheet shall include all costs related to the services. When calculating the Bid Prices per unit, Bidder shall take into account the costs of labor, tools, equipment, manifests, labels, personal protective equipment, drums, bags, absorbant, mobilization, fuel surcharges, insurance, overhead and profit necessary to complete the services.

**NOTE #2:** For Item 1: Onsite Labor, Routine: Bidder shall provide an hourly rate for each personnel performing all work onsite which shall include but is not limited to MAA/SAA inspection and management, waste pickup, lab packs, laboratory moves, waste and stock chemical segregation, bulking of wastes, and chemical inventories.

**NOTE #3:** For Item 1a: Onsite Labor, Emergency: Bidder shall provide an hourly rate for each personnel performing all onsite work associated with emergency-urgent response at the request of DOHMH. Emergency-urgent response incidents demand prompt response and may include, but are not limited to:

- a. Emergency pick-up of hazardous waste within four (4) hours of request
- b. Emergency spill clean-up of hazardous waste within (4) hours of request. Spill clean-ups shall be in compliance with applicable EPA, DEC, DEP, PESH and OSHA regulations and follow the recommendations of the chemical's manufacturer provided in "Section 6: Accidental Release measures" of the Safety Data Sheet.
- c. Assistance in identifying chemicals including but not limited to sampling, field testing, etc.

**NOTE #4:** For Item 3: Transportation of Waste: Bidder shall provide a bid price for the transportation of waste from a DOHMH site on any day to the appropriate licensed hazardous waste disposal site.

**NOTE #5:** This is a requirements contract and is intended to cover, during the term of this Contract, the requirements of DOHMH. The quantities listed are estimated for the full term of this contract, and DOHMH may use more, less or none of the quantities listed. The Bid Price Per Unit for each item shall remain fixed for the full term of the contract.

**NOTE #6:** DOHMH reserves the right to add or remove locations at any time during the period of this Contract.

**NOTE #7:** Compliance with all provisions of the New York Labor Law is mandatory under this contract. Pursuant to Sections 220 and 230 of the New York State Labor Law, the Comptroller of the City of New York has promulgated a schedule of prevailing wages and supplemental benefits. These wages and benefits have been established solely for laborers, workmen, and mechanics engaged by private contractors to perform public work contracts. The wages to be paid and the benefits to be provided are those which prevail when the work is performed.

The appropriate job title(s) as defined in Labor Law Section 230, Prevailing Wage Schedule, shall be used throughout the terms of this contract. Certified payroll reports shall be provided with each partial payment request to verify that the appropriate job title(s) are being used and that the provisions of the Labor Law, as to the hours of employment, rates, and supplemental benefits are being observed.

The applicable job titles include Driver –Tractor Trailer and Refuse Remover.



**REVISED ITEM 2: BID PRICE SHEET – Page 2 of 5**  
**HAZARDOUS WASTE TRANSPORTATION AND DISPOSAL SERVICES**  
**PIN: 18BS001200R0X00**

**Bidder's Legal Name:** \_\_\_\_\_ **Bidder's Tax ID#:** \_\_\_\_\_

A	B	C	D	E
Item	Description	Bid Price per Unit	Estimated Number of Units per Year	Extended Bid Price ( C x D )
1	Onsite Labor, Routine	\$ _____ (per hr/person)	200	\$ _____
1a	Onsite Labor, Emergency	\$ _____ (per hr/person)	20	\$ _____
2	Unknown Identification Laboratory Test	\$ _____ (per unknown)	5	\$ _____
2a	Flashpoint	\$ _____ (per wastestream)	5	\$ _____
3	Transportation of Waste	\$ _____ (per pick-up site/day)	20	\$ _____
4	Disposal of Bulk or Lab Pack Waste Flammable Liquids	\$ _____ (per 55 gal. drum)	20	\$ _____
5	Disposal of Waste Aerosols	\$ _____ (per 5 gal. drum)	15	\$ _____
6	Disposal of Bulk or Lab Pack Waste Corrosive	\$ _____ (per 30 gal. drum)	15	\$ _____
7	Disposal of Bulk or Lab Pack Non-RCRA/NYS DEC Waste Coded Material	\$ _____ (per 55 gal. drum)	20	\$ _____
7a	Disposal of Bulk or Lab Pack Non-RCRA/NYS DEC Waste Coded Material	\$ _____ (per cu. yard)	15	\$ _____

**BID PRICE SHEET- Cont'd Page 3 of 5**

A	B	C	D	E
<b>Item</b>	<b>Description</b>	<b>Bid Price per Unit</b>	<b>Estimated Number of Units per Year</b>	<b>Extended Bid Price ( C x D )</b>
8	Disposal of Bulk or Lab Pack Reactive Waste (D003)	\$ _____ (per 5 gal. drum)	5	\$ _____
9	Disposal of Bulk or Lab Pack Waste Oxidizers	\$ _____ (per 15 gal. drum)	5	\$ _____
10	Disposal of Waste Refrigerant (e.g. R-22, R-11, R-134a, R-408, R-404)	\$ _____ (per gallon of refrigerant)	50	\$ _____
11	Disposal of Bulk or Lab Pack Toxic	\$ _____ (per 30 gal. drum)	15	\$ _____
12	Disposal of Mercury (Non-Universal)	\$ _____ (per 5 gal. drum)	2	\$ _____
13	Disposal of Used/Waste Oil, Grease, Petroleum, or Oily rags	\$ _____ (per 55 gal. drum)	10	\$ _____
14	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
15	Disposal of PCB Liquid B Coded Waste	\$ _____ (per 5 gal. drum)	3	\$ _____
16	Disposal of RCRA/DEC Hazardous Coded Waste Not Otherwise Specified by other contract lines	\$ _____ (per 55 gal. drum)	10	\$ _____

**BID PRICE SHEET- Cont'd Page 4 of 5**

A	B	C	D	E
<b>Item</b>	<b>Description</b>	<b>Bid Price per Unit</b>	<b>Estimated Number of Units per Year</b>	<b>Extended Bid Price ( C x D )</b>
16a	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
17	Disposal of Compressed Gas Cylinders. All sizes (propane, butane, MAPP, helium, O2, Argon, compressed air, CO2, SCBA, SCUBA, NO2, N2, nitrous oxide)	\$ _____ (per cylinder)	5	\$ _____
17b	Disposal of Flammable and/or Toxic (Non Poison Inhalation Hazard) Compressed Gas Cylinders	\$ _____ (per medium of large cylinder) Medium: ≤ 12" x 36" Large: ≤ 16" x 56"	2	\$ _____
18	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
19	Disposal of Pesticides (Non-Dioxin)	\$ _____ (per 30 gal. drum)	5	\$ _____
<b>One –Year Bid Price (Sum of Column E)</b>				\$ _____
<b>Total Bid Price (One-Year Bid Price x 5)</b>				\$ _____
<b>Total Bid Price (in words)</b>				

In the case of any discrepancy between the price in words and that in figures, the lowest price will be considered the bid price.





**BID PRICE SHEET- Cont'd Page 5 of 5**

The undersigned, in submitting this bid, expressly states and represents that it is made in good faith, and that calculations were made on reasonable estimates. The undersigned hereby certifies to the truth and accuracy of all figures and answers contained herein, and authorizes the Department to make any necessary examination of the books of account, records and vouchers of the bidder or other investigation to determine its responsibility.

Bidder: \_\_\_\_\_  
(Insert Full Legal Name of Company)

By: \_\_\_\_\_  
(Signature of Person Authorized to Sign the Bid)

Attest: \_\_\_\_\_  
(Secretary of Corporate Bidder)

(CORPORATE SEAL)

TO BE NOTARIZED:  
Sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
(Notary Public)

