



Temporary Suspension of Study Plan School Enrollment Requirement

To help child care centers maintain staffing during the COVID-19 public health emergency, the requirement under NYC Health Code §47.13(d)(3) that a person on a study plan be currently enrolled is temporarily suspended. A person who meets the other study plan requirements can be qualified even if they are not currently enrolled so long as they provide an affirmation of an intent to enroll by fall 2021 and have the approval of their education director.

To apply to be on a study plan without being currently enrolled, applicants must complete this form and:

- Attach proof that they have completed the eligibility requirements for a study plan.
- Agree to enroll in a program for the appropriate degree and New York State certification no later than fall 2021.
- Submit the completed form to the program education director for approval.

An approved form, along with documentation that eligibility requirements have been met, must be kept on-site and available if requested by the NYC Department of Health and Mental Hygiene.

Applicant Name (First and Last):	Applicant Job Title:
Facility Name:	Facility Address:
Permit Number/DCID Number:	Facility Phone Number:
Applicant Email:	
I, _____, attest that I have met the study plan eligibility requirements pursuant to 47.13(d)(3)(B). I further attest that by Fall 2021, I intend to be enrolled in a program recognized by the New York State Department of Education in pursuit of the appropriate New York State certification or related degree as required by Article 47 of the New York City Health Code and outlined in my approved study plan agreement.	
Applicant Signature:	Date:
Education Director Signature:	Date: