

City of New York
Department of Health and Mental Hygiene (DOHMH)
Invitation of Bids (IFB) for
LABORATORY ANALYSIS FOR HEAVY METAL TESTING OF CONSUMER PRODUCTS
PIN: 21EN002100ROX00
Addendum #3

May 22, 2020

This Addendum contains revisions to the Bid.

Except as otherwise stated in the attached and by any prior or subsequent Addenda to the above-referenced IFB, the solicitation remains unchanged.

Please note that the submission due date for bids remains May 29, 2020 at 3:00 P.M.

The deadline for submitting a Request for Waiver of M/WBE Participation Requirement is May 22, 2020. If you are considering requesting a Waiver, you are strongly encouraged to submit a Waiver Request before the deadline.

I. Changes to IFB Attachments:

Attached as Annex A is a revised Acknowledgement of Addenda (Item 3 of Section IV) form. Bidders are directed to complete and include this form in their bid submission.

II. Changes to IFB:

The following section of the IFB has been revised and replaced as follows. Language that is crossed-out has been deleted; language underlined in bold-face type has been added.

A. IFB Section I.4. – Page 3 revision

4. Bid Due Date and Time, Public Bid Opening ~~Location~~ are as follows:

Bid Submission Due Date: May 29, 2020

Bid Submission Due Time: 3:00 p.m., EST

Bid Submission Location: New York City Department of Health and Mental Hygiene
Office of the Agency Chief Contracting Officer
42-09 28th Street, 17th Floor, ~~Room: 15-12~~
Long Island City, NY 11101-4132
Attention: Erik Vaklinov, Contract Manager

Bid Opening Date & Time: **June 2, 2020, 3:00 p.m., EST**

The bid opening ~~may be attended in person at the location above or~~ **will only be accessible** via video conference. **Bidders will be provided a link to access the live video opening. This information will be provided in a subsequent addendum.**

Bidders must RSVP for both the video opening and the in-person opening by 2:00 p.m. EST on May 27, 2020 by emailing the name, title, affiliation, and email address of each attendee to Bids@health.nyc.gov. Please state "Heavy Metal Testing Bid Opening" in the subject line. Bidders who submit an RSVP will be provided an invitation via email to attend the conference. **The recording of the video opening will be accessible as soon as possible via the DOHMH website.**

General Bid Submission Information:

- Bids may be submitted electronically via email at Bids@health.nyc.gov.
- Bids may also be hand-delivered to the mailing address above. Due to the COVID-19 Outbreak and social/physical distancing recommendations, DOHMH is operating with a limited amount of onsite staff. Therefore, electronic bid submission is preferable. Bidders for whom hand-delivery is the only option must advise the Authorized Agency Contact by May 18, 2020 of their intention to do so as the Agency will need to ensure that hand delivered bids are properly received and recorded. **The Bidder must provide the following contact information: name of organization, and name, telephone number and email address of the contact person. Please ensure this information is clearly listed on the outer envelope of the bid package**
- An Addendum will be released at a later date to provide the date(s) and time(s) at which bids may be hand-delivered, prior to the due date, to authorized DOHMH staff.
- DOHMH will not be responsible for bids hand-delivered at date(s) and time(s) other than those specified in the referenced addendum and/or that are deposited with anyone other than the Authorized Agency Contact and/or authorized DOHMH staff indicated in the referenced addendum.
- DOHMH will not be responsible for electronic bids that are delivered to an email address other than the designated email address above.
- Any bids, electronic or hand-delivered, received by DOHMH after 3:00 PM on the Bid Due Date will be considered late and will not be accepted.

REVISED ITEM 3: ACKNOWLEDGMENT OF ADDENDA

Complete Part I or Part II, whichever is applicable, and sign your name in Part III:

PART I: LISTED BELOW ARE THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS IFB:

ADDENDUM # 1, DATED **April 22, 2020**

ADDENDUM # 2, DATED **May 14, 2020**

ADDENDUM # 3, DATED **May 22, 2020**

ADDENDUM # 4, DATED _____ , 20__

ADDENDUM # 5, DATED _____ , 20__

ADDENDUM # 6, DATED _____ , 20__

PART II: ____ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS INVITATION FOR BIDS.

PART III:

BIDDER (NAME) _____ DATE __/__/__

BIDDER (SIGNATURE) _____