



October 18, 2018

Concept Paper

Expanding Opioid Overdose Prevention Program Capacity in New York City

Overview

Opioid overdose deaths have reached epidemic levels in New York City. In 2016, there were 1,425 unintentional drug overdose deaths in NYC, compared with 942 unintentional drug overdose deaths in 2015. The rate of unintentional drug overdose death increased for the sixth consecutive year. In 2016, 82% of overdose deaths involved an opioid.¹

Naloxone, a safe and effective medication that can reverse the effects of opioid overdose, is one proven strategy for reducing rates of overdose mortality. In NYC, free naloxone is distributed to lay persons at risk of experiencing or witnessing an overdose by Opioid Overdose Prevention Programs (OOPPs). Organizations across the city can become OOPPs by registering with the New York State Department of Health (NYSDOH). Once registered, OOPPs provide overdose response trainings to clients and staff to teach them how to recognize and respond to an overdose using naloxone.

Purpose of the Proposed RFP

The New York City Department of Health and Mental Hygiene (DOHMH) proposes to issue a Request for Proposals (RFP) for NYS certified Opioid Overdose Prevention Programs (OOPPs) or organizations that meet the criteria - to become NYS certified OOPPs and to provide opioid overdose education and naloxone distribution in New York City.

This RFP is not intended for syringe exchange programs.

Organizations that are currently registered as OOPPs (“existing OOPPs”), or are interested in becoming OOPPs (“new OOPPs”), would be eligible to propose. Awarded organizations will use funding to expand naloxone distribution capacity by increasing staff or hours of outreach.

¹ Paone D, Nolan ML, Tuazon E, Blachman-Forshay J. Unintentional Drug Poisoning (Overdose) Deaths in New York City, 2000–2016. New York City Department of Health and Mental Hygiene: Epi Data Brief (89); June 2017.



The Goals of the RFP

Under the broader goal of reducing the number of opioid-related deaths in NYC, the goals of this solicitation are to:

1. Support organizations in NYC currently registered as OOPPs, or interested in becoming OOPPs, to expand overdose education.
2. Distribute naloxone to those at risk of an opioid overdose, and to their families, friends and loved ones.
3. Increase the availability of naloxone to individuals and communities most affected by unintentional opioid overdose.
4. Offer overdose education and naloxone distribution at no cost to participants in a culturally and linguistically competent manner.

Program Information

The Contractor would be responsible for the following:

Program Design

Conduct outreach to people who use drugs, their peers and/or family members. Contractors must ensure that overdose rescue training and naloxone distribution occurs both onsite and offsite. Applicants who do not currently conduct outreach may use funds to increase outreach capacity.

Training

Ensure that all staff dispensing kits complete the Training of the Dispensers (TOD) course at DOHMH prior to naloxone dispensing onset. TODs are offered at DOHMH twice a month. For organizations with ten or more staff who plan to dispense kits, DOHMH can provide on-site TODs.

Naloxone Kit Distribution

Distribute a set number of kits per quarter:

- New OOPP's must distribute a minimum of 48 naloxone kits by the end of the first quarter of FY20 and a minimum of 144 kits per quarter for the remainder of the contract year.
- Existing OOPP's must distribute 96 naloxone kits by the end of the first quarter of FY20 and a minimum of 144 kits per quarter for the remainder of the contract year.

Data Reporting

Document the distribution of naloxone kits. Each time a Contractor dispenses a naloxone kit to their client or patient, the client or patient should complete a Naloxone Recipient Form (NRF). Contractors will be required to keep record of each of these forms. Contractors will scan the front page only of the NRF and e-mail the scans to DOHMH on a monthly basis, while maintaining a



record of the number of kits distributed quarterly. Contractors will also complete and submit a Site Summary Sheet per distribution site, and a Master Summary Sheet if more than one site distributed kits. DOHMH will solicit data from awardees, enter data from into a database, and analyze data quarterly.

Resources provided by DOHMH:

Selected Contractors will also receive the following resources (Please note that these resources are available to ALL registered OOPPs, regarding of whether a contract is awarded from the RFP:

1. Naloxone

DOHMH will provide intranasal naloxone to all registered OOPPs free of charge. OOPPs will place orders for naloxone and will have naloxone shipped to their program sites, where they will be responsible for assembling naloxone kits (putting doses of naloxone and other required informational materials provided by DOHMH and SDOH in one bag), to dispense to clients/patients, and storage.

2. Blue Bags

Naloxone will be dispensed to clients and/or patients in blue bags that are provided free of charge for OOPPs.

3. Technical Assistance

DOHMH will continue to provide technical assistance to registered OOPPs in NYC. DOHMH offers technical assistance to any NYC OOPP on a variety of issues including, but not limited to:

- Support with policies and procedures
- Staff training
- Inventory management support
- Expanding distribution to other sites or programs

4. Overdose Rescue Training Materials

Each time a naloxone kit is distributed, the recipient receives:

1. Overdose Rescue Training
2. An Overdose Rescue Kit with naloxone
3. A blue certificate of completion card
4. A Naloxone Recipient Form (NRF) to complete, and return to the trainer

In addition to the Overdose Rescue Kit, DOHMH will provide Naloxone Recipient Forms (NRFs) and can provide presentation slides for Overdose Rescue Trainings, as well as other educational materials, upon request



Proposed Term of Contract

The anticipated start date for these contracts is July 1, 2019. The minimum contract term is one year, with renewal options to be determined by DOHMH subject to funding availability.

Procurement Timeline

It is anticipated that the RFP issuance date would be in fall 2018 with an approximate proposal due date in early winter of 2018. Expected award decisions will be made in the spring of 2019.

Funding and Anticipated Number of Contracts

The anticipated annual funding amount is \$1.5 million. The agency anticipates making up to 20 awards. Actual funding levels will depend upon the availability of funds.

Use of HHS Accelerator

To respond to the forthcoming **Expanding Opioid Overdose Prevention Program Capacity in New York City RFP**, vendors must be appropriately qualified in the City's Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement.

Only organizations with approved HHS Accelerator Business Application and Service Applications for one or more of the following service areas will be eligible to propose:

- **Substance Abuse Services**
- **Outreach**
- **Medication Management**
- **Mental Health Services**

To submit a Business and Service application to become eligible to apply for this and other CCS RFPs, please visit <http://www.nyc.gov/hhsaccelerator>.

Contact Information /Deadline for Questions/Comments

Comments are invited by **Monday, November 26, 2018**. Please email rfp@health.nyc.gov and indicate **OOPP Concept Paper** in the subject line of the email. Alternatively, written comments may be mailed to the following address:

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