

FACT SHEET

What is the Citywide Immunization Registry (CIR)?

The CIR is a computerized filing system that since 1996 has been keeping immunization records of people vaccinated in New York City (NYC). The CIR can help ensure that NYC residents receive all required immunizations and are protected from vaccine-preventable diseases. The CIR makes immunization records available to individuals, parents, legal guardians or custodians, health care providers, health plans, the Women, Infants, and Children (WIC) program, schools, and other agencies concerned with health.

Immunization reporting requirements timeline:

- 1997: NYC Health Code amendment goes into effect, requiring health care providers to report immunizations given to all children under 8 years of age to the CIR.
- 2005: The NYC Health Code requires providers to report immunizations given to all people under 19 years of age, and allows for reporting of immunizations given to people 19 years of age and over with written consent from the patient.
- 2006: New York State (NYS) Public Health Law 2168 is enacted, requiring providers in NYS to report immunizations given to people under 19 years of age. Under this law, NYC providers continue reporting to the CIR, even if the patient lives outside of NYC. Providers with offices outside of NYC report to the NYS Immunization Information System (IIS). The CIR and the NYS IIS will exchange information regularly on shared patients.
- 2013: New York State (NYS) Public Health Law 2168 is amended, removing the requirement for written consent for reporting immunizations given to people 19 years of age and over. Providers now have the option of documenting either verbal or written consent.

How can the CIR help you?

Health Care Providers:

- Quickly look up patients in the Web-based Online Registry to see which immunizations were given in the past and which immunizations are due now. This helps to reduce “missed opportunities” to immunize and avoid unnecessary immunizations.
- Generate an official, printed immunization record to give to a patient or parent, or add to the patient’s chart. Print out a Child & Adolescent Health Examination Form (CH205) or WIC Medical Referral Form with immunizations already pre-completed.
- Generate Reminder/Recall lists of patients due for immunizations.
- Report vaccinations given to individuals 19 years of age and over, with the option of documenting either verbal or written consent.
- Benefit from CIR’s partnership with the **NYC Healthy Homes Program**: Look up lead test histories and report test results. Refer children with asthma living with pests for a home inspection.

Online Access – authorized users: Steps to set up and access the Online Registry:

- (1) First, to obtain or retrieve your CIR **facility code**, please go to the online [registration page](#). The CIR will contact the registrant and authorizing provider of your facility by email.
- (2) Next, refer to the [Online Registry Access](#) page, find your practice type, and complete the appropriate set of forms for your site. Fax both the [Site Security Administrator Designation Form](#) and [Security Administrator Confidentiality Statement](#) to (347) 396-2559. You will receive Online Registry account set up instructions by email. Additional users must sign a [User Confidentiality Statement](#)
- (3) Review the attached [Online Registry Quickguide](#) for log-in instructions and record searching.
- (4) Call the CIR at (347) 396-2400 if you are unable to find a record in the Online Registry.

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Visit Us Online! nyc.gov/health/cir



The Citywide Immunization Registry
42-09 28th Street, 5th Fl., CN 21, L.I.C, NY 11101-4132
(347) 396-2400 fax (347) 396-2559 cir@health.nyc.gov

We help you call the shots!
www.nyc.gov/health/cir

Phone: (347) 396-2400
Fax: (347) 396-2559

Individuals and parents, legal guardians, or custodians:

- Get a free copy of your own or your child's immunization record from the NYC Department of Health and Mental Hygiene by calling the CIR at **(347)396-2400**, completing a short application, and presenting a valid photo ID. This application is available online at www.nyc.gov/health/cir in the parent/guardian section. The CIR record is an official immunization record that may be: (1) presented to a health care provider; (2) used for school, day care or camp entry, or WIC screening; or, (3) given to an employer for documentation of immunization history..
- Participation in the CIR is voluntary for people 19 and older, so immunizations you receive after 18 years of age will not be included unless you give consent.

Links to online documents:

1. **Fact Sheet for Health Care Providers:** <http://www.nyc.gov/html/doh/downloads/pdf/cir/cir-hcp-facts.pdf>
2. **Register with CIR:** <https://a816-healthpsi.nyc.gov/OnlineRegistration/dohmh/>
3. **Online Registry Access page:** <http://www.nyc.gov/html/doh/html/living/cir-security-admin-info.shtml>
4. **User Confidentiality Statement:** <http://www.nyc.gov/html/doh/downloads/pdf/cir/user-confidentiality.pdf>
5. **Online Registry Quickguide:** <http://www.nyc.gov/html/doh/downloads/pdf/cir/cir-quick-guide.pdf>

In accordance with New York State Public Health Law 2168 and the NYC Health Code 11.11(d), information in the CIR is kept confidential and may not be disclosed except to protect the health of the child or the health of others.

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