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# Coordinated Intake and Referral for Home Visiting Services

On November 18 and November 20, 2019, the DOHMH held listening sessions for Coordinated Intake and Referral for Home Visiting Services. In compliance with applicable laws and rules, attached please find transcripts from both listening sessions.

DOHMH is inviting comments to RFP@health.nyc.gov through December 26, 2019.

# NYC - Department of Health & Mental Hygiene November 18, 2019

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3	THE CITY OF NEW YORK
4	DEPARTMENT OF HEALTH AND MENTAL HYGIENE
5	CONCEPT INTAKE & REFERRAL FOR
6	MATERNAL AND INFANT/CHILD HEALTH HOME
7	VISITING SERVICES
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10	Brooklyn Health Care Center 259 Bristol Street, Brooklyn, New York 11212
11	November 18, 2019
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### NYC - Department of Health & Mental Hygiene November 18, 2019

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   Camille Tinar
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   Paulette Brewster
   Public Health Solutions
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   Sarah Zawacki
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   Power of Two
13
   Kesha Yunsen
   Family Care
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   Denise West
   Brooklyn Perinatal Network
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   Brandi Cadet
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   CAMBA
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   Samora Coles
   Alex House Project
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2	MS. MOORE: Good afternoon
3	everyone.
4	(No response.)
5	MS. MOORE: Come on, excitement,
6	excitement.
7	My name is Erika Moore. I am the
8	director of the Maternal and Child
9	Health Unit at the New York City
10	Department of Health. I am going to
11	serve as moderator today for the
12	listening session.
13	We have today Dr. Torian
14	Easterling on the phone, the Deputy
15	Commissioner at the Department of
16	Health, that is going to give us some
17	brief remarks, and then we will move
18	forward into reviewing slides, as well
19	as posing questions to the group to
20	get some feedback on the Coordinated
21	Intake and Referral Concept Paper, and
22	soon to be, RFP. All right.
23	Dr. Easterling?
24	DR. EASTERLING: Yes. Well, hello
25	everyone. Who is in the room? Are we

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1 going to do an introduction, or is it 2 3 just a listening session, and that can't be done? 4 5 MS. ASHTON: It's hard for people to identify themselves, we are in 6 large room. I think it might be 7 better for you to speak, then we'll 8 send around a list for you to review 9 10 afterwards. 11 DR. EASTERLING: Good afternoon, 12 folks. Is that better now? 13 MS. MOORE: Yes. 14 DR. EASTERLING: Again, I am 15 Dr. Torian Easterling. I apologize for not being able to participate in 16 17 person. It would be so ideal if I was 18 there in person, but unfortunately, I 19 am just getting back to the office, 20 and unable to participate in the 2.1 Brooklyn office. 22 But I wanted to make sure, this 2.3 being the first of the two listening 24 sessions, that I share some remarks, 25 as we are putting out this Concept

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Paper in looking for a great partner for the Coordinated and Intake the Referral System.

It's important to say there has been a lot of tremendous work that has gone into thinking through the partnership, the system, both from a programmatic standpoint, a technological infrastructure standpoint, thinking about the impact that it will have in New York City.

So there's been a lot of thought, input and interest in trying to, really, figure out what infrastructure would be best to provide the types of services for mothers and infants, slash, children; making sure we are achieving clear, healthy outcomes for both mom and infant through this idea of achieving equity through birth, also reproductive health.

And so, you know, through the process we have been trying to engage our partners, to think about, you

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know, through our home visiting summits, think about some of the best practices in all of the jurisdictions.

This has already have been launched, you know, when you think about what is happening in Baltimore and New Jersey, and other parts of the United States. So really thinking about what will be an effective system for New York City.

And so we want to go through this process, and it's been quite a long process, trying to come up with some ideas and thinking about how this will be funded, and how we will partner with our community partners.

And so, you know, as you have a chance to listen through what we are looking to propose, how you can be involved, and what the opportunities will look like, we hope this will bring some type of understanding of what we want to achieve, and how we can partner with our community

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partners. So that is really what I wanted to just offer.

I think this will be a great opportunity for us to think critically about what we can achieve in all of the boroughs, and how we can make sure we are reaching the mothers and children who most need the critical services that we know are being offered by many of you who are in the room, and maybe some who are not in the room.

I know there are many organizations that are offering home visiting services, as well as much needed parenting services, as well throughout the community.

And so, you know, I thank you-all for being here and being a part of this conversation. So I will turn it back over to Erika.

MS. MOORE: Okay. Thank you,

Dr. Easterling. Thank you very much.

As Dr. Easterling said, there is a

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lot of work already, and conversations that have occurred around home visiting, as well as coordinating referrals.

This gives us an opportunity, or you an opportunity, to provide feedback to the Concept Paper that was released recently, as we work to finalize the request for proposal.

Okay. So your feedback is going to be critical as we work to finalize what the final RFP will look like.

So I apologize again for the technical difficulties. We were hoping to project this (displaying) on the larger screen, but we are having technical difficulties. So it will be up here.

We are making some copies to be shared, so we can all see. I will be going through a few slides and I will be reading them, basically, verbatim to make sure I get and convey the information correctly.

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Then we'll have an opportunity where I will pose some questions for your feedback. Okay. Because we will be releasing the RPF, I will not be allowed to answer any specific questions.

But again, your feedback on the questions that will be posed is what is most critical for this process.

Okay.

MS. ASHTON: We are recording everything that is being said today. We have a stenographer who is writing everything down.

So as we ask the question, we ask that you please identify yourself and the organization, if there is one, speak loudly so our stenographer can accurately capture what the questions are.

Thank you.

MS. MOORE: I see that the slides are here and they will be coming around. Like I said, I will be

1 2 reading this. 3 So the objective of the Concept The Department of Health and 4 5 Mental Hygiene seeks to improve maternal and infant/child health and 6 7 well-being outcomes by matching 8 families' accessed risks to 9 evidence-based or evidence-generating 10 home visiting models through the use of a Coordinated Intake and Referral 11 12 System. 13 DOHMH proposes to issue an RFP to 14 procure services from qualified 15 organizations to serve as borough-based operators for a 16 17 Coordinated Intake and Referral System for maternal infant/child home 18 19 visiting services in New York City. So the overall goal is to ensure 20 2.1 that New York City families have 22 access to appropriate evidence-based 2.3 or evidence- generating home visiting

Intake and Referral System that

models by establishing a Coordinated

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incorporates a range of models from low to high intensity.

So the Coordinated Intake and Referral System will provide New York City families with a single point of entry for maternal and infant/child health home visiting services and other services as needed.

The families will be matched to the appropriate services based on their needs and preferences. The system will also efficiently manage the referral practice referral outcomes.

The Coordinated Intake and
Referral System infrastructure
includes technology for system
operations and data management, risk
assessment for families, in order to
match them to the best home-visiting
model that meets their needs; a system
efficiency by centralizing the client
family intake. Okay.

So that's end of the slide. This

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information was taken from the Concept Paper. So now I will move into the question portion of the afternoon.

As Emily mentioned, we have a note taker here, so it is really important that we document whatever your feedback is to the question. I ask that you identify your name, and the name of your organization, we are documenting, you know, your responses and comments.

So as Dr. Easterling mentioned, we know that a tremendous amount of work has been conducted across the City to develop the regional Coordinated Intake and Referral System. Our goal is to learn from these existing programs and to build upon the work to date.

Based on lessons learned what successes should be incorporated into a citywide effort; and what does not work? So we have a few questions.

Right?

1 So Sylima (phonetic) will be 2 3 keeping time for us, so we can get through all of the questions. 4 5 This is the first question, who is up first to give a response? Who is 6 going to break the ice? 7 8 successes should be incorporated in a 9 citywide effort? What does not work? 10 All right. 11 MS. WEST: I am Denise West with 12 the Brooklyn Perinatal Network. 13 I believe, at least in the Borough 14 of Brooklyn, because -- let me ask a question before I answer the question. 15 Is it going to be one per borough, 16 17 one system per borough? MS. MOORE: Can we answer a 18 19 specific questions. So one per 20 borough, that is what is projected, 2.1 funding, depending on funding. 22 MS. WEST: I would suggest to look 2.3 at what is being done at the building. 24 Like, in Brooklyn, we have the 25 Brooklyn Family Connect. Looking at

1 what is working in the referral 2 3 process so that you are not reinventing the wheel. 4 5 Central intake is not new, it is something we did back in the '90s --6 doing that. So looking at what is 7 8 currently happening, and building off 9 of what is currently happening. 10 I believe one of the lessons that 11 should be incorporated is not --12 building off what was already started 13 so that you are not starting from scratch. I know, at least in Queens, 14 15 there's something happening; Brooklyn there is something happening; I would 16 17 assume Manhattan as well. 18 MS. MOORE: Are there particular 19 specific successes that you could 20 identify? 2.1 MS. CADET: Hello. I am Brandi 22 Cadet with the CAMBA program. So I think each of the coordinated 2.3 24 intakes in each borough is in a 25 different place. So in Brooklyn we

1 2 just started, I want to say, less than 3 nine months ago. So we are still 4 very new. 5 Queens, I think is in a much different space. So I imagine borough 6 7 by borough there may be different 8 successes and challenges. 9 MS. MOORE: Okay. 10 MS. ROSA: Hi. Marci Rosa with Public Health Solutions. 11 12 To answer the question here, I 13 think what you want to make sure of is 14 part of this, in addition to just the evidence-based visiting program, would 15 be -- that is what I'm thinking the 16 17 question that was asked; is that 18 correct? 19 MS. MOORE: We know there is work 20 that has been done, as it relates to 2.1 the Coordinated Intake and Referral 22 System, right, throughout the city. 2.3 So are there particular successes, challenges or lessons learned from 24 25 those particular -- that particular

1 2 process that we should be aware of? 3 MS. ROSA: I still want to answer 4 the question on the page. I want to 5 make sure that Doula services were part of the coordinated intake, as 6 7 well as parenting groups, and other services for families that are not 8 9 going to qualify for one of the home 10 visiting programs. 11 In terms of successes, there are 12 some around the city and the state, 13 there are many more across the 14 country; I know that you have all of 15 that information. But we've been 16 doing this work in Queens through our 17 Healthy Start program for almost five 18 years. 19 We've been pretty successful, but 20 there is always room to grow, and 2.1 there is always room for funding. 22 MR. MOORE: Okay. So is there 2.3 anything that has not worked that we

should be discussing?

MS. CADET: What has not been

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1 successful is not tying any funding in 2 3 the coordinating intake efforts. MS. WEST: Denise West. 4 5 The other thing is deciding on, like, an IT system that can be used. 6 Everybody, they use whatever their 7 8 grant gets, that can be used for three 9 or four different systems. 10 So ensuring we have one system 11 that is -- it may already be out 12 there, I am not going to say too much 13 to disqualify ourselves, but a system 14 that people can use that can address 15 the different programs. 16 What is not necessarily successful 17 is trying to just address one thing 18 when agencies are providing a variety of different services. There's 19 different funding, it's not broader or 20 2.1 coordinated with the other services they are providing, it is not 22 2.3 necessarily user-friendly for the 24 organization. 25 MS. MOORE: So they are providing

other services, other than home
visiting you're saying?
MS. WEST: Yes.
MS. BREWSTER: Paula Brewster with
Queens Healthy Start.
One thing that I think is
important with any coordinated intake,
is also to find outreach. What has
been successful in our coordinated
intake is also having an outreach
coordinator in addition to
MS. ROSA: One person
MS. BREWSTER: But, you know,
outreach and coordinated intake go
hand-in-hand. So if you have an
outreach person or team, in addition
to your coordinated intake, it makes
everything for the mother more
feasible.
MS. MAGGIE: Maggie from SCO
Family Services.
I would also like to add that
clearly outreach is really important.
Again, some programs have funded

1 outreach efforts, and some don't. 2 3 would also say on the other side of that, all of the referral sources also 4 5 have varying degrees of resources themselves. 6 So unless there is some thinking 7 about how you are going to really help 8 bolster all possible referral sources 9 10 in efforts like this, you end up with 11 referrals coming from places that have 12 the most, you know, resources, or the 13 staff have been there a long time, 14 they don't turn over in the same way. 15 So that's been our experience for 16 over ten years, that really has a huge 17 role in clients being referred or not 18 being referred. 19 MS. CADET: What has been a

MS. CADET: What has been a challenge -- one of the challenges has also been either a lack of clarity or different policies around who is the point person in hospitals or medical institutions.

Um, from one hospital to the next,

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1 you would have to kind of understand 2 3 the landscape of that institution 4 before you develop your outreach 5 strategy. I think it will be great to have, 6 as part of this effort, some pathway 7 8 system that ties in directly, either to the city hospitals, or a larger 9 10 boroughwide hospital system so that if there is an outreach person 11 12 identified, they don't have to 13 reinvent the wheel, depending on which 14 institution they go to. MS. MOORE: So I will take one 15 more question and then we will move 16 17 There will be another on. 18 opportunity, I will share with you on 19 the slide a place where you can send additional comments. 20 2.1 MS. BREWSTER: Paulette with 22 Queens Healthy Start. 2.3 What is really important, as with 24 any hospital system, is administration 25 so that it is embedded in the culture,

1 in terms of the outreach referral 2 3 system; then also find your champion 4 in the hospital. 5 So it has to be done in a way that filters into their current system so 6 7 that it doesn't become another task, 8 that they are referred to the 9 coordinated intake -- yes. 10 MS. MOORE: Thank you. 11 The next question. The Concept 12 Paper describes the contractor's role 13 in general as partnering with 14 community-based organizations that currently deliver home visiting 15 16 services. 17 Working closely with the DOHMH, 18 Community Advisory Committee, social service agencies, and community-based 19 20 organizations to guide development, 2.1 and implementation of the Coordinated 22 Intake and Referral System and provide 2.3 ongoing input. 24 Conducting data entry and 25 management for the entire process,

1 2 from receipt of the referral to the 3 home-visiting program assignment and communication back to referral source, 4 5 if authorized. Is there anything else that would 6 7 be important for the development and 8 implementation of the Coordinated 9 Intake and Referral System. 10 MS. ROSA: Marci Rosa, Public Health Solutions. 11 12 I think that it's important for 13 there to be structure set up where all 14 of the boroughs are talking to each 15 other in a systemic way. Because the 16 way people get their health care in 17 New York City is not necessarily based 18 on where they live. 19 Um, from our experience, we're 20 constantly sending referrals 2.1 everywhere in New York City. 22 MS. MOORE: Okay. 2.3 MS. BREWSTER: Paulette Brewster 24 with Queens Healthy Start. 25 To piggyback off of that. You

1 know, if the referral is sent to one 2 3 borough, they are entering it into the system, there should be a red flag set 4 up that if a person is already, you 5 know, connected to coordinated intake 6 in the Bronx, it gets bounced back 7 8 there, so there is less duplication of the referral, and less duplication of 9 10 services. 11 MS. WEST: Denise West. 12 One of the things I know people 13 hate to talk about is resources. So 14 ensuring that who you are referring to have the resources to do the data 15 entry. 16 17 Oftentimes, they are expecting people to do data entry, but there are 18 19 no staff resources, equipped, are 20 offered to be able to help do some of 2.1 that data entry piece. 22 MS. MOORE: Okay. Any other 2.3 comments on that? 24 MS. WEST: And to also set up 25 there, as my colleague said, the

1 borough needs to talk each other. 2 3 Sometimes they are outer layers, 4 people are getting referred to 5 services that may not necessarily be a part of the core referral unit. 6 7 How do they interact with the 8 system is also important to identify, you need to filter that in with HIPPA, 9 10 and all of those other things. 11 does that get incorporated? 12 MR. MOORE: So is there anything 13 else here that kind of gives you a 14 work-flow loop, that has been thought through, that would contribute to the 15 success of the Coordinated Intake and 16 17 Referral System, that's not outlined here? 18 19 MS. WEST: What is very basic is 20 looking at all of the systems and the 2.1 data everybody has, so that you are 22 capturing at the beginning the 2.3 information that is really needed. 24 Having participated in several 25 systems over the years, we tend to

1 2 build out more, per the funder, and it 3 doesn't ask this question, or it's not tracked, or asked in a certain type of 4 5 way. So really to ensure that while 6 7 there are different programs, like, 8 the Nurse-Family Partnership, the 9 Doula Program, various programs. 10 all of these programs have the same 11 types of questions, so really you need 12 to sort of map that out at the 13 beginning. 14 What are the questions that really 15 need to be asked? And key questions to ensure that it is not using a 16 17 clinical model, that you also have a different social model thought 18 through. 19 20 MR. MOORE: Okay. MS. ROSA: Marci Rosa with Public 2.1 22 Health Solutions. 2.3 I think there are outlines in the 24 Concept Paper, but I want to reiterate the importance of there being a local 25

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2	community advisory board that's making
3	the actual decision for that borough
4	and for that system.
5	It can't be dictated from the top.
6	The partners have to really build it
7	themselves and be comfortable with it,
8	or people aren't going to buy into it.
9	MR. MOORE: Before we move on, any
10	other comments to that question?
11	(No response.)
12	MS. MOORE: No? Okay.
13	The next question. What do you
14	see as the benefits of the Coordinated
15	Intake and Referral (CI&R) System in
16	your borough? What are the benefits?
17	MS. MAGGIE: Maggie.
18	I think the obvious benefit is
19	that if it is effective many more
20	families will be served primarily;
21	secondarily, the capacity will be
22	tapped, I think more effectively if
23	all of the existing programs that are
24	out there to serve.
25	MS. WEST: It reduces

1 2 fragmentation of care and really helps 3 streamline it to get the individual to 4 the appropriate services a little bit 5 streamlined. MS. MOORE: More benefits? 6 7 MS. CADET: Less duplication of 8 outreach efforts. 9 MS. MOORE: What challenges do you 10 foresee? What should be done or incorporated into the RFP to minimize 11 these challenges? 12 13 So what challenges do you foresee, 14 and what can be incorporated into the RFP to reduce or minimize these 15 16 challenges? 17 Yes? 18 MS. BREWSTER: As Marci said, it 19 really does need to come from the 20 community. It should not be a 2.1 top-down implementation, because 22 community buy-in for any centralized 2.3 intake, whatever we are going to call 24 it, is very important. 25 These people are on the ground,

1 2 these are, you know, the people you 3 need to get, you know, to get them 4 speaking the same message to the 5 community. If the players on the ground speak the same message, then 6 7 the hospitals buy-in, the clinics 8 buy-in, so that is very important. 9 They are able to develop a 10 referral system; they are able to get 11 input from whatever data system, whatever risk assessment is going to 12 13 be used, so they feel this is theirs 14 as well. MR. MOORE: The second part of the 15 question, what do you think can be put 16 17 into the RFP? MS. BREWSTER: I think the 18 19 requirement for the advisory board, 20 for there to be equal representation 2.1 from top to the bottom. Equal 22 representation in any advisory group 2.3 is really important. 24 One last thing, that advisory 25 group, to just not have

1 evidenced-based programs, but it 2 3 includes local home-grown programs as well. 4 5 MS. ROSA: I would also like to add, I agree with everything Paulette 6 said, but I would like to make a 7 requirement in the RFP that all 8 9 existing programs need to be a part of 10 the application. You know, requiring 11 letters of support or letters of 12 cooperation from them. 13 Because what I think you don't want to happen is parallel tracks 14 15 going on at the same time, as long as 16 everyone is included in the proposal, then you know that they are all a part 17 18 of one system, and they are not 19 creating another system separate from 20 it. 2.1 MS. MOORE: By application, you 22 are saying an application to apply for 2.3 the RFP; are you talking about 24 technology? 25 MS. ROSA: The application to

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2	apply for the RFP should require
3	letters of cooperation from the
4	home-visiting program.
5	MR. MOORE: Okay.
6	MS. ROSA: And the IT system that
7	is ultimately developed should be the
8	same system citywide, so that it could
9	accept referrals from one borough to
10	the next, then all of the data can be
11	looked at citywide.
12	MS. MOORE: Okay. Other
13	MR. BREWSTER: Paulette from
14	Public Health Solutions.
15	There is one thing that Denise
16	said about, um, the referral sources,
17	and their buy-in, and how do we
18	incentivize it for them to refer to
19	the coordinated intake?
20	Since, you know, in other states
21	there is a requirement through
22	Medicaid they have to do this or that,
23	they have to be referred to
24	coordinated intake.
25	What is the motivation of the

1 referee to use the system, an 2 3 incentive, you know, some kind of policy? So has there been any thought 4 5 for that? MS. MOORE: Okay. 6 7 MS. TINAR: Camille Tinar with 8 Public Health Solutions. 9 Just to piggyback off of that, I 10 think whatever system is chosen is 11 something that is easily -- providers 12 are able to easily use and can be 13 integrated with their electronic 14 medical records system, that would be really wonderful, so it's not an extra 15 thing for them to do. 16 17 MR. MOORE: Anything in addition that needs to be or should be included 18 19 in the RFP, based on what we have shared from these last set of 20 2.1 comments? 22 (No response.) 2.3 MS. MOORE: Okay. So we are going 24 to move on to the next question. What functionalities should the electronic 25

1 platform, to be used by system, have? 2 3 MR. TINAR: Camille Tinar with Public Health Solutions. 4 I think it should be -- there 5 needs to be a communication system 6 7 within the IT system, so that the 8 different players within the system 9 can communicate with each other. 10 can say, hey, I am missing this field 11 from this referral, kind of an open 12 communication system. 13 And the other thing is a robust 14 reporting system where you can create 15 and customize the reports. 16 MR. ROSA: Okay. There has to be 17 a way to make sure -- Marci Rosa. 18 There has to be a way to make sure 19 that, um, there aren't duplicates in 20 the system. 2.1 MR. MOORE: There has to be a way 22 to do that. 2.3 MS. ROSA: There has to be a way 24 to do that. 25 Thank you.

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MS. BREWSTER: Paulette Brewster with Public Health Solutions.

So any system needs to be intuitive. So if I put in a due date it should be calculating the gestational period, so things like that. If I put in a date of birth, it should calculate the stage.

It needs to be intuitive so the person doing the data entry is not spending their time calculating certain things. As few clicks as possible.

MS. MOORE: Okay.

MS. VALERA: Jasmine Valera with
Public Health Solutions-Queens Healthy
Start.

Camille said there should be open communication within the system. I think it should be both ways for the provider, so they will be able to go into the system and provide the referral feedback, so we don't have to spend so much time requesting

1 feedback. So to close the loop. 2 3 MR. MOORE: So the functionality should include closing the loop. 4 5 MS. VELERA: It should be -- the provider should be able to log into 6 7 the system and access the system, and 8 update things as needed, not just send 9 the referral, and that is it. 10 MS. WEST: Denise West with 11 Brooklyn Perinatal Network. 12 The system will have to have 13 levels of authority and certain levels 14 of rights, who can see what, that needs to be relatively consistent. 15 Also when it comes to ethnicity 16 17 and race, there needs to be something 18 that is standard, some systems vary in 19 that. So some things need to be sort 20 of standard and easy. 2.1 Similar to what Paulette was 22 saying, something that is also easy so 2.3 that when the staff is asking the 24 client, it is easy for them to answer, 25 so the language is really easy,

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user-friendly. So that a client can be right there and can enter it into the system.

A lot of the questions in a lot of the systems that are used, the worker has to rearrange how they say it because it is not necessarily user-friendly. It's not language that you would really use in your interviewing.

The other piece, I don't know how people feel about it, when people do case management notes, they never get to the certain screen, and I don't know what can be done.

So that -- a lot of the meat is in the notes, and I don't know what can be done in the system to sort of pull out what really may be needed, it comes out of the case management type of notes, 'cause there are no dropdown boxes.

A lot of the meat is in the notes, but it takes a while before you get to

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2	it; it's not easily accessible.
3	MS. MOORE: What is your ask for
4	functionality?
5	MS. WEST: I am still thinking
6	about that.
7	MS. YUNSEN: Kesha Yunsen with
8	Family Care.
9	Are you considering, maybe having
10	something that is standardized, where
11	there is a check box, so they go
12	through no?
13	MS. WEST: I don't think that is
14	how a person actually does the work.
15	I am not quite sure.
16	MR. MOORE: A place for notes for
17	now.
18	Brandi?
19	MS. CADET: So to piggyback off of
20	your comment, Denise. Some sort of
21	search functionality, that also
22	includes a listing of providers, that
23	in addition to providing home visiting
24	services, also provide other services.
25	Because I think there are a lot of
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1 programs, as she mentioned, that have 2 3 multiple service models. So if there is potentially a provider that can be 4 5 a one-stop shop for multiple needs that tie into social determinants of 6 7 health, we want to make sure families, 8 if possible, are connected to those 9 providers. 10 MS. TINAR: Camille with Public 11 Health Solutions. 12 I also think that this system 13 needs to have a built-in algorithm to 14 get referrals for someone that already has a child, this is her second 15 16 pregnancy, we know she is not eligible 17 for NFP. 18 Once we put in all of the 19 information about the client, we know it will spit out the programs that the 20 2.1 family is eligible for. 22 MR. MOORE: Okay. 2.3 MS. MAGGIE: Maggie. 24 I think beyond things like, prior 25 pregnancies, prior births, all of the

1 ZIP codes have to be in there too. 2 3 Still today, many programs are very specific to the geographic area, and 4 5 until that changes, also it's really important to have a system that we 6 7 really understand what somebody is 8 eligible for beyond that other piece 9 of information. 10 MS. ROSA: Smart logic. 11 MS. MOORE: The presentation is in 12 front you. What added value could the 13 Coordinated Intake and Referral System 14 provide for your organization? MS. WEST: Denise with the 15 Brooklyn Perinatal Network. 16 17 Any data collection is always good 18 for future and further reporting and 19 funding sources. So having really 20 good reporting, and being able to pull 2.1 data and show impact. 22 I would be interested in more than 2.3 just quantitative data, but impact --

being able to show impact data over a

period of time, of course, would be an

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1 2 added value to us. 3 MS. ROSA: Marci Rosa. First and foremost, funding and a 4 5 real IT system, as opposed to Excel would be an absolute added value. But 6 7 the biggest added value is being able 8 to better serve the community. 9 MR. MOORE: Do you need time to 10 think? Any more? 11 MS. MAGGIE: Maggie from SCO. 12 I also think we can improve the 13 agency, if it works well, it will 14 actually improve the quality and quantity of referrals going to any 15 given program, which would itself be a 16 huge efficient component. 17 18 MS. WEST: While we are focusing 19 on mothers, women and children, I 20 would say it needs to include services 2.1 and things for men as well. So the families -- moms and children -- are 22 2.3 not isolated from their family. 24 At least in our community, we do a 25 disservice when we break it out and

1 separate it out, so it needs to 2 3 include a family perspective with the services that are being offered. 4 5 MS. MOORE: The next question. The current home visiting landscape 6 7 does not have the capacity to service everyone who might be interested. 8 9 What other types of perinatal 10 service should people be connected to 11 through the Coordinated Intake and 12 Referral System? 13 MS. WEST: When we talk about 14 Doula for support care, some of it. The Doula services -- birth control, 15 postpartum care -- should be included 16 17 here. 18 MS. CADET: Brandy Cadet. I would also -- there are lots of 19 20 other perinatal services that are not 2.1 home visiting models, so to add on to 22 that, not evidence-based home visiting 2.3 models. A lot of the feedback we often get 24 25 from families, while they are

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interested services, may not be able to consent to home visiting due to their housing situation or not they are willing to do it.

So other models that would support a more flexible approach to perinatal services would be great.

MS. BREWSTER: Paula Brewster with Public Health Solutions.

So it needs to include any group education that exists in the community, any classes, any support groups, any centering pregnancy, any organizations that do distribution of supplies, crib distribution, WIC services, food pantry, any of the secondary services to home visits also to be included in that.

MR. MOORE: Anything else?

MS. BREWSTER: Also high-risk providers in the community, if it also includes that. So any high-risk provider, if that's included in the system, that be included, as well in

1 2 mental health. Postpartum depression. 3 MS. WILLIAMS: Desiree with the 4 Learning Center. All I am saying it should include 5 some child-care services for the 6 7 family. 8 MS. ROSA: Marci Rosa with Public 9 Health Solutions. 10 Our coordinated intake in Queens 11 really tries to address any needs that 12 come up for the family with the 13 approach being trying to make sure 14 that the family doesn't leave empty 15 handed. So also social determinants of 16 17 health, social determinants of any 18 type of health. MS. MOORE: That is the final 19 20 question on this slide. If you think 2.1 of additional comments, we have a 22 final slide that will give you 2.3 information where you can provide 24 those comments, if after you marinate 25 on the information shared, you have

1 some additional thoughts. 2 3 I am going to share with you the 4 estimated or approximate procurement 5 timeline as it relates to the release of the RFP. So we project that the 6 7 RFP will be released in the winter of 8 2019; it will be due the summer of 9 2020. 10 The decision will be awarded in the fall of 2020, so those are -- it 11 12 is estimated procurement timeline. 13 Okay. As I said we welcome your 14 comments through December 26th. 15 If you have comments you can e-mail them directly to 16 17 RPF@health.nyc.dot.gov; indicate CI&R 18 Concept Paper in the subject line of 19 the e-mail. 20 Written comments may be sent to 2.1 the following address that is listed: 22 Dara R. Lebwohl, New York City 2.3 Department Health and Mental Hygiene, 42-09 28th Street, Queens, New York 24 25 11101.

1 Again comments are invited to be 2 3 accepted through December 26th. Okay. So I want to thank you for all of your 4 5 comments and feedback you have provided here today. 6 7 If you have not signed in, please 8 sign the attendance sheet in the back. 9 If you have not received a copy of the 10 Concept Paper, I believe copies are in the back as well. 11 12 MS. WEST: Are you going to 13 compile the comments and questions so that we can see them? 14 15 MS. ASHTON: Do you mean from this 16 event today? 17 MS. WEST: You have another one in 18 the Bronx, are you taking comments --19 well, it's on my birthday. 20 MS. ASHTON: Happy birthday. 2.1 So the written comments we do --22 Erika, correct me if I'm wrong -- the 2.3 written comments, we respond publicly 24 to the written comments on occasion,

but I am not sure we made a decision

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whether or not we are going to do that.

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This is a Concept Paper, this is not a request for a proposal, this is not a standard solicitation. This is we have an idea, we want your input, we want your feedback. We will look into your input and feedback, we are hearing you today, and we are looking at the transcripts.

This is not a formal solicitation. So I think we are going to look at the transcripts, we will talk about whether or not we will release answers to these questions and go through them.

But the answer to, really, your question is, hopefully what is going to happen is we go are going to incorporate your feedback into the request for proposal that's issued next winter; and so that's the ideal outcome on this.

MS. BREWSTER: Paulette.

1 2 Will the data system identified be included in the RFP? 3 MS. ASHTON: If there is a data 4 5 system that is identified by the time that the RPF is released, we'll 6 7 consider including that in the RFP. 8 At the moment it has not been solidified, nor the RFP release date 9 10 has been solidified. 11 So I am guessing, when we release 12 the RFP, it is in our best interest to 13 put as much information in it, so 14 we'll try to do that. 15 MR. MOORE: If you have additional 16 comments that you want on the record 17 right now, we'll take them. If not, 18 again, you have information where you 19 can share them. 20 Thank you. 2.1 MS. ASHTON: One last thing, the 22 comments you submit are in response to 2.3 the Concept Paper, they don't only 24 have to be in response to the

questions we asked today.

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                 So as you read the Concept Paper,
            if you have other ideas you want to
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 4
            submit related to the Concept Paper,
5
            feel free to include that within your
6
            comments. It doesn't' have to be
7
            limited to what we discussed and the
8
            questions today.
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                 Thank you.
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                 (Hearing concluded 3:08 p.m.)
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CERTIFICATE I, Regina Dones, Court Reporter and Notary Public in and for the State of New York, do hereby certify that I attended the foregoing proceedings, took stenographic notes of the same, that the foregoing, consisting of pages, is a true and correct copy of same and the whole thereof. Dated: November 18, 2019 

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4	DEPARTMENT OF HEALTH AND MENTAL HYGIENE
5	COORDINATED INTAKE & REFERRAL FOR
6	MATERNAL AND INFANT/CHILD HEALTH HOME
7	VISITING SERVICES
8	LISTENING SESSION
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2	ATTENDEES:
3	Shanequa Moore I'Raise
4	
5	Charu Sood Montefiore
6	Shamise Quinn Community Health Center of Richmond
7	Sada Malik
8	Haleema Blessing Daycare Inc.
9	Madeleine Moller NMPP
10	Mary Brown
11	EGF
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#### PROCEEDINGS

MS. ERICKA MOORE: Okay. So good morning everyone. Thank you for your patience. We were just trying to wait for a few additional people to come in.

My name is Ericka Moore. I am the Director of the Maternal and Child Health Unit at the New York City Department of Health and I will be your moderator this morning.

We also have in the room Ms. Kim Freeman, who is the manager --

MS. FREEMAN: Yup.

MS. ERICKA MOORE: -- who is the manager here at the Bronx Neighborhood Health Action Center and some of you may know her and have engaged with the programming here as well.

This morning we will going through some slides and reviewing -- the purpose of this meeting -- this listening session -- is to provide you with information regarding a Concept Paper that was recently released related to the Coordinated Intake & Referral

System.

I will be reviewing some slides and reading them exactly as they are, and then after that, I will ask you some questions and we would like your feedback related to this Concept Paper, which will be used to finalize the RFP that will be coming out in winder of 2020.

To document all your comments, we have a stenographer here who will be documenting everything that we say, so we ask that everyone, when you're speaking, please say your name and speak loudly so that she can accurately document what you are saying.

Okay. And so we can begin. So the overall -- the first slide is -- objective -- let's go back -- go back -- yes.

So the objective of the Concept Paper:

The Department of Health and Mental Hygiene seeks to improve maternal and infant/child health and wellbeing

outcomes by matching families' assessed risks to evidence-based or evidence-generating home visiting models through a Coordinated Intake & Referral System.

DOH proposes to issue an RFP to procure services from qualified organizations to serve as the borough-based operators for a Coordinated Intake & Referral System for maternal and infant/child home visiting services in New York City.

New York City families have access to appropriate evidence-based/evidence-generating home visiting models by establishing a Coordinated Intake & Referral System that incorporates s range of models from low to high intensity.

The overall goal is to ensure that

The Coordinated Intake & Referral

System will provide New York City

families with a single point of entry

for maternal and infant/child home

visiting services and other services as

needed.

The families will be matched to appropriate services based on their needs and preferences. The system will also efficiently manage referrals and track referral outcomes.

So the Coordinated Intake & Referral infrastructure includes technology for system operations and data management, risk assessment for families in order to match them to the best home visiting model that meets their needs, system efficiencies by centralizing client/family intake.

So that was the extent of the slides that we have and those slides were taken exactly from the Concept Paper, which all of you have access to and have in front of you.

And now I will begin a series of questions that I will be posing to the group and ask for your feedback.

As a reminder, we ask that when you're providing feedback that you state your name, the organization in which

you're affiliated with, and then speak loudly so the stenographer can capture what you are saying.

Okay. So the first question is:

A tremendous amount of work has been conducted across the City to develop regional Coordinated Intake & Referral Systems. Our goal is to learn from these existing programs and to build upon the work to date.

Based on lessons learned, what successes should be incorporated into the Citywide effort? That's the first question.

So what successes should be incorporated into the Citywide effort?

MS. SHANEQUA MOORE: Hi. My name is

Shanequa Moore.

I don't know specifically what successes have already been, but a success that should probably be considered is some type of data-sharing across systems so most clients that go through certain systems like -- whether it's the shelter system or whether it's

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needing additional -- needing insurance
-- they're normally recipients of
certain service providers or
community-based organizations -- so some
type of data-sharing system where these
clients -- where there's kind of like
more of a coordinated care system so
that service providers, that also
services that family, that there's some
collaboration and co-creating across the
board.

MS. ERICKA MOORE: Okay.

MS. MALIK: Hi. My name is Sada. I'm with Haleema Blessing Daycare in Brooklyn.

Yeah, what I would suggest is -- I notice -- okay, so there's a lot of low income families now; there's a lot of single mothers. That has a huge impact on the child's growth and how they react. They become rebellious; they don't listen.

So I feel like there should be a system where they can go to the families and speak to the families individually

-- the mother, what she needs -- or the 1 2 child, what the child needs -- or the father -- how they can, you know, 3 4 basically implement the system where 5 there's either more togetherness in the family or you can help like financially 6 7 as the grants or -- stuff like that. 8 Like, you know, being more involved 9 in the family because I notice that in 10 New York City, there's a lot of low 11 income families now, even in Brooklyn. 12 So -- yeah. 13 MS. ERICKA MOORE: Okay. Any other 14 comments? 15 MS. QUINN: Hi. Good morning. My 16 name is Shamise Quinn. I'm with the 17 Community Health Center of Richmond. 18 I think one of the successes that 19 should be incorporated into a Citywide 20 effort is the ability to closely follow and monitor a family or someone who 21 22 comes in for their central intake. 23 A lot of times they get lost in a 24 system, and even though a lot of systems 25 may be shared by multiple organization,

the progress of that family is still lost.

So strict documentation of families as they go through each referral and with a -- like a finalized outcome at the end of their case if it's closed or whatever -- or if their major problem is solved, to document that.

MS. ERICKA MOORE: Okay. And so in the work that you know that has been done in this area, what has not worked?

MS. SOOD: My name is Charu Sood.

I'm from Montefiore.

I think in our programs the number one thing we struggle with is what happens after we make the referral.

There needs to need some sort of way of tracking what is the outcome of that referral so that, you know, we can see what happened, especially with families that kind of repeat and keep going in and out systems so that we can try to understand why it didn't work out instead of doing the same thing over and over and over again.

1	MS. ERICKA MOORE: Okay. Any other
2	comments of what has not worked in these
3	efforts?
4	And even though it may get
5	repetitive, please continue to say your
6	name and the organization that you're
7	from.
8	MS. QUINN: Okay. Shamise,
9	Community Health Center of Richmond.
10	I think one of the things that does
11	not work is that there's so many home
12	visiting models who do the same work,
13	and a lot of those organizations that
14	provide those services, they do have
15	slight differences and I think that some
16	families may be missing out on a service
17	because it's considered duplication of
18	services.
19	So I think that hinders some
20	families from getting some of the
21	services that they need.
22	MS. ERICKA MOORE: Anything else
23	before we move onto the next question?
24	(No response.)
25	MS. ERICKA MOORE: Okay. So the

next question:

So the Concept Paper describes the contractor's roles in general as:

Partnering with community-based organizations that currently deliver home visiting services, working closely with the Department of Health Community Advisory Committee, social service agencies, and community-based organizations to guide development and implementation of the Coordinated Intake & Referral System and provide ongoing input, conducting data entry and management for the entire process from receipt of the referral to the home visiting program assignment and communication back to the referral source, if authorized.

Is there anything else that would be important for the development and implementation of the Coordinated Intake & Referral System?

So this is like the work flow; so is there anything missing in those bullets?

MS. SOOD: I guess the main question

1	that I have
2	MS. ERICKA MOORE: Can you say your
3	name, please?
4	MS. SOOD: Sorry. Charu Sood from
5	Montefiore.
6	I think the main question that I
7	have from that is kind of being a little
8	bit more concrete about what data is
9	being shared and how not just from
10	the CIR that's developed, but also from
11	the other agencies back about outcomes
12	of the referrals that are made. Just
13	kind of really make that a little more
14	concrete and clear about what the
15	expectations are around that.
16	MS. ERICKA MOORE: So outcomes back?
17	MS. SOOD: Mm-hmm.
18	MS. ERICKA MOORE: Okay. I know
19	that's a lot of information to process
20	so give you a few more minutes to read
21	through the slide.
22	(Attendees Perusing.)
23	MS. ERICKA MOORE: So is there
24	anything else that should be considered
25	to contribute to the success of the

1	Coordinated Intake & Referral System?
2	MS. MALIK: I agree with her
3	MS. ERICKA MOORE: Say your name
4	and
5	MS. MALIK: Sada, Haleema Blessing.
6	I would agree with her on the
7	concrete data, just proposing a plan
8	a yearly plan and being like transparent
9	where we can see the progress of the
10	referral just yeah, a proposed plan,
11	like where you have PowerPoint where we
12	can see how you know, how we have
13	improved or how we haven't succeeded
14	but yeah.
14 15	but yeah.  MS. ERICKA MOORE: Okay.
15	MS. ERICKA MOORE: Okay.
15 16	MS. ERICKA MOORE: Okay.  MS. QUINN: I'm sorry Shamise
15 16 17	MS. ERICKA MOORE: Okay.  MS. QUINN: I'm sorry Shamise  again from the Community Health Center
15 16 17 18	MS. ERICKA MOORE: Okay.  MS. QUINN: I'm sorry Shamise  again from the Community Health Center  of Richmond.
15 16 17 18 19	MS. ERICKA MOORE: Okay.  MS. QUINN: I'm sorry Shamise  again from the Community Health Center  of Richmond.  I didn't read all this I don't
15 16 17 18 19	MS. ERICKA MOORE: Okay.  MS. QUINN: I'm sorry Shamise  again from the Community Health Center  of Richmond.  I didn't read all this I don't  know if it's included, but what about
15 16 17 18 19 20 21	MS. ERICKA MOORE: Okay.  MS. QUINN: I'm sorry Shamise  again from the Community Health Center  of Richmond.  I didn't read all this I don't  know if it's included, but what about  like administrative responsibilities for
15 16 17 18 19 20 21 22	MS. ERICKA MOORE: Okay.  MS. QUINN: I'm sorry Shamise  again from the Community Health Center  of Richmond.  I didn't read all this I don't  know if it's included, but what about  like administrative responsibilities for  like that for the contractor is
15 16 17 18 19 20 21 22 23	MS. ERICKA MOORE: Okay.  MS. QUINN: I'm sorry Shamise again from the Community Health Center of Richmond.  I didn't read all this I don't know if it's included, but what about like administrative responsibilities for like that for the contractor is that first all, for clarity, the

so what about like administrative like 1 2 duties or --MS. ERICKA MOORE: Can you fine-tune 3 that a little bit more; what would you 4 consider administrative duties? 5 MS. QUINN: If they have to hold any 6 7 meetings or things of that nature maybe to discuss like, you know, work flow of 8 9 how the CIR process is going between 10 organizations, and then if there are 11 risks involved, or any issues that nay be, you know, happening, or any bumps in 12 13 the road; things of that nature. MS. ERICKA MOORE: Okay. So we're 14 15 going to move onto the next question. 16 Since you are just joining us, we're 17 reviewing the questions and asking for 18 feedback. If you have feedback to any 19 of the questions, we just ask that you 20 state your name, organization you're affiliated with, and speak loudly so the 21 22 stenographer can capture what you're 23 saying. 24 Okay. So the next question is: 25 What do you see as the benefits of a

1	Coordinated Intake & Referral System in
2	your borough; what are the benefits to
3	having a Coordinated Intake & Referral
4	System in your borough?
5	MS. SHANEQUA MOORE: Shanequa Moore
6	from I'Raise.
7	I think the benefits of it is it
8	allows universal system for people to
9	access and it allows accessibility for
10	families and parents to be able to get
11	to services.
12	A lot of times parents or families
13	don't know what's out there; they don't
14	know what's in their neighborhood. They
15	don't know how to access certain things.
16	I think that's the number one issue.
17	A lot of times in certain districts,
18	it's like, "What's there"; "I don't know
19	how to get to it". So having a
20	universal system for people to be able
21	to know building awareness and being
22	able to access the services, I think
23	that's a really great that's a
24	benefit.
25	MS. MOLLER: Madeleine Moller from

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NMPP.

I think it also avoids duplication because some of the clients, they (sic) are so many -- they are involved in so many organizations, and in the same, they might have -- attending the same programs, the same services.

And I think that's kind of like streamline the services for them and it does avoid duplication and also it's more important to the client because it's sometimes too much and confusing for them. I think it's a good -- the Coordinated Intake is a good thing.

MS. ERICKA MOORE: Anymore benefits?

MS. MALIK: Sada from Haleema

Blessing.

I think it's a great tactic; a different approach. Like, you're closing all loose ends in a way. So it's a different approach where you can tackle the referral, like -- I mean, not in like literally the sense -- but like tackle the referral in a way where you can help improve the child.

And, you know, you're trying all 1 2 different ways, whether it's family involvement, whether it's in a daycare, 3 or whether it's community services, 4 5 you're not leaving any loose ends. So you can see the improvement in the 6 7 child's mental health and family growth. MS. ERICKA MOORE: Anymore benefits? 8 9 (No response.) 10 MS. ERICKA MOORE: So what 11 challenges do you foresee, and if you 12 see any challenges, what should be done or incorporated into the RFP to minimize 13 14 these challenges? 15 MS. QUINN: (Indicating.) MS. ERICKA MOORE: Go ahead. 16 17 MS. QUINN: All right. So I'm 18 Shamise from the Community Health Center of Richmond. 19 20 I think one of the challenges I 21 foresee is favoritism, maybe, amongst 22 organizations. I think it's really 23 important that there's a neutral convening body who is the, you know, 24 25 contractor for the CIR System only

1	because I'm speaking for myself.
2	Staten Island is very small and we
3	don't have as many home visiting
4	programs I guess as the other boroughs,
5	but we do see that, you know, there are
6	some organizations you know, the EDs
7	are very close with each other.
8	You know, we just want to make sure
9	that families, you know, are being
10	referred and getting the correct
11	services, not based on favoritism, but
12	based on that particular need and
13	ensuring that that particular
14	organization fulfills the needs of those
15	families.
16	MS. ERICKA MOORE: Any other
17	challenges?
18	(No response.)
19	MS. ERICKA MOORE: No? So we're
20	going to move on.
21	MS. SHANEQUA MOORE: I have one; I'm
22	sorry.
23	MS. ERICKA MOORE: Okay.
24	MS. SHANEQUA MOORE: Shanequa Moore
25	from I'Raise again.

I'm not really familiar with the 1 2 home visiting model too much, but a challenge that comes to me is temporary 3 housing. Families that are not as 4 5 stabilized that are moving from different places, that may not have 6 7 permanent or secure housing. And then another one is how we 8 9 measure impact and how we're measuring 10 success. When we're measuring outcomes, what does it look like; what are we 11 12 measuring? What's the baseline? And that would kind of like -- when 13 we're tracking them throughout the 14 15 process of referral, measuring impact and success. 16 17 MS. ERICKA MOORE: Okay. And so 18 with any -- with the challenges that 19 were provided, do you have any 20 suggestions regarding what could be 21 included into the RFP to minimize the 22 challenges?

So you mentioned favoritism.

MS. MOLLER: Well, one question that was said, I think it should be --

23

24

25

MS. ERICKA MOORE: Your name. 1 2 MS. MOLLER: Madeleine from NMPP. I think there should whoever the 3 4 main -- the lead agency is, so they 5 should have, I think, a set number of referrals are made to partnering 6 7 agencies and then probably when they 8 decide on capacity -- and then so you 9 can say, well, one agency gets, let's 10 say, 15, 20 referrals and the other one 11 got one. 12 So you can -- depending on the size, 13 there could be a range of referrals that 14 the lead agency has to refer to other 15 partnering agencies to ensure that everyone has a set of plans to work 16 17 with. 18 MS. ERICKA MOORE: Okay. 19 MS. SOOD: Charu from Montefiore. 20 I think one of the things that we 21 haven't talked about is what the intake 22 process would look like and I think that 23 might be a space to be very concrete 24 with what information we're collecting

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and kind of use that information to

25

1	create a decision-making process about
2	which agencies to refer to for various
3	needs, which could help address issues
4	of favoritism to have a very concrete
5	intake process.
6	MS. ERICKA MOORE: Okay. Any
7	additional ideas, thoughts regarding
8	this question?
9	(No response.)
10	MS. ERICKA MOORE: Okay. So we'll
11	move onto the next.
12	What functionalities should the
13	electronic platform (to be used by the
14	system) have?
15	So what functionalities?
16	MS. SOOD: Charu from Montefiore.
17	I think it's really important that
18	multiple agencies have access to it so
19	that everyone can really share
20	information about clients you're making
21	referrals for.
22	MS. SHANEQUA MOORE: So, yeah
23	Shanequa Moore from I'Raise.
24	Definitely being able to share the
25	information across the referrer the

partner agencies, community-based agencies, social service agencies, which I feel like a lot of information is either duplicated, or goes missing, or it's not efficient -- nonworking numbers and things like that --

But also, I'm wondering if there would a piece for parents to be able to access the system; the accessibility of parents to be able to get information from the system in terms of the referral source.

I'm thinking like for our agency when we get referrals from, like Montefiore or other places, when the information comes to us, sometimes a lot of information gets lost in translation, and then also parents being able to -- access those clients is -- sometimes there's a barrier there.

So how much accessibility would the system have for parents or for people that we're serving?

MS. ERICKA MOORE: And the parents have access to it -- like what types of

1	information
2	MS. SHANEQUA MOORE: Probably like,
3	this is the agency that we referred you
4	to; this is the contact person. This is
5	their number, their email, and then
6	coordinating that for the parent at the
7	same time but giving them that
8	information.
9	MS. MOLLER: But not access to the
10	system?
11	MS. SHANEQUA MOORE: Right. Not
12	I mean, obviously there's different
13	levels of access that you can give
14	people, so maybe something like a client
15	portal. I don't know there'd
16	probably be like a better term.
17	MS. SOOD: So they can't quite read
18	the notes that we're reading.
19	MS. SHANEQUA MOORE: Right right.
20	MS. ERICKA MOORE: They wouldn't
21	have access to everything.
22	MS. SHANEQUA MOORE: Right.
23	MS. MOLLER: That would be a
24	violation.
25	MS. ERICKA MOORE: This is just

we're throwing out -- we're
brainstorming ideas.

So any additional ideas on what functionalities should the electronic platform to be used by the system have?

MS. MOLLER: I think -- like what she said, I think the referral agency people should have -- all should have access because -- not the parent, like you said -- like if I refer a client to another agency, one agency refer, and then they -- all of the partnering agencies who are part of it should have equal access so they can see when the referral was made, when the client was visited -- contacted.

So we know the referral was made and then it was accepted and the services are provided, and then that way we know the clients are being served.

MS. SOOD: Charu from Montefiore.

It would also be great if somehow
the electronic platform could serve as a
database for the various programs around
the City because I think even as a

provider, it can be difficult to keep up 1 with all the services available. 2 And so if that could somehow be 3 built in, that would be very helpful. 4 5 MS. ERICKA MOORE: And when you're saying "database", can you elaborate 6 7 more what you mean by that? MS. SOOD: I mean, something even as 8 simple as just a list of -- you know, 10 for housing, these are the options, or 11 for -- you know, just home health visiting services, these are the 12 13 agencies around the City. For mental 14 health, these are the agencies. 15 If that could kind of be taken a 16 step further and built into some sort 17 of, you know, decision tree or 18 something, that we're putting in this information about a client so it will 19 20 say, "Oh, you need mental health so here are the mental health agencies in your 21 22 borough" or something like that. 23 would be really helpful. MS. ERICKA MOORE: Okay. This is 24 25 your wish list so throw it out.

1 (Laughter.)
2 Okay. So we'll move on

Okay. So we'll move onto the next question.

What added value could a Coordinated Intake & Referral System provide for your organization?

MS. SOOD: So it's Charu from Montefiore.

I think one of the main values is that it would be a way to access the clients that are very difficult to get in to the office setting.

I think particularly when you're talking about new moms that may have mental health concerns or substance abuse concerns, it can be very difficult to get them in the door even though you can give them appointment after appointment. And so having a system that will sort of follow-up with them and really follow them for a while in close detail, is very helpful. It will help people from falling through the cracks.

MS. ERICKA MOORE: Any other value?

And speak as much as you want; don't feel like you've contributed too much; again, the information that you share will help with finalizing the RFP.

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So it's really important that we get your feedback, and so I want to give you the time to think about each of the questions and time to provide your response.

MS. SHANEQUA MOORE: I like the -- Shanequa Moore from I'Raise.

I like the idea of the matching and it being what the client -- or centered on client needs and preferences versus saying, "This is what you need", but kind of giving them that power to say, "This is what's best for my family" or "This is what I'm ready to address".

I think a lot of times we tell clients, "You need this", "You need that", and they're like, "I'm not ready to deal with that right now".

So allowing them to choose what they want and what they need for their family, I think giving them that power

1	is very valuable.
2	MS. MALIK: I agree with that.
3	MS. ERICKA MOORE: Any other added
4	values for your organization?
5	(No response.)
6	MS. ERICKA MOORE: Okay. So we'll
7	move onto the next question.
8	So the current home visiting
9	landscape does not have the capacity to
10	serve everyone who might be interested.
11	What other types of perinatal services
12	should people be connected to through
13	the Coordinated Intake & Referral
14	System?
15	So are there other services beyond a
16	home visiting program that should be
17	included in this system, and if so, what
18	are they?
19	MS. MOLLER: Well, I would say doula
20	services, that should be added to it.
21	And what else midwifery for this I
22	mean, that can also be added because
23	there are folks who also could make home
24	visit, especially I'm thinking of
25	postpartum visit and then the doula

services would be something very helpful 1 for the client. 2 MS. ERICKA MOORE: And, again, this 3 could be beyond and does not necessarily 4 5 need to include home visiting. So if there are other types of 6 7 services that families with young 8 children may need, beyond home visiting, 9 what would that be? MS. SHANEQUA MOORE: Shanequa Moore 10 from I'Raise. 11 12 Child care is a huge thing for 13 parents. A job -- work force services 14 so parents, after having a child, being 15 able to get back into the work force. 16 And with that comes child care; making 17 sure they have the appropriate child 18 care services to be able to go to work 19 and to have income. 20 Domestic violence services. A lot 21 of time there's parents that need those 22 services; so outsourcing to those 23 different agencies. 24 MS. FREEMAN: Kim Freeman, Tremont 25 Neighborhood Health Action Center.

So some of the services that we have in this building as a Department of Health agency, we have a family wellness suite. I think also -- and we provide services to families with young children and women in their preconception to after delivering their child.

Also, I think having access to fitness classes, to those types of services that could help a mom get back on track. It could be other wellness classes like yoga, mommy-and-me, meditation. Things like that will -- that could help a person deal with the stresses in their life.

MS. QUINN: Shamise from Community Health Center of Richmond.

Of course, while the woman is pregnant, you know, to piggyback on her, doula services, breastfeeding, lactation counseling to help with those particular birth outcomes.

Even when she has given birth -- we come across a lot of parents who do want to be referred to, like, other mommy

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1	groups because they're tired of being in
2	the house all day with the baby.
3	Domestic violence, of course, you
4	know, basic needs being met such as
5	food, pantries, housing. That's it.
6	MS. MOLLER: Social services.
7	MS. QUINN: Social services.
8	MS. ERICKA MOORE: State your name,
9	please.
10	MS. MOLLER: Madeleine Moller from
11	NMPP.
12	I would say, I mean, clearly what
13	everyone is saying. Say all the social
14	determinants that the client need,
15	especially food pantry. It's also big
16	deal.
17	MS. ERICKA MOORE: We'll go this way
18	and then come back to you.
19	MS. SOOD: Charu from Montefiore.
20	I think one of the things that we
21	find new moms are very interested in is
22	just general education about parenting.
23	With babies, they have a sense that the
24	guidelines keep shifting, but they don't
25	necessarily know what they are,

especially around like safe sleep, and 1 2 breastfeeding, and all that stuff. So some way to kind of give them 3 education about that. 4 5 MS. ERICKA MOORE: Okay. MS. MALIK: Sada from Haleema 6 7 Blessing Daycare. Consultations with the mother if 8 9 she's going through something because 10 usually if the mother is stressed out it affects the child. Just seeing the 11 12 progress of the child and getting to 13 spend time with the mom, and educating her -- like she said -- and whether it's 14 15 parenting or it's psychology --So if she has an issue or if her 16 17 child has a psychological issue, she can 18 be educated and tackle it, you know, firsthand because she will obviously 19 20 have a higher affect on the child 21 compared to -- we will -- we can provide 22 as many services as we want; we're only 23 there for a certain time. 24 Another thing is making child care 25 more affordable because there's a lot --

1	like the neighbor I'm from, there's a
2	lot there's the most need; a lot of
3	low income mothers who are struggling to
4	provide for their children and they have
5	to leave their child at child care.
6	We tend to help to help them out at
7	times. Even if they can't, we'll do pro
8	bono, but yeah, so making child care
9	more affordable, but then at the same
10	time not making work so overloaded on
11	the mother where she can't spend time
12	with the child as well.
13	So finding out what the specific
14	needs are for that specific family.
15	MS. ERICKA MOORE: Okay.
16	MS. MOLLER: And one more thing,
17	mental health services as well.
18	MS. ERICKA MOORE: Okay. You have
19	her name?
20	THE STENOGRAPHER: (Nodding.)
21	MS. MOLLER: Madeleine Moller.
22	MS. ERICKA MOORE: Okay. So next
23	question so actually, that was the
24	final question.
25	And so this is just an approximate

1	procurement timeline, and so we expect
2	that the RFP will be released in winter
3	2020. The proposals will be due summer
4	2020 and we will award decisions in fall
5	of 2020.
6	MS. MOLLER: Will the proposal be
7	posted on HHS on HSS?
8	MS. ERICKA MOORE: So the proposals,
9	I believe, will be posted there.
10	Odette, proposals posted?
11	MS. HARPER: Yes, they're usually
12	posted on our site; the DOHMH website.
13	MS. MOLLER: Okay. But not
14	necessarily on HHS because somebody
15	forward that to me mistake, but I didn't
16	get this from HHS. So I
17	MS. HARPER: It's not the RFP is
18	not ready yet. This is just a Concept
19	Paper.
20	MS. MOLLER: Yeah, I know I know.
21	Right.
22	MS. HARPER: If it's in Accelerator
23	RFP will be posted
24	MS. MOLLER: Accelerator
25	MS. HARPER: Yeah, but you have to

be signed up with Accelerator to get 1 2 access to all the RFPs. MS. MOLLER: Yes. 3 MS. ERICKA MOORE: So the bathroom 4 5 is right outside to the left. Okay. So next slide, Craig. 6 7 So contact info (sic): 8 So we are accepting comments through 9 December 26, 2019. If you have 10 comments, you can email them to RFP@health.nyc.gov and indicate CI&R 11 12 Concept Paper in the subject line of the 13 email. Alternatively, written comments may 14 15 be sent to the following address, Dara 16 -- I don't want to mess up the last 17 name; you see it there -- New York City 18 Department of Health and Mental Hygiene, 42-09 28th Street, CN 30A, Queens, New 19 20 York 11101. 21 And so if you have any comments 22 after today, after you reread the 23 Concept Paper, look at the slides and 24 you need some more clarity, you can send 25 an email to that email address and

1	someone will get back to you.
2	That's the final slide.
3	Any additional thoughts on any of
4	the other questions any of the
5	questions that we went through that have
6	come to you that you would like to share
7	before we conclude this session?
8	MS. MOLLER: Yeah, I mean, I didn't
9	go I didn't read the whole thing and
10	then I came late how many awards will
11	be granted; just one?
12	MS. ERICKA MOORE: So right now it's
13	one per borough.
14	MS. MOLLER: Oh, one per borough. I
15	see.
16	MS. ERICKA MOORE: One per borough.
17	MS. MOLLER: Okay.
18	MS. ERICKA MOORE: Again, funding
19	permitting.
20	MS. MOLLER: Of course.
21	MS. ERICKA MOORE: Right.
22	MS. MOLLER: Right. So there will
23	be five?
24	MS. HARPER: Yeah, so please keep in
25	mind, this is just a Concept Paper.

1	MS. MOLLER: Yes.
2	MS. HARPER: So depending on the
3	feedback that's given, the program might
4	change their mind, and depending on
5	no, no, that's the real that's a real
6	fact.
7	So depending on the feedback that
8	you get and funding available, that may
9	change. But in the RFP, all that will
10	be listed out when it's released.
11	MS. MOLLER: Okay.
12	MS. ERICKA MOORE: So this is a
13	Concept Paper like Odette said. So
14	nothing is final in here; this is our
15	this is our idea.
16	MS. MOLLER: Sure.
17	MS. ERICKA MOORE: And, again, we're
18	hosting these listening sessions for
19	feedback. So depending upon the
20	feedback that we get, coupled with
21	funding availability, then those final
22	decisions will be made once the RFP is
23	posted.
24	MS. MALIK: I have a question:
25	So what is the DOHMH what's the

1	whole agenda behind it; what outcome do
2	they expect, like, from us as
3	contributors? Like what do they expect
4	of us; what is the expectation for us to
5	exceed?
6	MS. ERICKA MOORE: So the
7	contractors' responsibilities were on
8	one of the slides, as is listed right
9	now in the Concept Paper.
10	MS. MALIK: Yes.
11	MS. ERICKA MOORE: So right now,
12	that's all we have.
13	MS. MALIK: Okay.
14	MS. ERICKA MOORE: Right. And,
15	again, as stated, nothing here is final.
16	This is just a basic framework and we're
17	listening to the community to really add
18	to that and enhance based on your
19	feedback.
20	MS. MALIK: Okay.
21	MS. QUINN: Just one of the things
22	that comes to me, just from I run a
23	nonprofit in New York City is what is
24	going to be done with in terms of
25	capacity building for nonprofits and for

community-based organizations that may 1 receive an influx of referrals; will 2 there be any support or capacity built 3 in for those? 4 5 So I'm stating for us, like if we just got 100 and something referrals 6 7 tomorrow, like what we would do; how would we build capacity to be able to 8 9 accept them and be able to service those 10 clients? 11 MS. ERICKA MOORE: Okay. So that's 12 a comment that will be on record. Okay. 13 Any other additional comments? Hi. 14 MS. GORDON: My name is Tionne 15 Gordon. I used to work for DOHMH. 16 a Budget Analyst. 17 I don't know too much about the 18 program, but the question I had was, do 19 you have a targeted number of families 20 that you're trying to serve in terms of 21 like how many -- like what type of money you're asking for and how many families 22 23 is that going to serve; like what's the 24 targeted population. 25 MS. ERICKA MOORE: So all of those

details, again, are still being worked 1 2 out and we have to see what funding is going to be made available to determine 3 what that looks like. 4 The purpose of this is to really 5 streamline and coordinate referral 6 7 sources so that it really helps with the 8 efficiencies of the process. 9 MS. GORDON: Okay. 10 MS. ERICKA MOORE: Right. So this will be a single point of entry for 11 12 families, and then families can be 13 routed to the home visiting program or resources that meet their needs and 14 15 preferences. 16 Right. But, of course, we're still

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Right. But, of course, we're still in -- the funding has not been finalized and all of those things then have to be taken into consideration of course.

MS. FREEMAN: Hi. Kim from the Tremont Health Action Center.

Just thought of challenge; what will be in place for IT issues that may come up with the system? Will people who are currently in the spaces be trained on

how to address those; who will be that 1 2 person? The uptake, the use of the system; you know, how -- what's the plan 3 4 for that, in addition to, you know, 5 changing a culture of places who might be using paper systems right now? 6 7 Like, what's in place to make sure 8 that this electronic platform is 9 successful in places that may have a shorter smaller version -- or whatever 10 11 -- of something like this? MS. ERICKA MOORE: So are there like 12 13 concrete things from what you just said 14 that you feel need to be in place to get 15 us to that point? 16 MS. FREEMAN: Yeah, I quess. 17 think there should be certainly some 18 upfront parameters in terms of like how 19 the system works; how it's integrated 20 into the current system. How the IT 21 people at the organization, or whoever 22 the point person is who handles it. I think people would need to have 23 all of that stuff upfront to understand 24 25 how this system either would -- and I

1	believe someone mentioned talk to
2	other systems, like where all you
3	know, people would need to get that
4	stuff. I think early on and often and
5	transparent.
6	MS. ERICKA MOORE: Okay. Any
7	other
8	MS. SHANEQUA MOORE: Just one more
9	comment that I've been thinking about
10	the whole time.
11	I'm thinking of what role Child
12	Protective Services may play and a
13	collaboration with Child Protective and
14	this particular model cause I assume
15	that most of the population may have had
16	some type of case or open case, or may
17	they may be at risk for some type of
18	ongoing Child Protective case
19	So, like, what role would they play
20	in this?
21	MS. ERICKA MOORE: So, what role do
22	you think they should play; what type of
23	access do you think they should have?
24	MS. SHANEQUA MOORE: I see it as
25	dual. Like, on one end I see it as it

could potentially scare families away. 1 2 It could be potentially be something that's stigmatized for families and they 3 may not want to access the services 4 because there's collaboration. 5 But on the other end I think it's 6 7 important to collaborate if you have parents or families that have 8 9 involvement with CPS, collaborating with 10 them -- cause they'll obviously be getting other home visits from other 11 12 service agencies like CPS, whether it's 13 preventive services -- whether it's an 14 open case --15 But like there has to be collaboration, but how do we work 16 17 together to decrease stigmatization and 18 reframe the services so that they can 19 still access it? 20 MS. ERICKA MOORE: Okay. 21 MS. FREEMEN: Kim, Tremont Health 22 Action Center. 23 We should all -- the system should 24 also have something for legal -- how to 25 access legal services in the community.

I'm not sure if that was mentioned, as 1 2 well as -- so with legal services, what it looks maybe for their partners. 3 4 they could help their partners who might 5 have a touch with the justice system. You know, just things like that. I 6 7 haven't thought it out yet, but, yeah, 8 something along those lines. 9 MS. ERICKA MOORE: Okay. All right. 10 So that concludes our presentation 11 today. You have a copy of the slides. 12 Please feel free to write in any 13 14 additional comments that you have. Your feedback is extremely important to 15 16 finalizing the RFP and having the 17 communities' input before the RFP is 18 finalized. 19 So your comments, your questions are 20

So your comments, your questions are extremely important for us to really to try to get this right, okay, because it's important for our families in New York City that we do get this right.

Okay. So thank you so much for your time today, for all the information that

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you shared, and, again, we invite
 1
 2
               comments through December 26th.
 3
                    Have a good day everyone.
                    (Time noted: 10:55 a.m.)
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1 2 CERTIFICATION 3 4 I, JULIA M. SPEROS, a Notary Public for and within the State of New York, do 5 hereby certify: 6 That the witness whose testimony as 7 herein set forth, was duly sworn by me; 8 9 and that the within transcript is a true record of the testimony given by said 10 11 witness. I further certify that I am not 12 13 related to any of the parties to this 14 action by blood or marriage, and that I 15 am in no way interested in the outcome of this matter. 16 IN WITNESS WHEREOF, I have hereunto 17 18 set my hand this 20th day of November, 19 2019. 20 21 22 23 24 25

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